

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR MEETING & 2019-2020 TENTATIVE BUDGET ADOPTION**

**MONDAY, MARCH 18, 2019**

MINUTES of the REGULAR MEETING & 2019-2020 TENTATIVE BUDGET ADOPTION of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, MARCH 18, 2019.

The meeting was called to order by the President, Mrs. June Korzeneski at 6:35 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

**ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 18, 2018 advance written notice was e-mailed to the Asbury Park Press for publication on December 21, 2018.
- On December 18, 2018 advance written notice was posted at the Seaside Park Municipal Building
- On December 18, 2018 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: June Korzeneski, Michelle Miller, Gina Condos, Gary Yedman, and Ronald Neal.

Also, in attendance was Barry J. Parliman, Business Administrator/Board Secretary and Robert Budeska, Board Attorney.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited, led by June Korzeneski.

**PRESENTATION OF THE 2017- 2018 AUDIT**

A representative from Robert Hulsart & Co. presented the audit with no recommendations.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Upon motion by Ms. Miller, seconded by Dr. Neal, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

January 7, 2019 – Regular & Annual Reorganization Meeting

All members present voting Aye.

**COMMUNICATIONS**

**PUBLIC COMMENTS ON AGENDA ITEMS**

A resident asked how much surplus we were putting into tax relief. Rich responded and said that we are required to put 2% of the surplus towards tax relief and Barry said that we are putting more than 2% in.

**RESOLUTIONS**

Upon motion of Mrs. Condos, seconded by Ms. Miller the following resolutions A – C were approved:

**A. CONFIRMATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education confirmed use of the school building by the Seaside Park Recreation department for Senior Yoga, every Tuesday from 10:30-11:30 A.M. starting March 12, 2019 through May 14, 2019.

**B. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room by the Seaside Park PTA for Summer Art Camp as follows:

July 8 - 12, 2019; July 15 - 19, 2019; July 22 - 26, 2019; July 29 - August 2, 2019; August 5 – 9, 2019 between the hours of 9:00 A.M. – 3:00 P.M.

**C. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Meeting Room by the Sand Dollar Garden Club on the second Thursday of each month from 6:30 P.M. – 8:30 P.M.

All members present voting Aye.

Upon motion by Mr. Yedman, seconded by Dr. Neal the following resolution was approved:

**D. CONFIRMATION OF 2018-2019 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2018-2019 purchase orders in the various categories and amounts shown for a total of \$125,768.77

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1819-088	Master Roof	Outside Maintenance	11-999-261-420	845.00
1819-089	Hulsart & Co	Audit Fees	11-999-230-332	6,300.00
1819-090	Asbury Park Press	Advertising	11-999-230-530	17.60
1819-091	AT & T	Telephone	11-999-230-530	355.96
1819-092	Allied Boiler	Outside Maintenance	11-999-261-420	338.75
1819-093	Elizabeth D'Aloisio	Petty Cash	11-999-230-530	99.44
1819-094	OCASBO	18/19 Membership Dues	11-999-230-895	225.00
1819-095	Lavallette BOE	Tuition – December 2018	11-999-100-561	10,195.92
1819-098	AT & T	Telephone	11-999-230-530	279.28
1819-099	Central Regional BOE	Contract/Joint Agreements	11-999-270-513	12,982.50
1819-100	MGL Printing	Other Purch Prof Services	11-999-230-339	337.00
1819-101	Optimum	Internet	11-999-230-530	89.89
1819-102	Wells Fargo Vendor	Copier	11-999-230-530	84.27
1819-103	Avaya	Phones	11-999-230-530	97.14
1819-104	Asbury Park Press	Advertising	11-999-230-530	36.48
1819-105	ADP	Payroll Processing	11-999-230-339	454.50
1819-106	JCP&L	Electricity	11-999-262-622	372.78
1819-107	NJNG	Gas	11-999-262-621	1,825.02
1819-108	Allied Boiler	Outside Maintenance	11-999-261-420	954.00
1819-109	TRBOE	Tuition -Dec 2018/Jan 2019	11-999-100-561	40,731.80
1819-109	TRBOE	Transportation Dec/Jan	11-999-270-513	1,905.84
1819-110	Lavallette BOE	Tuition – January 2019	11-999-100-561	10,195.92
1819-113	ADP	Payroll Fees	11-999-230-339	574.80
1819-114	Bahr & Sons	Electric Repairs	11-999-261-420	887.50
1819-115	Berry, Sahradnik, et al	Legal Fees	11-999-230-331	228.75
1819-116	Optimum	Internet	11-999-230-530	89.89
1819-117	Wells Fargo Vendor	Copier	11-999-230-530	84.27
1819-118	JCPL	Electricity	11-999-262-622	371.46
1819-119	NJNG	Gas	11-999-262-621	2,560.31
1819-120	Asbury Park Press	Advertising	11-999-230-530	18.18
1819-121	TRBOE	Tuition – February 2019	11-999-100-561	20,365.90
1819-122	TRBOE	Transportation – Feb 2019	11-999-270-513	952.92
1819-123	Lavallette BOE	Tuition – February 2019	11-999-100-561	10,195.92
1819-124	Boro of SSP	Water/Sewer	11-999-262-490	420.00
1819-125	AT & T	Telephone	11-999-230-530	294.78

All members present voting Aye.

**SCHOOL BUSINESS ADMINISTRATOR REPORT**  
**Mr. Barry J. Parlman**

Upon motion of Ms. Miller, seconded by Mr. Yedman, the following resolution was approved:

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended December 31, 2018 and January 31, 2019; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion of Mr. Yedman, seconded by Ms. Miller, the following resolution was approved:

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of December 31, 2018 and January 31, 2019, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion of Mrs. Condos seconded by Dr. Neal, the following resolution was approved:

**C. ADOPTION OF THE TENTATIVE 2019-2020 SCHOOL BUDGET**

BE IT RESOLVED, That the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2019-2020 Total Expenditures	1,179,145	0	54,000	1,233,145
Less Anticipated Revenue	627,901	0	0	627,901
Total To Be Raised	551,244	0	54,000	605,244

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, That a public hearing be held in the Seaside Park Elementary School, Seaside Park, New Jersey on Monday, May 6, 2019 at 6:30 P.M. for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

All members present voting Aye.

Upon motion by Mrs. Condos, seconded by Mrs. Miller the following resolution was approved:

**D. ACCEPTANCE OF THE 2017-2018 AUDIT REPORT**

BE IT RESOLVED, That the Board of Education accept the 2017-2018 Audit Report, with no recommendations, as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion of Ms. Miller, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated March 18, 2019, when signed by a majority of the members, in the total amount of \$137,885.12; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

- A. Monday, May 6, 2019 – Regular Meeting and Public Hearing & Adoption of the 2019-2020 School Budget- 6:30 P.M.
- B. School Closed for Spring Break April 19 – 26, 2019.

**BOARD COMMENTS**

Ms. Miller questioned the status of the playground equipment. Mr. Parlman said that he has been in contact with a company and they are expected to be out sometime in the next two weeks. Mr. Yedman informed the Board that he installed a temporary repair and that the playground could be reopened. Ms. Miller spoke about her last OCSBA meeting and asked the Board if anyone wanted to comment on their feelings toward the PAARC test. Mrs. Korzeneski asked Mr. Yedman if he had an update on the electrical project. Mr. Yedman informed the Board that the supplies had been ordered and were expected to arrive sometime in the last week of March. JCP&L will be setting up temporary power from the Board office while the project is going on so once that is installed Bahr & Co hopes to commence the project on or around April 1, 2019. It has been decided that the units will hang on brackets off the side of the building rather than being installed on the roof. This will give the Board more time to obtain funds needed to complete the roof repair. Mr. Parlman also added that he will be meeting the architect next week in order to prepare the bid applications.

**PUBLIC COMMENTS**

A resident asked how many elementary students we currently have. Mrs. Condos responded and informed her that we currently have 30.

**ADJOURNMENT**

Upon motion of Dr. Neal, seconded by Mr. Yedman the Regular Meeting & 2019-2020 Tentative Budget Adoption of the Board of Education was adjourned at 7:20 P.M.

All members present voting Aye.

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Barry J. Parlman  
Business Administrator/  
Board Secretary