

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, JULY 13, 2015

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, JULY 13, 2015.

The meeting was called to order by the President, Mr. Charles Appleby at 6:40 P.M. in the Seaside Park Elementary School Multi-Purpose Room located at 313 S.W. Central Avenue, Seaside Park.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On January 6, 2015, advance written notice was e-mailed to the Asbury Park Press for publication on January 8, 2015
- On January 6, 2015, advance written notice was posted at the Seaside Park Municipal Building
- On January 6, 2015, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Charles Appleby, Gary Yedman, Norma DeNoia, Ronald Neal, and Gina Condos.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budesa, Board Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION RESOLUTION

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education enter into Closed Session at 6:50 P.M. for the purpose of legal matters and planning.

All members present voting Aye.

RETURN TO REGULAR SESSION

Upon motion of Mr. Yedman, seconded by Dr. Neal, the Board returned to Regular Session at 7:08 P.M.

All members present voting Aye.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

May 4, 2015 – Public Hearing & Adoption of the 2015-2016 School Budget
May 11, 2015 – Regular Meeting

All members present voting Aye with the exception of Ms. DeNoia who abstained.

COMMUNICATIONS

- A. Letter dated July 10, 2015 from Robert Martucci, Borough Administrator re: request for record storage

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

RESOLUTIONS

Upon motion of Ms. DeNoia, seconded by Mr. Yedman, the following resolutions A through F were approved:

A. APPROVAL OF CONTRACT FOR THE BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve the contract of Barry J. Parlman, Business Administrator/Board Secretary, approved by the County Office with a 0% increase for the 2015-2016 school year.

B. AUTHORIZATION FOR APPOINTMENT OF BOARD OFFICE SECRETARY

RESOLVED, That the Board of Education authorize the appointment of Denise Bliszczy as Secretary in the Board Office for the 2015-2016 school year commencing July 1, 2015 and only through June 30, 2016 in accordance with the approved employment contract at the annual salary of \$49,535.00.

C. AUTHORIZATION FOR EMPLOYMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, That the Board of Education authorize employment of Elizabeth Sarantinoudis as Treasurer of School Monies for the 2015-2016 school year at the annual salary of \$4,610.00.

D. AUTHORIZATION FOR APPOINTMENT OF PART-TIME CUSTODIAN

RESOLVED, That the Board of Education authorize the appointment of the following Part-Time Custodian, as needed, in the Seaside Park Elementary School for the 2015-2016 school year commencing July 1, 2015 and only through June 30, 2016.

Guy Mueller \$14.42/hour

E. AUTHORIZATION FOR APPROVAL OF CONTRACT WITH SIGMABIT TECHNOLOGY, INC.

RESOLVED, That the Board of Education approve the contract with Sigmabit Technology, Inc. for an Annual User License Agreement effective July 1, 2015 through June 30, 2016 at a cost of \$5,064.79.

F. CONFIRMATION OF 2014-2015 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2014-2015 purchase orders in the various categories and amounts shown for a total of \$194,270.59.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1415-169	Ricoh	Communications	11-999-230-530	137.80
1415-170	Asbury Park Press	Advertising	11-999-230-530	28.50
1415-171	Asbury Park Press	Advertising	11-999-230-530	296.00
1415-172	Cablevision	Communications	11-999-230-530	79.90
1415-173	Berry, Sahrndnik et al	Legal Services	11-999-230-530	837.98
1415-174	Avaya	Communications	11-999-230-530	252.53
1415-175	Ozane	Outside Maintenance	11-999-261-420	168.00
1415-176	AT&T	Communications	11-999-230-530	292.96
1415-177	TRBOE	Tuition	11-999-100-561	33,446.40
1415-177	TRBOE	Tuition	11-999-100-562	1,506.30
1415-177	TRBOE	Transportation	11-999-270-513	3,062.70
1415-178	AT&T	Communications	11-999-230-530	287.17
1415-179	JCP&L	Electricity	11-999-262-622	373.84

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1415-180	NJNG	Gas Supply	11-999-262-621	745.85
1415-181	Optimum	Communications	11-999-230-530	79.90
1415-182	Flecks Paint	Maintenance Supplies	11-999-261-610	95.12
1415-185	Denise Bliszcz	Custodial Supplies	11-999-262-610	189.06
1415-185	Boro of SSPK	Water/Sewer	11-999-262-490	420.00
1415-187	Postmaster	Postage	11-999-230-530	122.50
1415-188	Mathis Bros.	Outside Maintenance	11-999-261-420	500.00
1415-189	TRBOE	Tuition	11-999-100-561	31,824.70
1415-189	TRBOE	Tuition	11-999-100-562	1,506.30
1415-189	TRBOE	Transportation	11-999-270-513	3,062.70
1415-192	Central Regional	Transportation	11-999-270-513	2,652.00
1415-193	Universal Janitorial	Custodial Supplies	11-999-262-610	34.00
1415-194	Optimum	Communications	11-999-230-530	79.90
1415-195	Hartford Steam Boiler	Outside Maintenance	11-999-261-420	55.00
1415-196	Berry, Sahradnik et al	Legal Services	11-999-230-331	490.48
1415-197	Jersey Coast Fire	Outside Maintenance	11-999-261-420	326.20
1415-198	Asbury Park Press	Advertising	11-999-230-530	33.75
1415-199	Ricoh	Communications	11-999-230-530	137.80
1415-200	NJNG	Gas Supply	11-999-262-621	194.94
1415-201	TRBOE	Tuition	11-999-100-561	31,300.70
1415-201	TRBOE	Tuition	11-999-100-562	1,506.30
1415-201	TRBOE	Transportation	11-999-270-513	3,062.70
1415-201	TRBOE	Tuition	11-999-100-562	16,619.98
1415-202	NJ State Police	FEMA Reimbursement	12-999-400-600	32,419.00
1415-202	NJ State Police	FEMA Reimbursement	12-999-400-450	26,041.63

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT

Mr. Barry J. Parlman

Upon motion of Ms. DeNoia, seconded by Mr. Yedman, the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ending April 30, 2015 and May 31, 2015; copies to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mr. Yedman, seconded by Ms. DeNoia, the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of April 30, 2015 and May 31, 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion of Ms. DeNoia, seconded by Dr. Neal, the following resolution was approved:

C. APPROVAL OF CURRENT EXPENSE FUNDS

RESOLVED, That the Board of Education approve the appropriation adjustments for May 2015 and June 2015.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Ms. DeNoia, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated July 13, 2015, when signed by a majority of the members, in the total amount of \$170,016.86; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, September 14, 2015 - Regular Board Meeting – 6:30 P.M.

SUPERINTENDENT COMMENTS

The Superintendent at Washington Street School has retired. Full day Kindergarten will begin in September 2015.

BOARD COMMENTS

Mrs. Condos discussed the upcoming Science Camp to take place in August. Mr. Yedman informed the Board that he was looking into a MATES Jr. Program. Mr. Appleby would like the condition of the roof and sidewalks addressed.

PUBLIC COMMENTS

Mr. Tierney had comments regarding ownership of the school building. Mrs. Korzeneski questioned the status of the send-receive agreement with Lavallette.

ADJOURNMENT

Upon motion of Mrs. Condos, seconded by Mr. Yedman, the Regular Meeting of the Board of Education was adjourned at 816 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary