

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, NOVEMBER 20, 2017

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, NOVEMBER 20, 2017.

The meeting was called to order by the President, Mrs. Gina Condos at 6:34 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On January 12, 2017, advance written notice was e-mailed to the Asbury Park Press for publication on January 14, 2017
- On January 12, 2017, advance written notice was posted at the Seaside Park Municipal Building
- On January 12, 2017, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gina Condos, June Korzeneski, Gary Yedman, Ronald Neal, and Michelle Miller.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budeska, Board Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATION OF THE 2016-2017 AUDIT

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

Monday, September 18, 2017 - Regular Meeting
Monday, October 30, 2017 – Special Closed Session Meeting

All members present voting Aye.

COMMUNICATIONS

- A. Letter dated November 15, 2017 from Denise Bliszczy re: Retirement

PUBLIC COMMENTS ON AGENDA ITEMS

There were a few questions regarding the audit.

RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Mrs. Korzeneski, the following resolutions A through G were approved:

A. CONFIRMATION OF TRANSPORTATION CONTRACT

RESOLVED, That the Board of Education confirm the following contract with the Central Regional School District for transportation for the 2017-2018 school year:

Route #SSP1 – Lavallette Elementary School – 9/1/17 – 6/30/18 - \$25,020.00

B. CONFIRMATION OF TUITION CONTRACT

RESOLVED, That the Board of Education confirm the following contract with Lavallette Elementary School for tuition for the 2017-2018 school year:

Grades 1 – 6 – (21) students @ \$7,140.00 = \$149, 940.00

C. CONFIRMATION OF USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the school building by the Ocean County Swat Platoon for Swat Training on October 25, 2017 from 7:00 AM – 3:30 PM

D. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the multi-purpose room by the Seaside Park PTA on December 9, 2017 from 9:30 AM – 3:00 PM for Art Classes.

E. ACCEPTANCE OF RETIREMENT

RESOLVED, That the Board of Education accept the retirement of Denise Bliszczy effective June 30, 2018.

F. AUTHORIZATION TO RENEW NJ SCHOOLS INSURANCE GROUP

RESOLVED, That the Board of Education approve renewal with NJ Schools Insurance Group, Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust membership.

G. CONFIRMATION OF 2017-2018 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2017-2018 purchase orders in the various categories and amounts shown for a total of \$92,009.18.

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1718-002	Sigmabit Technology	Admin. Tech Services	11-999-252-330	1,200.00
1718-003	Lavallette BOE	Tuition	11-999-100-561	16,800.00
1718-004	Arbor Smith Tree Svc.	Outside Maintenance	11-999-261-420	1,100.00
1718-005	Universal Janitorial	Custodial Supplies	11-999-262-610	312.00
1718-006	Wells Fargo Vendor	Communications	11-999-230-530	168.54
1718-007	East Coast Flag	Maintenance Supplies	11-999-261-610	63.95
1718-008	Boro of SSPK	Water/Sewer	11-999-262-490	420.00
1718-009	Asbury Park Press	Advertising	11-999-230-530	54.80
1718-010	Avaya	Communications	11-999-230-530	97.37
1718-011	Berry, Sahradnik et al	Legal Services	11-999-230-331	493.07
1718-012	Optimum	Communications	11-999-230-530	179.78
1718-013	Simplex	Outside Maintenance	11-999-261-420	762.20
1718-014	NJSBA	Membership Dues	11-999-230-895	1,197.95
1718-015	NJNG	Gas Supply	11-999-262-621	206.25
1718-016	South Jersey Energy	Gas Delivery	11-999-262-621	7.29
1718-017	AT&T	Communications	11-999-230-530	389.22
1718-018	JCP&L	Electricity	11-999-262-622	955.17
1718-019	ADP	Other Purchased Svcs.	11-999-230-339	618.38
1718-020	NJ Schools Ins.	Insurance	11-999-262-520	18,411.43
1718-021	Shore Logic	Admin. Tech Services	11-999-252-330	45.00
1718-022	ADP	Other Purchased Svcs.	11-999-230-339	287.81
1718-023	Selective Insurance	Insurance	11-999-262-520	7,637.00
1718-024	Lavallette BOE	Tuition	11-999-100-561	14,994.00
1718-025	NJ State Health	Health Benefits	11-999-291-270	2,195.52
1718-030	NJ State Health	Health Benefits	11-999-291-270	4,068.28

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1718-035	Allied Boiler	Outside Maintenance	11-999-261-420	2,417.38
1718-036	AT&T	Communications	11-999-230-530	427.41
1718-037	Asbury Park Press	Advertising	11-999-230-530	20.90
1718-038	Avaya	Communications	11-999-230-530	97.37
1718-039	Lavallette BOE	Tuition	11-999-100-561	14,994.00
1718-040	Optimum	Communications	11-999-230-530	89.89
1718-041	JCP&L	Electricity	11-999-262-622	330.94
1718-042	South Jersey Energy	Gas Delivery	11-999-262-621	7.08
1718-043	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1718-044	NJNG	Gas Supply	11-999-262-621	174.62
1718-045	ADP	Other Purchased Svcs.	11-999-230-339	297.81
1718-046	Berry, Sahradnik et al	Legal Services	11-999-230-331	302.50
1718-047	BDM Electric	Outside Maintenance	11-999-261-420	100.00

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT
Mr. Barry J. Parlman

Upon motion of Mrs. Miller, seconded by Mr. Yedman, the following resolutions A through D were approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended July 2017, August 2017 and September 2017; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of July 2017, August 2017 and September 2017, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. APPROVAL OF CURRENT EXPENSE FUNDS

RESOLVED, That the Board of Education approve the appropriation adjustments for November 2017.

D. ACCEPTANCE OF THE 2016-2017 AUDIT REPORT

RESOLVED, That the Board of Education accept the 2016-2017 Audit Report, with no recommendations, as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated November 20, 2017 when signed by a majority of the members, in the total amount of \$124, 164.45 ; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Thursday & Friday – November 23, 2017 & November 24, 2017 – Closed for Thanksgiving

Monday, December 25, 2017 through Monday, January 1, 2018 - Winter Recess - Closed

BOARD COMMENTS

There was a discussion regarding the planned library and the hours it would be open (10 am – 12 pm).

PUBLIC COMMENTS

There were questions regarding the audit as well as insurance coverage for the building.

ADJOURNMENT

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller, the Regular Meeting of the Board of Education was adjourned at 7:38 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary