

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, NOVEMBER 14, 2016

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, NOVEMBER 14, 2016.

The meeting was called to order by the President, Mrs. Gina Condos at 6:35 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On January 7, 2016, advance written notice was e-mailed to the Asbury Park Press for publication on January 9, 2016
- On January 7, 2016, advance written notice was posted at the Seaside Park Municipal Building
- On January 7, 2016, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gina Condos, Gary Yedman, June Korzeneski, and Michelle Miller. Ronald Neal arrived at 6:55 P.M.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budesa, Board Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATION OF THE 2015-2016 AUDIT

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

Monday, September 12, 2016 - Regular Meeting

All members present voting Aye.

COMMUNICATIONS

- A. E-Mail dated November 3, 2016 from Dr. Peter Morris, Superintendent, Lavallette Elementary School re: PARCC Testing

PUBLIC COMMENTS ON AGENDA ITEMS

There were a few questions regarding the Audit.

RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolutions A through H were approved:

A. CONFIRMATION OF TRANSPORTATION CONTRACTS

RESOLVED, That the Board of Education confirm the following contracts with Toms River Regional Schools for transportation for the 2016-2017 school year:

Route #PS07A – Early Learning Center – 9/1/16 – 6/30/17 - \$2,264.40

Route #CG12A – Cedar Grove – 9/1/16 – 6/30/17 - \$883.80

Route #IE02A – Intermediate East – 9/1/16 – 6/30/17 - \$1,821.60

Route #WS18A – Washington Street – 9/1/16 – 6/30/17 - \$9,603.00

B. CONFIRMATION OF TUITION CONTRACTS

RESOLVED, That the Board of Education confirm the following contracts with Toms River Regional Schools for tuition for the 2016-2017 school year:

Washington Street – Kindergarten – (1) student @ \$13,373.00

Washington Street – Grades 1 – 5 – (25) students @ \$12,515.00 = \$312,875.00

Intermediate East – Grade 6 – (1) student @ \$13,193.00

Intermediate South – Grade 6 – (1) student @\$13,193.00

Early Learning Center – Grade PS4 – (1) student @ \$25,737.00

Cedar Grove – Grade 3 – (1) student @ \$14,077.00

C. CONFIRMATION OF TRANSPORTATION CONTRACT

RESOLVED, That the Board of Education confirm the following contract with the Central Regional School District for transportation for the 2016-2017 school year:

Route #SSP1 – Lavallette Elementary School – 9/1/16 – 6/30/17 - \$25,020.00

D. CONFIRMATION OF TUITION CONTRACT

RESOLVED, That the Board of Education confirm the following contract with Lavallette Elementary School for tuition for the 2016-2017 school year:

Grades 1 – 6 – (20) students @ \$7,000.00 = \$140,000.00

E. CONFIRMATION OF USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the school building by the Ocean County Police Academy for active shooter training on October 25, 2016 from 8:00 AM – 2:00 PM

F. CONFIRMATION OF USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the multi-purpose room by the Seaside Park Recreation Department on October 20, 2016 from 5:00 – 6:00 PM for the purpose of having children decorate and sign a banner for Red Ribbon Week.

G. AUTHORIZATION TO VOID CHECKS

RESOLVED, That the Board of Education authorize the following outstanding checks to be voided in the amount of \$59,998.52:

#22651	23.00	#23151	1,319.63
#23210	6.00	#23235	1,638.00
#24143	3,332.79	#24219	3,055.73
#24220	2,263.00	#26488	28.80
#24533	4,310.02	#24959	3,817.48
#25371	4,392.16	#25809	9.30
#25792	2,829.44	#26113	2,959.70
#26282	1,652.00	#32610	12,159.00
#40111	16,087.00	#26293	115.47

H. CONFIRMATION OF 2016-2017 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2016-2017 purchase orders in the various categories and amounts shown for a total of \$71,904.83.

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1617-032	Selective Insurance	Insurance	11-999-262-520	7,691.00
1617-033	AT&T	Communications	11-999-230-50	164.40
1617-034	Boro of Seaside Park	Water/Sewer	11-999-262-490	420.00
1617-035	Universal Janitorial	Custodial Supplies	11-999-262-610	28.00
1617-036	NJ Schools Ins.	Insurance	11-999-262-520	16,101.05
1617-036	NJ Schools Ins.	Insurance	11-999-291-260	1,948.36
1617-037	NJ State Health	Benefits	11-999-291-270	987.93
1617-040	JCP&L	Electricity	11-999-262-622	615.28
1617-041	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1617-042	ADP	Other Purchased Svcs.	11-999-230-339	310.57
1617-043	NJNG	Gas Supply	11-999-262-621	193.12
1617-044	Universal Janitorial	Maintenance Supplies	11-999-261-610	191.00
1617-045	Optimum	Communications	11-999-230-530	89.89
1617-046	TRBOE	Transportation	11-999-270-513	1,457.28
1617-046	TRBOE	Tuition	11-999-100-562	3,981.40
1617-046	TRBOE	Tuition	11-999-100-561	35,263.40
1617-047	Avaya	Communications	11-999-230-530	97.49
1617-048	Optimum	Communications	11-999-230-530	89.89
1617-049	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1617-050	Seaside Lumber	Maintenance Supplies	11-999-261-610	59.98
1617-051	JCP&L	Electricity	11-999-262-622	201.36
1617-052	Berry, Sahradnik et al	Legal Services	11-999-230-331	353.75
1617-053	ADP	Other Purchased Svcs.	11-999-230-339	290.77
1617-054	NJNG	Gas Supply	11-999-262-621	212.44
1617-057	NJ State Health	Benefits	11-999-291-270	987.93

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT
Mr. Barry J. Parlman

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended August 2016 and September 2016; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of August 2016 and September 2016, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolution was approved:

C. ACCEPTANCE OF THE 2015-2016 AUDIT REPORT

RESOLVED, That the Board of Education accept the 2015-2016 Audit Report, with no recommendations, as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated November 14, 2016 when signed by a majority of the members, in the total amount of \$64,281.00 ; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Thursday & Friday – November 24 - 25, 2016 – Closed for Thanksgiving

Monday, December 26 through Friday, December 30, 2016- Winter Recess - Closed

SUPERINTENDENT COMMENTS

There were no Superintendent comments.

BOARD COMMENTS

Mrs. Korzeneski wanted to know if the FEMA extension had been approved. She also had questions regarding the heat/air conditioning for the classrooms. There was discussion concerning the Board of Education building and the possibility of getting appraisals on it from local realtors. Mr. Yedman stated that he had somebody coming to evaluate the roof on both the school and the board building.

At this time, the following resolution was voted upon:

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

Whereas, the Board is seeking to upgrade the Seaside Park Elementary School HVAC and associated electrical system,
Whereas, initial specifications for said upgrade have been prepared and preliminary bids have or will be received,
Now, therefore, be it resolved that Barry J. Parlman, Business Administrator/Board Secretary is hereby authorized to have final specifications prepared as necessary and to advertise the project so bids can be received.

All members present voting Aye.

PUBLIC COMMENTS

Congratulations went to the PTA for a successful Halloween event. Comments were made stating that the town is looking into the all vacant buildings and a suggestion was made to sell the board building.

ADJOURNMENT

Upon motion of Mrs. Miller, seconded by Mrs. Korzeneski, the Regular Meeting of the Board of Education was adjourned at 8:09 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary