

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR & ANNUAL REORGANIZATION MEETING

MONDAY, JANUARY 7, 2019

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, JANUARY 7, 2019.

The meeting was called to order by President, June Korzeneski at 6:38 P.M. in the Seaside Park Elementary School located at 313 S. W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

At this time the Board Attorney administered the Oath of Office to June Korzeneski and Michelle Miller.

ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 18, 2018, advance written notice was e-mailed to the Asbury Park Press for publication on December 21, 2018
- On December 18, 2018, advance written notice was posted at the Seaside Park Municipal Building
- On December 18, 2018, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Ronald Neal, Gary Yedman, Gina Condos, and June Korzeneski.

Also in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budeska, Board Attorney.

ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 7, 2017 ANNUAL ELECTION

VOTES COUNTED FOR CANDIDATES
TOTAL

CANDIDATES - (1) THREE YEAR TERM

June Korzeneski	400
Michelle Miller	416

BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT

Mr. Parlman announced that nominations were now in order for the Office of President.

Upon motion of Mrs. Miller, seconded by Dr. Neal, the name of June Korzeneski was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, June Korzeneski was elected by Roll Call Vote.

NEW BOARD PRESIDENT CALLS FOR NOMINATIONS FOR OFFICE OF VICE PRESIDENT

Mrs. Korzeneski announced that nominations were now in order for the Office of Vice President.

Upon motion by Dr. Neal, seconded by Mr. Yedman, the name of Michelle Miller was placed in nomination for the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, Michelle Miller was elected by Roll Call Vote.

ANNUAL RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.

Upon motion by Mrs. Condos, seconded by Mr. Yedman, the following resolutions were approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 7, 2019 and until the next Organization Meeting of the Board of Education in 2020.

Gary Yedman

APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 7, 2019 and until the next Organization Meeting of the Board of Education in 2020.

Michelle Miller

All members present voting Aye.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mr. Yedman, seconded by Dr. Neal the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 26, 2018 – Regular Meeting

All members present voting Aye.

COMMUNICATIONS

- A. Letter dated November 23, 2018 from Kevin W. Ahearn, Interim Executive County Superintendent re: Toms River Regional School District

- B. Letter dated November 23, 2018 from Kevin W. Ahearn, Interim Executive County Superintendent re: Lavallette Borough School District

- C. Email dated January 4, 2019 from Kevin O’Shea re: Declining Enrollment

PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments at this time.

RESOLUTIONS

Upon motion of Mrs. Miller, seconded by Mr. Yedman the following resolutions were approved:

A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM

RESOLVED, That the Board of Education approve the following resolution:

Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018 - 2019, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2018 - 2019 school year.

B. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2019-2020

WHEREAS, the Seaside Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$3,000.00 for all staff and board members.

C. APPROVAL OF OFFICIAL NEWSPAPER

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

D. APPROVAL OF ANNUAL MEETING SCHEDULE

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 3rd Monday of every other month, with some exceptions.

March 18, 2019
 May 20, 2019
 July 15, 2019
 September 16, 2019
 November 18, 2019

E. AUTHORIZATION OF USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the sixth-grade classroom by the Seaside Park Police Department for the purpose of a gym room with exercise equipment for the 2019 year.

F. CONFIRMATION OF 2018 - 2019 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2018 - 2019 purchase orders in the various categories and amounts shown for a total of \$35,686.56

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1819-066	South Jersey Energy	Gas Supply	11-999-262-621	265.18
1819-067	Berry, Sahradnki, et al	Legal Services	11-999-230-331	21.25
1819-068	Optimum	Internet	11-999-230-530	89.89
1819-069	Wells Fargo Vendor	Communication	11-999-230-530	84.27
1819-070	ADP	Other Purch Prof Serv	11-999-230-339	308.10
1819-071	Lavallette Hardware	Maintenance Supplies	11-999-261-610	45.16
1819-072	Boro of SSPK	Water/Sewer	11-999-262-490	420.00
1819-073	AT&T	Telephone	11-999-230-530	207.91
1819-076	Mr. Keys	Lock Maintenance	11-999-261-420	170.00
1819-077	JCP&L	Electricity	11-999-262-622	284.66
1819-078	TRBOE	Tuition Regular 11/18	11-999-100-561	20,365.90
1819-078	TRBOE	Transportation 11/18	11-999-270-513	1,083.24
1819-079	Berry, Sahradnik, et al	Legal Services	11-999-230-331	335.29
1819-080	ADP	Other Purch Prof Serv	11-999-230-339	330.60
1819-081	NJNG	Gas Supply	11-999-262-621	797.88
1819-082	Wells Fargo Vendor	Communication	11-999-230-530	84.27
1819-083	Asbury Park Press	Advertising	11-999-230-530	17.60
1819-084	South Jersey Energy	Gas Delivery	11-999-262-621	489.55
1819-085	Optimum	Internet	11-999-230-530	89.89
1819-086	Lavallette BOE	Tuition Regular 11/18	11-999-100-561	10,195.92

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry Parlman

Upon motion of Mr. Yedman, seconded by Mrs. Miller the following resolutions were approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2018 and November 30, 2018; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of October 31, 2018 and November 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion of Mrs. Condos, seconded by Mr. Yedman the following motion was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 7, 2019, when signed by a majority of the members, in the total amount of \$35,686.56; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, March 18, 2019 – Regular Meeting – 6:30 P.M.

BOARD COMMENTS

Mr. Yedman provided an update regarding the electricity project. Mrs. Korzeneski discussed a letter she had composed to send to the local realtors regarding the sale of the Board Office. Upon motion of Mrs. Miller, seconded by Dr. Neal the board unanimously voted to send the letter to the realtors.

PUBLIC COMMENTS

No comments were made at this time.

ADJOURNMENT

Upon motion by Mr. Yedman, seconded by Mrs. Miller, The Regular and Annual Reorganization Meeting of the Board of Education was adjourned at 7:38 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary