

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR MEETING MONDAY, NOVEMBER 26, 2018**

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, NOVEMBER 26, 2018.

The meeting was called to order by President, June Korzeneski at 6:37 P.M. in the Seaside Park Elementary School located at 313 S. W. Central Avenue, Seaside Park.

**ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On November 6, 2018, advance written notice was e-mailed to the Asbury Park Press for publication on November 8, 2018.
- On November 6, 2018 advance written notice was posted at the Seaside Park Municipal Building
- On November 6, 2018 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park
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A roll call of attendance indicated the following Board Members were present: June Korzeneski, Ron Neal, and Michelle Miller, Gary Yedman arrived at 7:23 P.M. Gina Condos was absent.

Also in attendance were Barry J. Parliman, Business Administrator/ Board Secretary and Robert Budeska, Board Attorney.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by June Korzeneski.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Upon motion of Ms. Miller, seconded by Dr. Neal the following motion was approved:

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

Monday, September 17, 2018 - Regular Meeting & Closed Session

All members present voting Aye.

**PUBLIC COMMENTS ON AGENDA ITEMS**

No comments were made.

**RESOLUTIONS**

Motions A-C were tabled until Mr. Yedman arrived for discussion.

Upon motion of Dr. Neal, seconded by Ms. Miller resolutions D-E were approved.

Upon motion of Mr. Yedman, seconded by Ms. Miller resolutions A-C were approved.

**A. AUTHORIZATION FOR APPROVAL OF CONTRACT WITH BAHR & SONS ELECTRICAL CONTRACTORS, INC.**

RESOLVED, That the Board of Education approve the contract with Bahr & Sons Electrical Contractors, Inc. to complete electrical updating as per the Ocean County Co-op #B2017-147, at the estimated cost of \$56,525.38. The Seaside Park Board of Education to be reimbursed by FEMA following the completion of work.

**B. CONFIRMATION FOR APPROVAL OF CONTRACT WITH JCP&L**

RESOLVED, That the Board of Education confirmed the approval of the contract with JCP&L, Work Request # 59204913, for the installation of electric distribution facilities at the cost of \$26,747.96. The Seaside Park Board of Education to be reimbursed by FEMA following the completion of work.

**C. CONFIRMATION OF TRANSPORTATION CONTRACT**

RESOLVED, That the Board of Education confirm the following contracts with Toms River School District for transportation for the 2018-2019 school year:

Route #WS18A – Washington Street Elementary School – 9/1/18 – 6/30/19 - \$8,877.60

Route # IE11A – Toms River Intermediate East – 9/1/18 – 6/30/19 - \$334.80

Route #ED12A – East Dover Elementary – 9/1/18 – 6/30/19 - \$316.80

**D. CONFIRMATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education confirmed use of the Multi-Purpose Room, Library and restrooms by Shore Ballet School on Sunday, December 2, 2018 from 10:00 A.M – 6:00 P.M. for their Holiday Show production.

**E. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the school building by the Seaside Park Police Department on Tuesday, December 4, 2018 and Thursday, December 6, 2018 from 8:00 A.M. – 4:00 P.M. for Active Shooter Training.

All members present voting Aye.

Upon motion of Dr Neal, seconded by Ms. Miller the following resolution was approved:

**F. CONFIRMATION OF 2018-2019 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2018-2019 purchase orders in the various categories and amounts shown for a total of \$135,570.46

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1819-029	Staples	General Admin Supplies	11-999-230-610	306.45
1819-030	Asbury Park Press	Communications	11-999-230-530	457.20
1819-031	Universal Janitorial	Custodial Supplies	11-999-262-610	171.00
1819-032	ADP	Other Purch Prof Serv	11-999-230-339	338.90
1819-033	NJNG	Gas Delivery	11-999-262-621	213.94
1819-034	JCP&L	Energy-Electricity	11-999-262-622	813.94
1819-035	Wells Fargo Vendor	Communication	11-999-230-530	168.54
1819-036	South Jersey Energy	Gas Supply	11-999-262-621	3.40
1819-037	Optimum	Internet	11-999-230-530	179.78
1819-038	Berry, Sahradnik, et al	Legal Services	11-999-230-331	93.75
1819-039	Sigmabit Technology	Admin Info Tech Srvcs	11-999-252-330	163.00
1819-040	ADP	Other Purch Prof Services	11-999-230-339	314.90
1819-041	Lavallette BOE	Tuition Regular- Sept 2018	11-999-100-561	10,195.92
1819-042	Berry, Sahradnik, et al	Legal Services	11-999-230-331	365.00
1819-043	JCP&L	Energy- Electricity	11-999-262-622	6.30
1819-044	NJNG	Gas Delivery	11-999-262-621	245.46
1819-045	Blossom Lawn Care	Maintenance Supplies	11-999-261-610	146.80
1819-046	AT&T	Communication	11-999-230-530	215.02

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1819-047	John Lippincot	Outside Maintenance	11-999-261-420	2,000.00
1819-049	JCP&L	Energy- Electricity	11-999-262-622	92.05
1819-050	Optimum	Communication	11-999-230-530	89.89
1819-051	ADP	Other Purch Prof Services	11-999-230-339	10.00
1819-052	Lavallette Boe	Tuition Regular- Oct 2018	11-999-100-561	10,195.92
1819-053	Avaya	Communication	11-999-230-530	97.14
1819-055	Selective Insurance	Insurance	11-999-262-520	8,022.00
1819-056	AT&T	Communication	11-999-230-530	216.84
1819-057	Bahr & Sons	Construction Services	12-999-400-450	56,525.48
1819-058	TRBOE	Tuition Regular-Sep/Oct	11-999-100-561	40,873.06
1819-058	TRBOE	Transportation-Sep/Oct	11-999-270-513	1,775.52
1819-059	NJNG	Gas Delivery	11-999-262-621	515.44
1819-060	JCP&L	Energy-Electricity	11-999-262-622	406.57
1819-061	Allied Boiler	Boiler Maintenance	11-999-261-420	271.45
1819-062	Chubb	Other Purch Prof Services	11-999-230-339	60.00
1819-063	Asbury Park Press	Advertising	11-999-230-530	19.80

All members present voting Aye.

**SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman**

Upon motion of Dr. Neal, seconded by Ms. Miller the following resolutions were approved:

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended August 31, 2018 and September 30, 2018; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of August 31, 2018 and September 30, 2018; after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**C. APPROVAL OF CURRENT EXPENSE FUNDS**

RESOLVED, That the Board of Education approve the appropriation adjustments for October 2018.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion of Dr. Neal, seconded by Ms. Miller the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated November 26, 2018 when signed by a majority of the members, in the total amount of \$162,143.94; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

Monday, December 24, 2018 through Tuesday, January 1, 2019 - Winter Recess - Closed

Monday, January 7, 2019 – Annual Reorganization Meeting – 6:30 P.M.

**BOARD COMMENTS**

Ms. Miller requested that we look into having gutters cleaned to help alleviate water building up on roof and coming into building through leaks. Discussion was had regarding the Board Office sale. The County Superintendent said it would be ok for us to list the property with a real estate company. It was recommended that we set a minimum bid price and tell realtors we are willing to allow a 5% commission being that we are a public-school system. The Board will contact local realtors and ask for guidance as to how we go about doing an open listing. Mrs. Korzeneski stated that she will compose a letter to send to the realtors on behalf of the Board of Education regarding the sale of the Board Office. Mrs. Korzeneski informed that as of January 1, 2019, the shared service agreement between the Lavallette and Seaside Park Code Enforcement will dissolve and only Seaside Park code enforcement will be run through the office located in our school. Mrs. Korzeneski stated that she would like to speak to members of the town council to try and get some coordination with them in getting more town involvement with using our building once the work is completed.

Ms. Miller put a motion on the table to put a bid out for roof repair. Dr. Neal seconded the motion. All members present voted Aye.

**PUBLIC COMMENTS**

No comments were made.

**ADJOURNMENT**

Upon motion of Mr. Yedman, seconded by Ms. Miller the Regular Meeting of the Board of Education was adjourned at 7:49 P.M.

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Barry J. Parlman  
Business Administrator/  
Board Secretary