

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR MEETING MONDAY, SEPTEMBER 18, 2017**

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, SEPTEMBER 18, 2017.

The meeting was called to order by the President, Mrs. Gina Condos at 6:35 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

**ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On January 12, 2017, advance written notice was e-mailed to the Asbury Park Press for publication on January 14, 2017
- On January 12, 2017, advance written notice was posted at the Seaside Park Municipal Building
- On January 12, 2017, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gina Condos, June Korzeneski, Gary Yedman, Ronald Neal, and Michelle Miller.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budes, Board Attorney.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**COMMUNICATIONS**

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments.

**RESOLUTIONS**

Upon motion of Mrs. Korzeneski, seconded by Dr. Neal, the following resolutions A through D were approved:

**A. AUTHORIZATION TO ACCEPT RESOLUTION**

RESOLVED, That the Board of Education authorize acceptance of the following resolution regarding Contracts:

Announcement: Pursuant to PL 2015, Chapter 47, the Seaside Park Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 Et. Seq. NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, in particular, New Jersey Title 18A:18 Et. Seq. NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

- Attorney – Robert Budes (Berry, Sahradnik, Kotzas & Benson, P.C.)
- Auditor – Robert A. Hulsart & Co.
- Transportation Services – Toms River Board of Education
- Transportation Services – Central Regional Board of Education

- E-Rate Consulting – On-Tech Consulting, Inc.
- Tuition – Regular & Special Education – Toms River Board of Education
- Tuition – Lavallette Board of Education
- Insurance Agent – Centric Insurance Agency
- Financial Software – Sigmabit Technology, Inc.
- Fire Alarm Service & Monitoring – Simplex Grinnell
- Telephone System – Avaya, Inc.
- Grounds Maintenance – For Shore Weed Control
- Copier – Wells Fargo Vendor Financial

**B. CONFIRMATION OF USE OF BUILDING**

RESOLVED, That the Board of Education confirm use of the Multi-Purpose Room and Classrooms by the Ocean County Regional Swat Team for Active Shooter Training on Monday, September 18, 2017 through Friday, September 22, 2017 from 8:00 AM – 4:00 PM.

**C. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room by the Seaside Park PTA for Movie Night from 6:00 PM – 8:30 PM on the following Friday evenings:

- 2017:** 11/3, 12/8  
**2018:** 1/5, 2/2, 3/9, 4/20

**D. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room and Playground by the Seaside Park PTA for Trunk or Treat and a Halloween Party on Saturday, October 29, 2017 from 9:00 AM – 3:00 PM.

All members present voting Aye.

Upon motions of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

**E. CONFIRMATION OF 2016-2017 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2016-2017 purchase orders in the various categories and amounts shown for a total of \$213,527.53.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1617-158	Lavallette BOE	Tuition	11-999-100-561	33,600.00
1617-159	Toms River BOE	Transportation	11-999-270-513	1,457.28
1617-159	Toms River BOE	Tuition	11-999-100-561	41,648.74
1617-160	Asbury Park Press	Advertising	11-999-230-530	241.25
1617-161	AT&T	Communications	11-999-230-530	205.90
1617-164	NJ State Health	Employee Benefits	11-999-291-270	1,072.76
1617-165	Jersey Coast Fire	Outside Maintenance	11-999-261-420	209.40
1617-166	ADP	Other Purchased Svcs.	11-999-230-339	310.57
1617-167	NJNG	Gas Supply	11-999-262-621	299.34
1617-168	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1617-169	JCP&L	Electricity	11-999-262-622	407.19
1617-170	Optimum	Communications	11-999-230-530	89.89
1617-171	South Jersey Energy	Gas Delivery	11-999-262-621	97.31
1617-172	Hartford Steam	Outside Maintenance	11-999-261-420	55.00
1617-173	Good Friend Electric	Maintenance Supplies	11-999-261-610	195.00
1617-174	Berry, Sahradnik et al	Legal Services	11-999-230-331	332.50
1617-175	Central Regional BOE	Transportation	11-999-270-513	12,510.00
1617-176	Borough of Seaside Park	Water/Sewer	11-999-262-490	420.00
1617-177	AT&T	Communications	11-999-230-530	201.08
1617-178	Toms River BOE	Transportation	11-999-270-513	1,457.28
1617-178	Toms River BOE	Tuition	11-999-100-561	43,022.42
1617-179	Central Regional BOE	Transportation	11-999-270-513	3,536.00
1617-180	Berry, Sahradnik et al	Legal Services	11-999-230-339	720.00
1617-181	AT&T	Communications	11-999-230-530	194.47
1617-183	Ahera Consultants	Technical Services	11-999-262-300	900.00
1617-185	Wells Fargo Vendor	Communications	11-999-230-530	168.54
1617-186	MGL Printing	Gen'l Admin. Supplies	11-999-230-610	196.00
1617-187	ADP	Other Purchased Svcs.	11-999-230-339	290.77

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1617-188	Optimum	Communications	11-999-230-530	179.78
1617-189	NJNG	Gas Supply	11-999-262-610	466.59
1617-190	JCP&L	Electricity	11-999-262-622	3.32
1617-193	BDM Electric	Construction Services	12-999-400-450	4,480.00
1617-194	Sigmabit Technology	Technical Services	11-999-252-330	4,147.15
1617-195	NJ Div. of Fire Safety	Technical Services	11-999-262-300	250.00
1617-196	Toms River BOE	Transportation	11-999-270-513	1,457.28
1617-196	Toms River BOE	Tuition	11-999-100-562	6,557.05
1617-196	Toms River BOE	Tuition	11-999-100-561	35,263.40
1617-197	Lavallette BOE	Tuition	11-999-100-561	16,800.00

All members present voting Aye.

At this time the following resolution was voted upon:

Upon Motion of Mrs. Miller, seconded by Mrs. Korzeneski, the following resolution was approved:

RESOLVED, That the Board of Education authorize the Board Attorney to proceed with all necessary steps to activate the public bidding sale of the Board of Education building located at 107 Third Avenue.

All members present voting.

**SCHOOL BUSINESS ADMINISTRATOR REPORT**

**Mr. Barry J. Parlman**

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended April 30, 2017, May 31, 2017 and June 30, 2017; copy to follow in the minutes of this meeting:

Secretary's Report of Expenditure  
Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of April 30, 2017, May 31, 2017, and June 30, 2017; after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolution was approved:

**C. APPROVAL OF CURRENT EXPENSE FUNDS**

RESOLVED, That the Board of Education approve the appropriation adjustments for June 2017.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated September 18, 2017, when signed by a majority of the members, in the total amount of \$149,746.25 ; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

Monday, November 20, 2017 - Regular Meeting – 6:30 P.M.

**BOARD COMMENTS**

There was a discussion regarding the sale of the Board Office building.

**PUBLIC COMMENTS**

There were no public comments.

At this time, the following resolution was voted upon:

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the Board of Education authorizes the advertisement of the position of a part time secretary for a maximum of 15 hours a week at \$15.00 per hour.

**ADJOURNMENT**

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the Regular Meeting of the Board of Education was adjourned at 8:15 P.M.

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Barry J. Parlman  
Business Administrator/  
Board Secretary