

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, JULY 31, 2017

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, JULY 31, 2017.

The meeting was called to order by the President, Mrs. Gina Condos at 6:35 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On July 13, 2017, advance written notice was e-mailed to the Asbury Park Press for publication on July 18, 2017
- On July 14, 2017, advance written notice was posted at the Seaside Park Municipal Building

A roll call of attendance indicated the following Board Members were present: Gina Condos, June Korzeneski, Gary Yedman, Ronald Neal, and Michelle Miller.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budesa, Board Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

May 8, 2017 – Regular Meeting, Public Hearing & Adoption of the 2017 – 2018 School Budget

All members present voting Aye.

COMMUNICATIONS

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

ANNUAL APPOINTMENTS/APPROVALS

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

A. Affirmative Action Officer

Approval to appoint Barry Parlman as Affirmative Action Officer for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

B. Public Agency Compliance Officer

Approval to appoint Barry Parliman as Public Agency Compliance Officer for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

C. Auditor

Approval to appoint Robert A. Hulsart & Company, as School Board Auditors for the 2017-2018 school year.

D. Board Attorney

Approval to appoint Robert Budesca, Esquire, as Board Attorney for the 2017-2018 school year as per contract.

E. Asbestos Management Officer

Approval to appoint Barry Parliman as Asbestos Management Officer for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

F. Safety & Health Designee

Approval to appoint Barry Parliman as Safety & Health Designee for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

G. Indoor Air Quality Designee

Approval to appoint Barry Parliman as Indoor Air Quality Designee for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

H. Broker of Record

Approval to appoint Centric Insurance Agency as the Seaside Park Board of Education Broker of Record for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

I. IPM Coordinator

Approval to appoint Barry Parliman as Integrated Pest Management Coordinator for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

J. Right to Know Officer

Approval to appoint Barry Parliman as Right to Know Officer for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

K. Custodian of Records

Approval to appoint Barry Parliman as Custodian of Records for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

L. AHERA Coordinator

Approval to appoint Barry Parliman as AHERA Coordinator for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

M. Official Depositories

Approval to designate Ocean First Bank, Wells Fargo Bank, and Bank of America, as the official depositories for the 2017-2018 school year, commencing July 1, 2017 through June 30, 2018.

N. Policies/Regulations

Approval to continue all Policies/Regulations currently in effect through the 2017-2018 school year. The Board to amend the Busing policy and Tuition policy.

All members present voting Aye.

FINANCE

Upon motion of Mrs. Miller, seconded by Dr. Neal, the following resolution was approved:

- A. To authorize the Business Administrator to advertise for bids, goods and services as needs arise during the 2017-2018 school year.
- B. To approve use of the Uniform Minimum Chart of Accounts for the State of New Jersey Department of Education for the 2017-2018 school year.
- C. To authorize the School Business Administrator to pay bills between Board of Education Meetings with the bills to be approved at the next Regular Board of Education Meeting.
- D. To approve the procurement of goods and services on an as needed basis from State Agencies through State Contracts, and to approve the quote and bidding thresholds of \$3,900 and \$26,000 respectively.
- E. To authorize the Business Administrator/Board Secretary, Board President, Board Vice-President, and Treasurer of School Monies to sign warrants.
- F. To approve Robert's Rules of Order Parliamentary Procedures.

All members present voting Aye.

RESOLUTIONS

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolutions A through F were approved:

A. APPROVAL OF CONTRACT FOR THE BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve the contract of Barry J. Parlman, Business Administrator/Board Secretary, approved by the County Office with a 0% increase for the 2017-2018 school year at a salary of \$26,249.00.

B. AUTHORIZATION FOR APPOINTMENT OF BOARD OFFICE SECRETARY

RESOLVED, That the Board of Education authorize the appointment of Denise Bliszczy as Secretary in the Board Office for the 2017-2018 school year commencing July 1, 2017 and only through June 30, 2018 in accordance with the approved employment contract at the annual salary of \$50,525.00.

C. AUTHORIZATION FOR EMPLOYMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, That the Board of Education authorize employment of Elizabeth Sarantinoudis as Treasurer of School Monies for the 2017-2018 school year at the annual salary of \$4,702.00.

D. AUTHORIZATION FOR APPOINTMENT OF PART-TIME CUSTODIAN

RESOLVED, That the Board of Education authorize the appointment of the following Part-Time Custodian, as needed, in the Seaside Park Elementary School for the 2017-2018 school year commencing July 1, 2017 and only through June 30, 2018.

Guy Mueller \$14.42/hour

E. AUTHORIZATION FOR APPROVAL OF CONTRACT WITH SIGMABIT TECHNOLOGY, INC.

RESOLVED, That the Board of Education approve the contract with Sigmabit Technology, Inc. for an Annual User License Agreement effective July 1, 2017 through June 30, 2018 at a cost of \$5,191.41.

PAYMENT OF BILLS

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated July 31, 2017, when signed by a majority of the members, in the total amount of \$10,115.99; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, September 18, 2017 - Regular Board Meeting – 6:30 P.M.

SUPERINTENDENT COMMENTS

No comments.

BOARD COMMENTS

No comments.

PUBLIC COMMENTS

No comments.

ADJOURNMENT

Upon motion of Mr. Yedman , seconded by Dr. Neal, the Regular Meeting of the Board of Education was adjourned at 7:54 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary