

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR MEETING, PUBLIC HEARING & ADOPTION OF 2018-2019 SCHOOL BUDGET**

**MONDAY, MAY 7, 2018**

MINUTES of the REGULAR MEETING, PUBLIC HEARING & ADOPTION OF THE 2018-2019 SCHOOL BUDGET of the SEASIDE PARK BOARD OF EDUCATION of the BOROUGH of SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, MAY 7, 2018.

The meeting was called to order by President, June Korzeneski at 6:35 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

**ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On April 18, 2018, advance written notice was e-mailed to the Asbury Park Press for publication on April 20, 2018.
- On April 18, 2018, advance written notice was posted at the Seaside Park Municipal Building
- On April 18, 2018, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: June Korzeneski, Gina Condos, Gary Yedman, Ronald Neal, and Michelle Miller.

Also in attendance were Barry J. Parlman, Business Administrator/ Board Secretary and Robert Budesa, Board Attorney.

**PLEDGE OF ALLEGIANCE**

The pledge of Allegiance was recited

**PUBLIC HEARING OF PROPOSED 2018-2019 SCHOOL BUDGET**

The budget was presented by Mr. Parlman.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Upon motion by Mrs. Condos, seconded by Mrs. Miller the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

March 19, 2018 – Regular Meeting & 2018-2019 Tentative Budget Adoption

All members present voting Aye.

**COMMUNICATIONS**

- A. Letter dated February 20, 2018 from Barry Parlman to Chief Larkin re: Attendance Officer
- B. Letter dated April 10, 2018 from Barry Parlman to Barbara Sargeant re: Bussing procedures

**PUBLIC COMMENTS ON AGENDA ITEMS**

A member of the public asked what the duties of an Attendance Officer would be. Mr. Parlman answered the question and Mrs. Korzeneski stated that most schools hire such officers.

**RESOLUTIONS**

Upon motion of Mr. Yedman, seconded by Mrs. Condos the following resolutions A – F were approved:

**A. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room and Playground by the Seaside Park PTA for the Fish Hat Workshop on Thursday, May 31, 2018 from 4:00 P.M – 9:00 P.M.

**B. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room and Playground by the Seaside Park PTA for the Fish Hat Parade on Saturday, June 2, 2018 from 10:00 A.M. – 3:00 P.M.

**C. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room and restrooms by New Logic Educators for Marine Science Camp from Monday, August 20, 2018 through Friday, August 24, 2018 between the hours of 9:00 A.M – 2:00 P.M.

**D. AUTHORIZATION FOR USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room by the Taxpayers Association of Seaside Park for meetings on the following Fridays; June 15, 2018, July 20, 2018 and August 17, 2018 between the hours of 7:00 P.M. – 10:00 P.M.

**E. AUTHORIZATION TO PARTICIPATE IN COORDINATED TRANSPORTATION**

RESOLVED, That the Board of Education authorize participation in the Monmouth Ocean Educational Services Commission’s Coordinated Transportation Program for the period of July 1, 2018 through June 30, 2023 as per attached contract.

**F. CONFIRMATION OF 2017-2018 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2017-2018 purchase orders in the various categories and amounts shown for a total of \$72,476.48

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1718-126	Allied Boiler	Outside Maintenance	11-999-261-420	371.45
1718-127	Graytex	General Admin Supplies	11-999-230-610	144.37
1718-129	NJASBO	General Admin Misc.	11-999-230-890	100.00
1718-130	Asbury Park Press	Advertising	11-999-230-530	15.40
1718-131	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1718-132	JCP&L	Electricity	11-999-262-622	437.04
1718-133	Optimum	Communications	11-999-230-530	89.89
1718-134	NJNG	Gas Supply	11-999-262-621	814.28
1718-135	South Jersey Energy	Gas Delivery	11-999-262-621	475.95
1718-136	ADP	Other Purch Prof	11-999-230-339	344.04
1718-137	SSPK BOE	PERS	11-999-291-241	7,239.00
1718-138	Lavallette BOE	Tuition Reg- March	11-999-100-561	14,994.00
1718-139	Asbury Park Press	Advertising	11-999-230-530	36.30
1718-140	AT&T	Communications	11-999-230-530	202.05
1718-141	NJ State Health	Health Benefits	11-999-291-270	1,207.66
1718-142	Toms River BOE	Tuition Reg- March	11-999-100-561	34,976.40
1718-142	Toms River BOE	Tuition Special- March	11-999-100-562	6,557.80
1718-142	Toms River BOE	Transportation	11-999-270-513	2,483.10
1718-147	Optimum	Communications	11-999-230-530	89.89
1718-148	Avaya	Communications	11-999-230-530	97.14
1718-149	Asbury Park Press	Advertising	11-999-230-530	24.20
1718-150	NJNG	Gas Supply	11-999-262-621	732.81
1718-151	JCP&L	Electricity	11-999-262-622	389.07
1718-152	ADP	Other Purch Prof	11-999-230-339	298.10
1718-153	Wells Fargo Vendor	Communications	11-999-230-530	84.27
1718-154	Ozane	Outside Maintenance	11-999-261-420	188.00

All members present voting Aye.

**SCHOOL BUSINESS ADMINISTRATOR REPORT**

**Mr. Barry Parlman**

Upon motion of Mrs. Miller, seconded by Mr. Yedman the following resolutions A – B were approved:

**A. ADOPTION OF 2018-2019 SCHOOL BUDGET**

RESOLVED, That the Board of Education of the Borough of Seaside Park adopt the 2018-2019 School Budget as submitted to the Ocean County Superintendent of Schools as follows:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2018-2019 Total Expenditures	1,363,170	0	54,000	1,417,170
Less Anticipated Revenue	784,689	0	0	784,689
Total To Be Raised	578,481	0	54,000	632,481

**B. AUTHORIZATION REQUEST FOR DISTRICT TAXES FOR CURRENT EXPENSE**

RESOLVED, That the amount of district taxes, exclusive of debt service requirements needed to meet the 2018-2019 obligations of this Board is \$578,481, and the governing body of the Borough of Seaside Park is hereby requested to place in the hands of the Treasurer of School Monies the following: \$192,827.00 by August 1, 2018, \$192,827.00 by December 1, 2018 and \$192,827.00 by April 1, 2019.

All members present voting Aye.

Upon motion by Mr. Yedman, seconded by Dr. Neal the following resolution was approved:

**C. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended February 28, 2018 & March 31, 2018; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

All members present voting Aye.

Upon motion by Mrs. Condos, seconded by Mrs. Miller the following resolution was approved:

**D. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of February 28, 2018 & March 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion by Mrs. Miller, seconded by Mrs. Condos the following resolution was approved:

**E. APPROVAL OF CURRENT EXPENSE FUNDS**

RESOLVED, That the Board of Education approve the appropriation adjustments for April 2018.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion by Mr. Yedman, seconded by Dr. Neal the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated May 7, 2018, when signed by a majority of the members, in the total amount of \$93,297.96

All members present voting Aye.

**ANNOUNCEMENTS**

Monday, July 16, 2018 – Regular Meeting – 6:30 P.M.

**BOARD COMMENTS**

There were no comments at this time.

**PUBLIC COMMENTS**

A member of the public asked if the Board Office building was listed with a realtor. Mr. Yedman replied that it is not, due to procedural guidelines. Mr. Budesca also explained the process to the public and stated that we have not received any bids thus far. A resident asked about having an auction of the property and Mr. Budesca said that he would look into the possibility of doing that.

**ADJOURNMENT**

Upon motion by Mrs. Miller, seconded by Mr. Yedman the Regular Meeting, Public Hearing & Adoption of 2018-2019 School Budget of the Board of Education was adjourned at 7:21 P.M.

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**Barry J. Parlman**  
**Business Administrator/  
Board Secretary**