

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR & ANNUAL REORGANIZATION MEETING

MONDAY, JANUARY 9, 2017

MINUTES of the REGULAR MEETING & ANNUAL REORGANIZATION MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, JANUARY 9, 2017.

The meeting was called to order by the Business Administrator/Board Secretary, Mr. Barry J. Parliman at 6:39 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

At this time, the Board Attorney administered the Oath of Office to Gary Yedman and Ronald Neal.

ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 21, 2016, advance written notice was e-mailed to the Asbury Park Press for publication on December 23, 2016
- On December 21, 2016, advance written notice was posted at the Seaside Park the Municipal Building
- On December 21, 2016, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gina Condos, Gary Yedman, Ronald Neal, June Korzeneski, and Michelle Miller.

Also in attendance were Barry J. Parliman, Business Administrator/Board Secretary and Robert Budesca, Board Attorney,

ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 8, 2016 ANNUAL ELECTION

VOTES COUNTED FOR CANDIDATES

TOTAL

CANDIDATES - (2) THREE YEAR TERMS

| | |
|--------------------|------------|
| Gary Yedman | 441 |
| Ronald Neal | 417 |

BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT

Mr. Parliman announced that nominations were now in order for the Office of President.

Upon motion of Mrs. Miller, the name of Mrs. Korzeneski was placed in nomination for the Office of Board President. There was no second motion.

Upon motion of Mrs. Condos, the name of Mr. Yedman was placed in nomination for the Office of Board President. There was no second motion.

Upon motion of Mr. Yedman, seconded by Mrs. Miller, the name of Mrs. Condos was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, Mrs. Condos was elected by Roll Call Vote.

**NEW BOARD PRESIDENT CALLS FOR NOMINATIONS
FOR OFFICE OF VICE PRESIDENT**

Mrs. Condos announced that nominations were now in order for the Office of Vice President

Upon motion of Dr. Neal, seconded by Mrs. Miller, the name of Mrs. Korzeneski was placed in nomination of the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, Mrs. Korzeneski was elected by Roll Call Vote.

ANNUAL RESOLUTIONS

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 9, 2017 and until the next Organization Meeting of the Board of Education in 2018.

Gary Yedman
June Korzeneski

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 9, 2017 and until the next Organization Meeting of the Board of Education in 2018.

Michelle Miller
Gina Condos

All members present voting Aye.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 14, 2016 – Regular Meeting

All members present voting Aye.

COMMUNICATIONS

- A. E-Mail dated December 2, 2016 from Dr. Peter Morris, Superintendent, Lavallette Elementary School re: PARCC Testing
- B. Letter dated December 13, 2016 from Marissa Ferrari, Keller Williams Realty re: Board Building

PUBLIC COMMENTS ON AGENDA ITEMS

There was a discussion regarding the status of the Board Office located at 107 Third Avenue and whether it should be sold, if so does the Department of Education need to approve.

Questions arose regarding the meeting calendar schedule and conflicts with the town Neighborhood Watch Meetings.

At this time, the following resolution was voted upon:

Upon motion of Dr. Neal, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education authorize selling of the Board Office located at 107 Third Avenue.

All members present voting Aye.

RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolutions A through H were approved with D as amended:

A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM

RESOLVED, That the Board of Education approve the following resolution:

Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017 - 2018, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017 - 2018 school year.

B. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2017-2018

WHEREAS, the Seaside Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$3,000.00 for all staff and board members.

C. APPROVAL OF OFFICIAL NEWSPAPER

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

D. APPROVAL OF ANNUAL MEETING SCHEDULE

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 3rd Monday of every other month, with some exceptions.

March 20, 2017
May 15, 2017
July 17, 2017
September 18, 2017
November 20, 2017

E. CONFIRMATION OF USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the school building by the Ocean County Sheriff's Department for K-9 training on November 30, 2016 from 9:00 AM – 12:30 PM.

F. CONFIRMATION OF USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the school building by the Ocean County Swat Team for training on December 14, 2016 from 9:00 AM – 3:00 PM.

G. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the library by members of the Seaside Park community to play Mahjongg on Mondays beginning January 23, 2017 from 9:30 AM – 12:30 PM.

H. CONFIRMATION OF 2016-2017 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2016 - 2017 purchase orders in the various categories and amounts shown for a total of \$96,920.23.

| <u>P.O. #</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>ACCOUNT</u> | <u>AMOUNT</u> |
|---------------|----------------------|-----------------------|----------------|---------------|
| 1617-058 | Simplex | Outside Maintenance | 11-999-261-420 | 762.20 |
| 1617-059 | OCASBO | Membership Dues | 11-999-230-895 | 225.00 |
| 1617-060 | JCP&L | Electricity | 11-999-262-622 | 337.30 |
| 1617-061 | Wells Fargo Vendor | Communications | 11-999-230-530 | 84.27 |
| 1617-062 | Optimum | Communications | 11-999-230-530 | 89.89 |
| 1617-063 | ADP | Other Purchased Svcs. | 11-999-230-339 | 290.77 |
| 1617-064 | NJNG | Gas Supply | 11-999-262-621 | 582.80 |
| 1617-065 | Universal Janitorial | Custodial Supplies | 11-999-262-610 | 34.00 |
| 1617-066 | AT&T | Communications | 11-999-230-530 | 202.94 |
| 1617-067 | TRBOE | Transportation | 11-999-270-513 | 1,457.28 |
| 1617-067 | TRBOE | Tuition | 11-999-100-562 | 3,981.40 |
| 1617-067 | TRBOE | Tuition | 11-999-100-561 | 35,263.40 |
| 1617-068 | Robert Hulsart & Co. | Audit Fees | 11-999-230-332 | 6,300.00 |
| 1617-069 | Michael Roscigno | Outside Maintenance | 11-999-261-420 | 250.00 |
| 1617-071 | David Flynn | Outside Maintenance | 11-999-261-420 | 250.00 |
| 1617-072 | NJ State Health | Health Benefits | 11-999-291-270 | 987.93 |
| 1617-074 | CRBOE | Transportation | 11-999-270-513 | 2,652.00 |
| 1617-075 | TRBOE | Transportation | 11-999-270-513 | 1,457.28 |
| 1617-075 | TRBOE | Tuition | 11-999-100-562 | 3,981.40 |
| 1617-075 | TRBOE | Tuition | 11-999-100-561 | 35,958.70 |
| 1617-076 | AT&T | Communications | 11-999-230-530 | 203.06 |
| 1617-077 | Boro of SSPK | Water/Sewer | 11-999-262-490 | 420.00 |
| 1617-078 | ADP | Other Purchased Svcs. | 11-999-230-339 | 19.80 |
| 1617-079 | Postmaster | Postage | 11-999-230-530 | 141.00 |
| 1617-080 | NJ State Health | Health Benefits | 11-999-291-270 | 987.93 |

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT

Mr. Barry Parlman

Upon motion of Mrs. Korzeneski, seconded by Mrs. Condos, the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2016 and November 30, 2016; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mrs. Korzeneski, seconded by Mrs. Condos, the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of October 31, 2016 and November 30, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Mrs. Miller, seconded by Mrs. Korzeneski, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 9, 2017, when signed by a majority of the members, in the total amount of \$116,184.09; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, March 20, 2017 – Regular Meeting – 6:30 P.M.

SUPERINTENDENT COMMENTS

No comments.

BOARD COMMENTS

Minutes should be e-mailed to all Board Members two weeks after each meeting.
Letter to Borough Hall requesting repairs needed in the school building could possibly be done by public works employees.
Letter to both Lavallette (Dr. Morris) and Toms River (Mr. Healy) requesting periodic updates on curriculum and academic programs concerning Seaside Park students.

PUBLIC COMMENTS

The public expressed interest in the letter referenced above regarding the Seaside Park students in both Lavallette Elementary and Toms River Elementary Schools.

ADJOURNMENT

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the Regular and Annual Reorganization Meeting of the Board of Education was adjourned at 8:10 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary