

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR MEETING MONDAY, SEPTEMBER 12, 2016**

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, SEPTEMBER 12, 2016.

The meeting was called to order by the President, Mrs. Gina Condos in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

**ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On January 7, 2016, advance written notice was e-mailed to the Asbury Park Press for publication on January 9, 2016
- On January 7, 2016, advance written notice was posted at the Seaside Park Municipal Building
- On January 7, 2016, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gina Condos, Gary Yedman, Ronald Neal, June Korzeneski, and Michelle Miller.

Also in attendance were Barry J. Parliman, Business Administrator/Board Secretary and Robert Budes, Board Attorney.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Upon motion of Mrs. Miller, seconded by Mrs. Korzeneski, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, July 11, 2016 - Regular Meeting

All members present voting Aye.

**COMMUNICATIONS**

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments.

**RESOLUTIONS**

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolutions A through E were approved:

**A. AUTHORIZATION TO ACCEPT RESOLUTION**

RESOLVED, That the Board of Education authorize acceptance of the following resolution regarding Contracts:

Announcement: Pursuant to PL 2015, Chapter 47, the Seaside Park Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 Et. Seq. NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, in particular, New Jersey Title 18A:18 Et. Seq. NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

- Attorney – Robert Budesca (Berry, Sahradnik, Kotzas & Benson, P.C.)
- Auditor – Robert A. Hulsart & Co.
- Transportation Services – Toms River Board of Education
- Transportation Services – Central Regional Board of Education
- E-Rate Consulting – On-Tech Consulting, Inc.
- Tuition – Regular & Special Education – Toms River Board of Education
- Tuition – Lavallette Board of Education
- Insurance Agent – Centric Insurance Agency
- Financial Software – Sigmabit Technology, Inc.
- Fire Alarm Service & Monitoring – Simplex Grinnell
- Telephone System – Avaya, Inc.
- Grounds Maintenance – For Shore Weed Control
- Copier – Wells Fargo Vendor Financial

**B. CONFIRMATION OF USE OF BUILDING**

RESOLVED, That the Board of Education confirm use of the Multi-Purpose Room by Walk the Shore For A Cure for registration on August 6, 2016 from 8:00 am – 11:30 am.

**C. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room by the Seaside Park PTA for Movie Night from 6:00 PM – 8:30 PM on the following Friday evenings:

- 2016:** 11/18, 12/9  
**2017:** 1/6, 2/3, 3/3, 4/28

**D. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room and Playground by the Seaside Park PTA for Trunk or Treat and a Halloween Party on Saturday, October 29, 2016 from 9:00 AM – 3:00 PM.

**E. CONFIRMATION OF 2016-2017 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2016-2017 purchase orders in the various categories and amounts shown for a total of \$71,112.99.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1617-002	Sigmabit Technology	Technical Services	11-999-251-340	5,100.00
1617-002	Sigmabit Technology	Technical Services	11-999-252-330	91.41
1617-003	NJSBA	Membership Dues	11-999-230-895	1,197.95
1617-005	Optimum	Communications	11-999-230-530	89.89
1617-006	TRBOE	Transportation	11-999-270-513	2,155.86
1617-006	TRBOE	Tuition	11-999-100-562	3,482.61
1617-006	TRBOE	Tuition	11-999-100-561	50,429.60
1617-007	NJ State Health	Employee Benefits	11-999-291-270	987.93
1617-010	Becht Engineering	Engineer Services	12-999-400-334	1,000.00
1617-011	Becht Engineering	Engineer Services	12-999-400-334	2,500.00
1617-012	JCP&L	Electricity	11-999-262-622	327.48
1617-013	Ahera Consultants	Technical Services	11-999-262-300	900.00
1617-014	ADP	Other Purchased Svcs.	11-999-230-339	290.77
1617-015	Optimum	Communications	11-999-230-530	89.89

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1617-016	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1617-017	NJNG	Gas Supply	11-999-262-621	193.13
1617-019	AT&T	Communications	11-999-230-530	307.39
1617-019	AT&T	Communications	11-999-230-530	314.03
1617-020	NJ State Health	Employee Benefits	11-999-291-270	987.93
1617-023	Optimum	Communications	11-999-230-530	89.89
1617-024	Avaya	Communications	11-999-230-530	91.11
1617-025	Staples	Gen'l Admin. Supplies	11-999-230-610	211.22
1617-026	NJNG	Gas Supply	11-999-262-621	193.12
1617-027	Berry, Sahradnik et al	Legal Services	11-999-230-331	343.75
1617-028	JCP&L	Electricity	11-999-262-622	278.72
1617-029	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1617-030	ADP	Other Purchased Svcs.	11-999-230-339	290.77

All members present voting Aye.

**SCHOOL BUSINESS ADMINISTRATOR REPORT**  
**Mr. Barry J. Parlman**

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial report for the period ended June 30, 2016 and July 31, 2016; copy to follow in the minutes of this meeting:

Secretary's Report of Expenditure  
 Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of June 30, 2016 and July 31, 2016; after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated September 12, 2016 when signed by a majority of the members, in the total amount of \$49,328.47 ; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

Monday, November 14, 2016 - Regular Meeting – 6:30 P.M.

**SUPERINTENDENT COMMENTS**

There were no Superintendent comments.

**BOARD COMMENTS**

Mr. Parlman explained the meeting with Israel Rivera from FEMA and advised of the upcoming meeting on Wednesday, September 14, 2016.

Mrs. Miller requested a walk through of the Board Building to assess the condition.

Mrs. Miller explained the quotes she received regarding security systems for the school building.

**PUBLIC COMMENTS**

There were questions regarding the FEMA plan about the renovations to the school building.

Use of the school building was discussed with several options being raised.

**EXECUTIVE SESSION RESOLUTION**

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education enter into Closed Session at 7:49 P.M. for the purpose of discussing personnel issues.

All members present voting Aye.

**RETURN TO REGULAR SESSION**

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the Board returned to Regular Session at 8:20 P.M.

All members present voting Aye.

**ADJOURNMENT**

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the Regular Meeting of the Board of Education was adjourned at 8:21 P.M.

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Barry J. Parlman  
Business Administrator/  
Board Secretary