

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR & ANNUAL REORGANIZATION MEETING

MONDAY, JANUARY 5, 2015

MINUTES of the REGULAR & ANNUAL REORGANIZATION MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, JANUARY 5, 2015.

The Meeting was called to order by the Business Administrator/Board Secretary, Mr. Barry J. Parlman at 6:46 P.M. in the Seaside Park Elementary School Multi-Purpose Room located at 313 S.W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

At this time, the Board Attorney administered the Oath of Office to Gina Condos.

ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 3, 2014, advance written notice was e-mailed to the Asbury Park Press for publication on December 5, 2014
- On December 5, 2014, advance written notice was posted at the Seaside Park the Municipal Building
- On December 5, 2014, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Norma DeNoia, Gary Yedman, Charles Appleby, Ronald Neal, and Gina Condos.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budesca, Board Attorney.

ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 4, 2014 ANNUAL ELECTION

VOTES COUNTED FOR CANDIDATES
TOTAL

CANDIDATES - (1) THREE YEAR TERM

Gina Condos	64
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BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT

Mr. Parlman announced that nominations were now in order for the Office of President.

Upon motion of Mr. Yedman, seconded by Dr. Neal, the name of Charles Appleby was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, Charles Appleby was elected by Roll Call Vote.

**NEW BOARD PRESIDENT CALLS FOR NOMINATIONS
FOR OFFICE OF VICE PRESIDENT**

Mr. Appleby announced that nominations were now in order for Office of the Vice President.

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the name of Gary Yedman was placed in nomination for the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, Gary Yedman was elected by Roll Call Vote.

ANNUAL RESOLUTIONS

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30.

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 5, 2015 and until the next Organization Meeting of the Board of Education in 2016.

Charles Appleby
Gary Yedman

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 5, 2015 and until the next Organization Meeting of the Board of Education in 2016.

Charles Appleby
Gary Yedman

All members present voting Aye.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 19, 2014 – Regular Meeting

All members present voting Aye, with the exception of Mrs. Condos and Mr. Yedman who abstained.

COMMUNICATIONS

A. Letter dated December 17, 2014 from Vito Gagliardi, Jr., Esq., re: Feasibility Study

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

UNFINISHED BUSINESS

Upon motion of Ms. DeNoia, seconded by Mr. Yedman, the following resolution was approved:

A. ACCEPTANCE OF THE 2013-2014 AUDIT REPORT

RESOLVED, That the Board of Education accept the 2013-2014 Audit Report with one recommendation as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye, with the exception of Dr. Neal and Mrs. Condos who abstained.

RESOLUTIONS

Upon motion of Dr. Neal, seconded by Ms. DeNoia, the following resolution was approved:

A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM

RESOLVED, That the Board of Education approve the following resolution:

Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2015-2016 school year.

All members present voting Aye.

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolutions B through E were approved:

B. APPROVAL OF OFFICIAL NEWSPAPER

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

C. APPROVAL OF ANNUAL MEETING SCHEDULE

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 2nd Monday of every other month, with some exceptions.

- March 9, 2015
- May 11, 2015
- July 13, 2015
- September 14, 2015
- November 9, 2015

D. CONFIRMATION OF 2014-2015 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2014-2015 purchase orders in the various categories and amounts shown for a total of \$66,846.02.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1415-075	Allied Boiler	Outside Maintenance	11-999-261-420	1,975.00
1415-076	Ricoh	Communications	11-999-230-530	137.80
1415-077	BDM Electric	Outside Maintenance	11-999-261-420	1,233.00
1415-079	Universal Janitorial	Custodial Supplies	11-999-262-610	36.00
1415-080	Fleck's Paint	Maintenance Supplies	11-999-261-610	203.13
1415-082	Shell Builders	Outside Maintenance	11-999-261-420	3,544.10
1415-083	Seaside Lumber	Maintenance Supplies	11-999-261-610	1,159.77
1415-084	Berry, Sahrndnik et al	Legal Services	11-999-230-331	53.46
1415-085	JCP&L	Electricity	11-999-262-622	349.99
1415-086	NJNG	Gas Supply	11-999-262-621	879.76
1415-087	Shore Logic	Technical Services	11-999-252-330	45.00
1415-088	Boro of SSPK	Water/Sewer	11-999-262-490	420.00
1415-089	Asbury Park Press	Advertising	11-999-230-530	14.25
1415-090	Cablevision	Communications	11-999-230-530	79.90
1415-091	Robert Hulsart & Co.	Audit Fees	11-999-230-332	5,500.00
1415-091	Robert Hulsart & Co.	Audit Fees	11-999-230-339	800.00
1415-092	TRBOE	Tuition	11-999-100-561	45,108.40
1415-092	TRBOE	Tuition	11-999-100-562	1,506.30
1415-093	TRBOE	Transportation	11-999-270-513	3,800.16

E. CONFIRMATION OF TRANSPORTATION CONTRACTS

RESOLVED, That the Board of Education confirm the following contracts with Toms River Regional Schools for transportation for the 2014 – 2015 school year:

Route #WS18 – Washington Street – 9/3/14 – 6/18/15 - \$9,603.00

Route #CG61 – Cedar Grove – 9/3/14 – 6/18/15 - \$1,949.40

Route #IE43 – Intermediate East – 9/3/14 – 6/18/15 - \$6,066.00

Route #HA03 – Hooper Avenue – 9/3/14 – 6/18/15 - \$6,114.60

Route #WS52 – Washington Street – 9/3/14 – 6/18/15 - \$6,894.00

All members present voting Aye, with the exception of Ms. DeNoia abstaining on #D Purchase Orders 1415-092 & 1415-093 as well as #E.

SCHOOL BUSINESS ADMINISTRATOR REPORT
Mr. Barry Parlman

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2014 and November 30, 2014; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

All members present voting Aye, with the exception of Mrs. Condos who abstained.

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of October 31, 2014 and November 30, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Mr. Yedman, seconded by Ms. DeNoia, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 5, 2015, when signed by a majority of the members, in the total amount of \$72,245.78; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, March 9, 2015 – Regular Meeting – 6:30 P.M.

SUPERINTENDENT COMMENTS

There were no Superintendent comments.

BOARD COMMENTS

Ms. DeNoia welcomed Mrs. Condos to the Board of Education. She also stated that she is still pursuing options to utilize the school for educational purposes.

Mr. Appleby has requested that the Board Meetings be tape recorded.

Mr. Yedman and Mrs. Condos have formed the “Building Utilization Committee” in order to find ways to involve the community to use the school building.

PUBLIC COMMENTS

Mayor Matthies congratulated Mrs. Condos on becoming a Board Member as well as Mr. Appleby's appointment as the new Board President. He also recognized Ms. DeNoia for her contributions as the former Board President.

ADJOURNMENT

Upon motion of Mr. Yedman, seconded by Dr. Neal, the Regular and Annual Reorganization Meeting of the Board of Education was adjourned at 7:46 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary