

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR & ANNUAL REORGANIZATION MEETING

MONDAY, JANUARY 8, 2018

MINUTES of the REGULAR & ANNUAL REORGANIZATION MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY, JANUARY 8, 2018.

The meeting was called to order by the Business Administrator/Board Secretary, Mr. Barry J. Parlman at 6:40 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

At this time, the Board Attorney administered the Oath of Office to Gina Condos

ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 14, 2017, advance written notice was e-mailed to the Asbury Park Press for publication on December 20, 2017
- On December 14, 2017, advance written notice was posted at the Seaside Park Municipal Building
- On December 14, 2017, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Gary Yedman, Ronald Neal, Gina Condos and June Korzeneski. Michelle Miller arrived at 7:02 pm.

Also in attendance were Barry J Parlman, Business Administrator/Board Secretary and Robert Budes, Board Attorney.

ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 7, 2017 ANNUAL ELECTION

VOTES COUNTED FOR CANDIDATES
TOTAL

CANDIDATES - (1) THREE YEAR TERM

Gina Condos **347**

BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT

Mr. Parlman announced that nominations were now in order for the Office of President.

Upon motion of Mr. Yedman, seconded by Dr. Neal, the name of June Korzeneski was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, June Korzeneski was elected by Roll Call Vote.

NEW BOARD PRESIDENT CALLS FOR NOMINATIONS FOR OFFICE OF VICE PRESIDENT

Mrs. Korzeneski announced that nominations were now in order for the Office of Vice President.

Upon motion by Dr. Neal, seconded by Mr. Yedman, the name of Gina Condos was placed in nomination for the Office of Vice President.

Upon motion of Gina Condos, with no second, Gary Yedman was placed into nomination for the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, Gina Condos was elected by Roll Call Vote.

ANNUAL RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.

Upon motion of Dr. Neal, seconded by Mr. Yedman the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 8, 2018 and until the next Organization Meeting of the Board of Education in 2019.

Michelle Miller
Gary Yedman

All members present voting Aye.

APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.

Upon motion of Dr. Neal, seconded by Mr. Yedman the following resolution was approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 8, 2018 and until the next Organization Meeting of the Board of Education in 2019.

Gary Yedman
Gina Condos

All members present voting Aye.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion of Mr. Yedman, seconded by Mrs. Condos the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 20, 2017 – Regular Meeting

All members present voting Aye.

COMMUNICATIONS

- A. Letter dated November 29, 2017 from Judith DeStefano-Anen, Ed.D, Interim Executive County Superintendent re: Toms River Regional School District
- B. Letter dated November 29, 2017 from Judith DeStefano-Anen, Ed.D, Interim Executive County Superintendent re: Lavallette Borough School District

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

RESOLUTIONS

Upon motion of Mr. Yedman, seconded by Mrs. Condos the following resolutions A through I were approved:

A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM

RESOLVED, That the Board of Education approve the following resolution:

Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018 - 2019, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2018 - 2019 school year.

B. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2018-2019

WHEREAS, the Seaside Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$3,000.00 for all staff and board members.

C. APPROVAL OF OFFICIAL NEWSPAPER

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

D. APPROVAL OF ANNUAL MEETING SCHEDULE

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 3rd Monday of every other month, with some exceptions.

March 19, 2018
 May 21, 2018
 July 16, 2018
 September 17, 2018
 November 19, 2018

E. CONFIRMATION OF USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the school building by the Ocean County Swat Team for active shooter training on November 28, 2017 from 8:00 AM – 4:00 PM.

F. APPROVAL OF NJSIG APPLICATION FOR 2017 SAFETY GRANT

RESOLVED, That the Board of Education approve the submission of grant application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group’s MOCSSIF Subfund for the purposes described in the application, in the amount of \$738.00 for the period July 1, 2017 through June 30, 2018.

G. CONFIRMATION OF TUITION CONTRACTS

RESOLVED, That the Board of Education confirm the following contracts with Toms River Regional Schools for tuition for the 2017 – 2018 school year:

Washington Street – Kindergarten – (5) students @ \$11,791.00 = \$58, 955.00
 East Dover – Kindergarten – (1) student @ \$11,791.00
 Cedar Gove – Kindergarten – (1) student @ \$31,837.00
 Early Learning Ctr. – Grade PS4 – (1) student @ \$15,853.00
 Washington Street – Grades 1 – 5 – (15) students @ 12,579.00 = \$188,685.00
 Beachwood – Grade 2 – (1) student @ \$12,579.00
 East Dover – Grade 5 – (1) student @ \$12,579.00
 Cedar Grove – Grade 5 – (1) student @ \$13,496.00
 Intermediate East – Grade 6 – (6) students @ \$12,864.00 = \$77,184.00
 Intermediate South – Grade 6 – (2) students @ \$12,864.00 = \$25,728.00
 Intermediate South – Grade 6 – Resource Room – (1) student @ \$89.44 / day

H. CONFIRMATION OF 2017 - 2018 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2017 - 2018 purchase orders in the various categories and amounts shown for a total of \$145,359.72.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1718-048	Blossom Lawn Ctr.	Maintenance Supplies	11-999-261-610	42.56
1718-051	ADP	Other Purchased Svcs.	11-999-230-339	307.61

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1718-052	Sigmabit Technology	Admin. Tech. Services	11-999-252-330	339.00
1718-053	On-Tech	Communications	11-999-230-530	227.64
1718-054	AT&T	Communications	11-999-230-530	207.77
1718-055	Optimum	Communications	11-999-230-530	89.89
1718-056	Boro of SSPK	Water/Sewer	11-999-262-490	420.00
1718-057	JCP&L	Electricity	11-999-262-622	322.42
1718-058	NJNG	Gas Supply	11-999-262-621	324.79
1718-059	South Jersey Energy	Gas Delivery	11-999-262-621	118.29
1718-060	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1718-061	Berry, Sahradnik et al	Legal Services	11-999-230-331	437.50
1718-062	Hulsart & Co.	Audit Fees	11-999-230-332	6,300.00
1718-063	Asbury Park Press	Advertising	11-999-230-530	288.00
1718-064	TRBOE	Tuition	11-999-100-562	21,835.96
1718-064	TRBOE	Tuition	11-999-100-561	114,014.02

I. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approved use of the building to the SSPK Taxpayers Association for meetings on 1/12/18 & 1/26/18 at 1:30 PM.

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry Parlman

Upon motion of Mrs. Korzeneski, seconded by Dr. Neal the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2017 and November 30, 2017; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of October 31, 2017 and November 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

17. PAYMENT OF BILLS

Upon motion of Mrs. Korzeneski, seconded by Mrs. Miller the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 8, 2018, when signed by a majority of the members, in the total amount of \$165,516.21 ; copy to follow in the minutes.

All members present voting Aye.

Upon motion of Mrs. Miller, seconded by Dr. Neal the following resolution was voted upon:

RESOLVED, That the Board of Education confirms the appointment of Mrs. June Korzeneski as representative to the Lavallette Board of Education.

All members present voting Aye.

ANNOUNCEMENTS

Monday, March 19, 2018 – Regular Meeting – 6:30 P.M.

BOARD COMMENTS

There was discussion regarding the hiring of an attendance officer.

RESOLVED, That the Board Secretary, Mr. Barry Parlman, will contact the Seaside Park Police Department to hire an attendance officer, not to exceed \$1,800.00 per year.

All members present voting Aye.

ADJOURNMENT

Upon motion of Mrs. Condos, seconded by Mr. Yedman, The Regular and Annual Reorganization Meeting of the Board of Education was adjourned at 7:30 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary