

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR & ANNUAL REORGANIZATION MEETING

MONDAY, JANUARY 4, 2016

MINUTES of the REGULAR & ANNUAL REORGANIZATION MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, JANUARY 4, 2016.

The meeting was called to order by the Business Administrator/Board Secretary, Mr. Barry J. Parlman at 6:35 P.M. in the Seaside Park Elementary School Multi-Purpose Room located at 313 S.W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

At this time, the Board Attorney administered the Oath of Office to June Korzeneski and Michelle Miller

ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 14, 2015, advance written notice was e-mailed to the Asbury Park Press for publication on December 16, 2015
- On December 14, 2015, advance written notice was posted at the Seaside Park the Municipal Building
- On December 14, 2015, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gary Yedman, Ronald Neal, Gina Condos, June Korzeneski, and Michelle Miller.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budeska, Board Attorney.

PRESENTATION OF THE 2014-2015 AUDIT

ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 3, 2015 ANNUAL ELECTION

VOTES COUNTED FOR CANDIDATES

TOTAL

CANDIDATES - (2) THREE YEAR TERMS

June Korzeneski	219
Michelle Miller	231

BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT

Mr. Parlman announced that nominations were now in order for the Office of President.

Upon motion of Dr. Neal, seconded by Mrs. Korzeneski, the name of Gina Condos was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, Gina Condos was elected by Roll Call Vote.

**NEW BOARD PRESIDENT CALLS FOR NOMINATIONS
FOR OFFICE OF VICE PRESIDENT**

Mrs. Condos announced that nominations were now in order for Office of the Vice President.

Upon motion of Dr. Neal, seconded by Mrs. Miller, the name of Gary Yedman was placed in nomination for the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, Gary Yedman was elected by Roll Call Vote.

ANNUAL RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30.

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.

Upon motion of Dr. Neal, seconded by Mrs. Korzeneski, the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 4, 2016 and until the next Organization Meeting of the Board of Education in 2017.

Gina Condos
Gary Yedman

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.

Upon motion of Mrs. Condos, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 4, 2016 and until the next Organization Meeting of the Board of Education in 2017.

Michelle Miller
Gary Yedman

All members present voting Aye.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Dr. Neal, seconded by Mrs. Condos, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 16, 2015 – Regular Meeting
Monday, December 7, 2015 – Special Meeting

All members voting Aye, with the exception of Mrs. Korzeneski and Mrs. Miller who abstained. Mr. Yedman abstained on the minutes of the Special Meeting.

COMMUNICATIONS

PUBLIC COMMENTS ON AGENDA ITEMS

Questions arose regarding the Minutes and their availability as well as an explanation of the Semi Program. Additionally, some of the Purchase Orders required defining.

RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolutions A through F were approved with C as amended:

A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM

RESOLVED, That the Board of Education approve the following resolution:

Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016 - 2017, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016 - 2017 school year.

B. APPROVAL OF OFFICIAL NEWSPAPER

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

C. APPROVAL OF ANNUAL MEETING SCHEDULE

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 1st Monday of every other month, with some exceptions.

- February 1, 2016
- March 7, 2016
- May 2, 2016
- July 11, 2016
- September 12, 2016
- November 14, 2016

D. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room by the Seaside Park Recreation Department for a Square Dance on Saturday, February 27, 2016 from 6:30 – 9:30 P.M.

E. CONFIRMATION OF 2015-2016 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2015-2016 purchase orders in the various categories and amounts shown for a total of \$112,335.36.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1516-058	Ricoh	Communications	11-999-230-530	137.80
1516-059	Hulsart & Co.	Audit Fees	11-999-230-332	3,150.00
1516-060	Asbury Park Press	Advertising	11-999-230-530	19.50
1516-061	AT&T	Communications	11-999-230-530	294.04
1516-062	Universal Janitorial	Custodial Supplies	11-999-262-610	177.00
1516-063	TRBOE	Tuition	11-999-100-561	49,527.06
1516-063	TRBOE	Tuition	11-999-100-562	1,345.30
1516-063	TRBOE	Transportation	11-999-270-513	2,155.86
1516-066	JCP&L	Electricity	11-999-262-622	357.32
1516-067	Optimum	Communications	11-999-230-530	79.90
1516-068	NJNG	Gas Supply	11-999-262-621	499.66
1516-069	Allied Boiler	Outside Maintenance	11-999-261-420	190.00
1516-070	TRBOE	Employee Benefits	11-999-291-270	2,887.47
1516-071	Ricoh	Communications	11-999-230-530	137.80
1516-072	Boro of SSPK	Water/Sewer	11-999-262-490	420.00
1516-073	Asbury Park Press	Advertising	11-999-230-530	16.50
1516-074	AT&T	Communications	11-999-230-530	293.22
1516-075	TRBOE	Tuition	11-999-100-561	48,117.66
1516-075	TRBOE	Transportation	11-999-270-513	2,155.86
1516-077	Graytex Papers	Gen'l Admin. Supplies	11-999-230-610	140.91
1516-078	Williamson Law Book	Gen'l Admin. Supplies	11-999-230-610	232.50

F. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the school building for a program entitled Marine Science Camp for grades K through 8. Dates and times to be scheduled at a later date.

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT

Mr. Barry Parlman

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2015 and November 30, 2015; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of October 31, 2015 and November 30, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion of Mr. Yedman, seconded by Mrs. Condos, the following resolution was approved:

C. ACCEPTANCE OF THE 2014-2015 AUDIT REPORT

RESOLVED, That the Board of Education accept the 2014-2015 Audit Report as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Mr. Yedman, seconded by Mrs. Condos, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 4, 2016, when signed by a majority of the members, in the total amount of \$130,221.03 ; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, February 1, 2016 – Regular Meeting – 6:30 P.M.

SUPERINTENDENT COMMENTS

Mrs. McKenna stated that full day Kindergarten was going extremely well.

BOARD COMMENTS

Mr. Yedman welcomed the two new Board Members.

PUBLIC COMMENTS

There were questions regarding the pending send-receive agreement with Lavallette. The Mayor congratulated June Korzeneski and Michelle Miller on becoming Board Members as well as the appointment of Gina Condos as Board President and Gary Yedman as Vice President.

EXECUTIVE SESSION RESOLUTION

Upon motion of Dr. Neal, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education enter into Closed Session at 7:42 P.M. for the purpose of Legal Matters.

All members present voting Aye.

RETURN TO REGULAR SESSION

Upon motion of Mr. Yedman, seconded by Mrs. Condos, the Board returned to Regular Session at 8:33 P.M.

All members present voting Aye.

ADJOURNMENT

Upon motion of Mr. Yedman, seconded by Mrs. Miller, the Regular and Annual Reorganization Meeting of the Board of Education was adjourned at 8:33 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary