

File No. _____ Date: _____ Project Name: _____

Reviewed by: _____

1997 MAP FILING LAW - CHECKLIST
Section 2 of P.L. 1960, c.141(c.46:23-9.10) Amd.

	Item Description	Yes	No	N/A	Comments
1.	Type of Plat listed (Major, Minor, etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Clearly drawn, original, black ink on mylar at least 4 mils thick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Plat is 1 of 6 standard sizes: 8 ½" x 13", 30" x 42" 24" x 36" 11" x 17" 18" x 24" 15" x 21" (as measured from cutting edges)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Indicates scale in inches to feet, numeric & graphical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Indicates square footage of each lot to nearest S.F. or one hundredth of an acre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Bearings and distances to nearest second and 1/100 foot	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Curve Data includes radius, central angle, arc distance, chord distance and chord bearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Any non-tangent/radial lines & curves are to be labeled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Block and Lot numbers are in accordance with Municipal regulations and approved by Municipality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Reference meridian used for bearings on the map shall be shown graphically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Note coordinate base used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	Depicts a minimum of 3 corners around tract with actual computed coordinate values	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	Depicts Municipal boundary lines crossing or in vicinity of property in question	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Depicts all water courses, streams, shorelines, water boundaries and encroachment lines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.	Depicts all permanent easements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	Depicts all monumentation required by this act either found or set	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Meets requirements of tech design controls and local ordinances i.e. street widths, min. area, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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	Item Description	Yes	No	N/A	Comments
18.	Lists name of Subdivision or name of last property owner/owners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	Notes Municipality, County and State	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	Depicts date of survey on which map(s) are based	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	A certification by the land surveyor that the map is in accordance with the minimum survey detail requirements as promulgated by the State Bd. Of Prof. Engineers & Land Surveyors. (A statement regarding the outbound monuments being found or set shall also be included in the certification).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22.	Clerks affidavit regarding the future setting of monuments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.	Clerks affidavit regarding the Municipalities have approved the streets, avenues, roads, lanes or alleys, as applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24.	Engineers affidavit certifying that the map conforms to the Map Filing Law and applicable Municipal Ordinances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.	Owners affidavit consenting to the filing of the Plat with the County Clerk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26.	Notary block attesting to the above mentioned owner consent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27.	Depicts certification and date of approval by Planning/Zoning Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.	Outbound closure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29.	Lot closure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
30.	Check easements against Construction Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
31.	Check Final Plat against record survey (within 1year)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32.	Field check property (water courses, structures, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
33.	The Planning Board's certification of approval must include the time frame for which the map must be filed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	