

The Borough of Seaside Park seeks an experienced part-time Code Enforcement Officer. Duties of the position include, but are not limited to, working with the Construction Official and Borough Planner to ensure that residents, businesses, and citizens comply with municipal rules, regulations, policies, procedures, and ordinances; initiating and following through with necessary legal action against violators of same, and maintaining a working knowledge of the provisions of the local building codes, zoning ordinances and property maintenance requirements. Candidates shall possess a valid NJ Driver's License. Additionally, those with at least one year of code enforcement or related experience are preferred. The successful candidates must be computer literate, experienced in Microsoft Office, responsive and possess excellent organizational, customer service and communication skills. Knowledge of GovPilot is a plus. Employment Applications can be found at www.seasideparknj.org. Submit cover letter and resume, completed application, and requested hourly rate to Sandra Rice, Borough Administrator, 1701 N. Ocean Avenue, Seaside Park, NJ 08752 or via email at Administrator@seasideparknj.org. Salary DOQ and commensurate with experience, T.A.C.O. is preferred.