

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR MEETING & 2017-2018 TENTATIVE BUDGET ADOPTION**

**MONDAY, MARCH 20, 2017**

MINUTES of the REGULAR MEETING & 2017-2018 TENTATIVE BUDGET ADOPTION of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, MARCH 20, 2017.

The Meeting was called to order by the President, Mrs. Gina Condos at 6:30 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

**ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On March 13, 2017, advance written notice was e-mailed to the Asbury Park Press for publication on March 16, 2017
- On March 13, 2017, advance written notice was posted at the Seaside Park Municipal Building
- On March 13, 2017, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gina Condos, June Korzeneski, Gary Yedman, Ronald Neal, and Michelle Miller.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Mathew Thompson, Board Attorney.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

January 9, 2017 – Regular & Annual Reorganization Meeting

All members present voting Aye.

**COMMUNICATIONS**

- A. Letter dated January 6, 2017 from State of New Jersey re: FEMA Time Extension Approval
- B. Letter dated January 25, 2017 from Gina Condos to David Healy re: Periodic Communications
- C. Letter dated January 25, 2017 from Gina Condos to Dr. Peter Morris re: Periodic Communications
- D. Letter dated January 30, 2017 from Dr. Peter Morris re: Representation on Lavallette Board
- E. Article from Asbury Park Press re: Toms River Schools Water Testing
- F. Request from Patricia Lowe re: Summer Art Lessons
- G. E-Mail from Ocean County College re: Summer Programs
- H. Letter dated February 15, 2017 from Villano Realtors re: 107 Third Avenue
- I. Letter dated March 8, 2017 from Robert Budesa, Esquire re: 107 Third Avenue
- J. Letter dated December 13, 2016 from Linda Stefanik re: 107 Third Avenue

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were a few questions regarding FEMA such as percentage of reimbursement and use of funds.

**RESOLUTIONS**

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolutions A and B were approved:

**A. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room in the event of inclement weather, for a program entitled Marine Science Camp for K – 8<sup>th</sup> grades from August 21 – August 25, 2017, 9:00 AM – 2:00 PM.

**B. CONFIRMATION OF 2016-2017 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2016-2017 purchase orders in the various categories and amounts shown for a total of \$170,191.37.

<b><u>P.O. #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMOUNT</u></b>
1617-083	JCP&L	Electricity	11-999-262-622	441.76
1617-084	Optimum	Communications	11-999-230-530	89.89
1617-085	Asbury Park Press	Advertising	11-999-230-530	20.25
1617-086	ADP	Other Purchased Svcs.	11-999-230-339	290.77
1617-087	NJNG	Gas Supply	11-999-262-621	1,479.58
1617-088	Wells Fargo	Communications	11-999-230-530	84.27
1617-089	Berry, Sahradnik et al	Legal Services	11-999-230-331	366.53
1617-090	BDM Electric	Outside Maintenance	11-999-261-420	285.00
1617-091	AT&T	Communications	11-999-230-530	215.88
1617-092	Simplex	Outside Maintenance	11-999-261-420	1,794.79
1617-093	Mathis Brothers	Outside Maintenance	11-999-261-420	250.00
1617-094	TRBOE	Transportation	11-999-270-513	1,457.28
1617-094	TRBOE	Tuition	11-999-100-562	4,697.16
1617-094	TRBOE	Tuition	11-999-100-561	35,680.58
1617-095	Lavallette BOE	Tuition	11-999-100-561	57,205.57
1617-098	NJ State Health	Health Benefits	11-999-291-270	1,072.76
1617-099	ADP	Other Purchased Svcs.	11-999-230-339	290.77
1617-100	Asbury Park Press	Advertising	11-999-230-530	35.20
1617-101	NJNG	Gas Supply	11-999-262-621	2,248.05
1617-102	For Shore Weed	Outside Maintenance	11-999-261-420	390.00
1617-103	Central Regional BOE	Transportation	11-999-270-513	12,510.00
1617-104	Wells Fargo	Communications	11-999-230-530	84.27
1617-105	Shore Logic	Technical Services	11-999-252-330	45.00
1617-106	Avaya	Communications	11-999-230-530	97.37
1617-107	Optimum	Communications	11-999-230-530	89.89
1617-108	JCP&L	Electricity	11-999-262-622	655.87
1617-109	Flash Roofing	Outside Maintenance	11-999-261-420	985.00
1617-110	NJNG	Gas Supply	11-999-262-621	2,082.61
1617-111	ADP	Other Purchased Svcs.	11-999-230-339	290.77
1617-112	JCP&L	Electricity	11-999-262-622	622.27
1617-113	Optimum	Communications	11-999-230-530	89.89
1617-114	Wells Fargo	Communications	11-999-230-530	84.27
1617-115	Berry, Sahradnik et al	Legal Services	11-999-230-331	301.25
1617-116	AT&T	Communications	11-999-230-530	203.11
1617-117	TRBOE	Transportation	11-999-270513	1,457.28
1617-117	TRBOE	Tuition	11-999-100-562	5,860.27
1617-117	TRBOE	Tuition	11-999-100-561	35,263.40
1617-119	NJ State Health	Health Benefits	11-999-291-270	1,072.76

All members present voting Aye.

**SCHOOL BUSINESS ADMINISTRATOR REPORT**  
**Mr. Barry J. Parlman**

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended December 31, 2016 and January 31, 2017; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of December 31, 2016 and January 31, 2017, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

**C. ADOPTION OF THE TENTATIVE 2017-2018 SCHOOL BUDGET**

BE IT RESOLVED, That the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2017-2018 Total Expenditures	1,401,256	0	0	1,401,256
Less Anticipated Revenue	822,775	0	0	822,775
Total To Be Raised	578,481	0	0	578,481

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, That a public hearing be held in the Seaside Park Elementary School, Seaside Park, New Jersey on April 24, 2017 at 6:30 P.M. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated March 20, 2017, when signed by a majority of the members, in the total amount of \$182,990.74 ; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

- A. Monday, April 3, 2017 – 6:30 PM – Ethics Training
- B. Monday, May 15, 2017- Regular Meeting – 6:30 PM

**SUPERINTENDENT COMMENTS**

There were no Superintendent comments.

**BOARD COMMENTS**

Mrs. Korzeneski informed the public that there are 203 students attending Lavallette Elementary School and 24 of them are Seaside Park residents. The Summer Art Program was discussed and the fact that they have no insurance coverage.

**PUBLIC COMMENTS**

The Environmental Committee would like to have a Monarch Butterfly coloring contest for Seaside Park students. They have requested that we run the labels for the mailing of this project. Mike Tierney discussed Bill A-4352 regarding non-operating school districts.

**ADJOURNMENT**

Upon motion of Mrs. Miller, seconded by Mrs. Korzeneski, the Regular Meeting & 2017-2018 Tentative Budget Adoption of the Board of Education was adjourned at 7:22 P.M.

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Barry J. Parlman  
Business Administrator/  
Board Secretary