



**Borough of Seaside Park  
Planning Board**

**REGULAR MEETING MINUTES  
TUESDAY, NOVEMBER 20, 2018 \*7:00p.m.**

A Regular Meeting of the Seaside Park Planning Board was held on Tuesday the 20th day of November at 7:00 pm in the Council Chambers with Michael Giuliano presiding.

PRESENT:

Michael Giuliano, **Chairman**  
Anthony DiCaro  
Frank Losey  
Dominick Bucci  
Robert Matthies, **Mayor**  
Chief. James Boag  
Anne Pitchell  
Karen Kroon, **Alternate #1**

ALSO PRESENT:

Gregory Hock Esq., **Board Attorney**  
Sandra Martin, **Secretary**

Chairman Giuliano called the meeting to order and requested that all rise and salute the Flag. The roll was called and as a result, Council Member Amabile, Vice Chairman Wilk, and Board Engineer Rohmeyer were found to be excused.

Chairman Giuliano read the "Statement of Compliance with the New Jersey Open Public Meetings Act."

**4. Oath of Office**

Anne Pitchell was sworn in by Mayor Matthies as a Class IV Member (4 yr., 1/16 – 12/2019).  
Karen Kroon was sworn in by Mayor Matthies as Alternate Member #1(2 yr., 1/17 – 12/2018).

**5. Swearing in of Professionals.**

None

**6. Resolutions Memorializing Board Decisions.**

Resolutions Memorializing Board Decisions.

PB/18-17 \* Young (Messano Associates Inc).....118-20 G Street (Block 43, Lot 8).

\* Filed: 6/19/18 \* Certified Complete 07/12/18 \* Hearing schedule: 10/23/2018.

\* Voting to approve: Losey, DiCaro, Boag, Bucci, Pitchell, Kroon, Wilk, Giuliano

The Board Attorney, Mr. Hock summarized the resolution into the record indicating the applicant seeks to construct a new set of switchback steps in front of an existing elevated single-family dwelling necessitating bulk variances for the premises. The application was granted with partial relief in the matter requiring an amendment and a number of conditions.

*Chairman Giuliano requested a motion to approve Resolution PB/18-17*

**Roll Call Vote:** Motion to approve Resolution PB/18-17, was made by Mr. Losey, seconded by Mr. Dicaro.

For: Losey, DiCaro, Boag, Bucci, Pitchell, Kroon, Giuliano

Against: None

Abstain: None

Not Voting: None

Absent: Matthies, Amabile, Wilk

Motion to approve the resolution unanimously carried by the membership present.

**7. Approval of Minutes.**

October 23, 2018 (Losey, DiCaro, Amabile, Boag, Bucci, Pitchell, Kroon, Wilk, Giuliano).

*Chairman Giuliano requested a motion to approve minutes of October 23, 2018.*

**Roll Call Vote:** Motion to approve October 23, 2018, Regular Meeting Minutes was made by Mr. Bucci, seconded by Mr. Losey and unanimously carried by the membership present.

For: Losey, DiCaro, Boag, Bucci, Pitchell, Kroon, Giuliano

Against: None

Abstain: None

Not Voting: Matthies

Absent: Amabile, Wilk

Vote of acclamation with unanimous consent, motion carried.

**8. Approval of Invoices.**

*Chairman Giuliano requested a motion to approve the invoices submitted by Mr. Rohmeyer.*

CME-	401 Central Avenue	Invoice#0231794	10/29/18-	\$70.00
CME-	Messano Associates	Invoice#0232554	10/31/18-	\$105.00



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**Roll Call Vote:** Motion to approve the invoices submitted for Mr. Rohmeyer was made by Ms. Pitchell seconded by Chief Boag and unanimously carried by the membership present.

For: Losey, DiCaro, Matthies, Boag, Bucci, Pitchell, Kroon, Giuliano

Against: None

Abstain: None

Not Voting: None

Absent: Amabile, Wilk

Vote of acclamation with unanimous consent, motion carried.

*Chairman Giuliano requested a motion to approve the invoices submitted by Mr. Hock.*

Hock-	General File	Board Attorney	11/20/18-	\$63.00
Hock-	PB/18-17: Messano	118-120 G Street.	11/20/18-	\$315.00

**Roll Call Vote:** Motion to approve the invoices submitted for Mr. Hock was made by Mr. Losey, seconded by Ms. Pitchell and unanimously carried by the membership present.

For: Losey, DiCaro, Matthies, Boag, Bucci, Pitchell, Kroon, Giuliano

Against: None

Abstain: None

Not Voting: None

Absent: Amabile, Wilk

Vote of acclamation with unanimous consent, motion carried.

*Chairman Giuliano requested a motion to approve the invoices submitted by Ms. Martin.*

Sandra Martin-	Invoice#11/20/2018	Secretary	11/20/18-	\$250.00
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**Roll Call Vote:** Motion to approve the invoices submitted for Ms. Martin was made by Mr. Losey, seconded by Chief Boag and unanimously carried by the membership present.

For: Losey, DiCaro, Matthies, Boag, Bucci, Pitchell, Kroon, Giuliano

Against: None

Abstain: None

Not Voting: None

Absent: Amabile, Wilk

Vote of acclamation with unanimous consent, motion carried.

**9. Pending Applications.**

None

**10. Review of Correspondence:**

Ocean County Planning Board document dated 11/1/18

**11. Unfinished Business.**

None

**12. New Business.**

Resolution: PB18/12 DPE Jersey Girls LLC Return of Escrow Deposit.

*Chairman Giuliano requested a motion to approve Resolution PB18/12 DPE Jersey Girls LLC Return of Escrow Deposit.*

**Roll Call Vote:** Motion to approve Resolution PB18/12 was made by Mr. Losey, seconded by Mr. DiCaro and unanimously carried by the membership present.

For: Losey, DiCaro, Matthies, Boag, Bucci, Pitchell, Kroon, Giuliano

Against: None

Abstain: None

Not Voting: None

Absent: Amabile, Wilk

Vote of acclamation with unanimous consent, motion carried.

**Board Comments.**

Chairman Giuliano complimented Secretary Martin for her work with the Seaside Park Planning Board.



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Mayor Matthies suggested about a 2018 annual report showcasing the accomplishments and efficiency of the Board. Secretary Martin will work with Chairman Giuliano and Board Attorney Hock to complete the annual report.

Mayor Matthies announced the Borough Council hiring a part-time Code Official- position filled by Gary Royer, and Construction Secretary- position filled by Carol Wroblewski at last night's Mayor & Council meeting.

*Council Member DeMichele announced the Shared Service Agreement with Lavallette terminates as of January 1, 2019. Discussion about the higher quantity of forgiveness applications and having the Code Official attend Board meetings took place.*

Mayor Matthies announced a new and useful tool available to the public on the Borough website, GovPiolt. Discussion of the components GovPiolt provides took place.

Board Member Bucci discussed the process for attending N.J. League of Municipalities and registration.

**Public Comment:** Chairman Guiliano opened the floor to the public.

**Mitchell Koppelman of 204 Tenth Avenue** feels an annual review is great for the public and made suggestions for its construction and presentation.

There being no further public comments this portion of the meeting was closed on a motion made by Mr. Losey, seconded by Mr. DiCaro, and unanimously carried by the membership present.

**13. Adjournment.**

With no additional business to be discussed at this time, the meeting was adjourned at 7:29 pm on a motion by Chief Boag, seconded by Mr. DiCaro and unanimously carried by the membership present.

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**Date Approved: December 11, 2018**

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**Planning Board Chairman**

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**Board Secretary**