

**SEASIDE PARK BOARD OF EDUCATION**

**AGENDA**

**REGULAR MEETING MONDAY, JULY 13, 2020**

**1. CALL TO ORDER at \_\_\_\_\_ P.M.**

**2. ANNOUNCEMENT BY BOARD PRESIDENT**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On February 20, 2020 advance written notice was e-mailed to the Asbury Park Press for publication on February 24, 2020.
- On February 20, 2020 advance written notice was posted at the Seaside Park Municipal Building
- On February 20, 2020 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

**3. ROLL CALL OF ATTENDANCE**

Michelle Miller, President \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Jasmin Grasso \_\_\_\_\_

**4. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by \_\_\_\_\_.

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

June 8, 2020 – Regular Meeting

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**6. COMMUNICATIONS**

**7. BOARD DISCUSSION**

- Time Capsule
- Placement and Removal of Cupola
- Yezzi Proposal

**8. PUBLIC COMMENTS ON AGENDA ITEMS**

**9. ANNUAL APPOINTMENTS/APPROVALS**

A. Affirmative Action Officer

Approval to appoint Barry Parlman as Affirmative Action Officer for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

B. Public Agency Compliance Officer

Approval to appoint Barry Parlman as Public Agency Compliance Officer for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

C. Auditor

Approval to appoint Robert A. Hulsart & Company, as School Board Auditors for the 2020-2021 school year.

D. Board Attorney

Approval to appoint Robert Budesa, Esquire, as Board Attorney for the 2020-2021 school year as per contract.

E. Asbestos Management Officer

Approval to appoint Barry Parlman as Asbestos Management Officer for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

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F. Safety & Health Designee

Approval to appoint Barry Parlman as Safety & Health Designee for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

G. Indoor Air Quality Designee

Approval to appoint Barry Parlman as Indoor Air Quality Designee for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

H. Broker of Record

Approval to appoint CBIZ Insurance Agency as the Seaside Park Board of Education Broker of Record for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

I. IPM Coordinator

Approval to appoint Barry Parlman as Integrated Pest Management Coordinator for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

J. Right to Know Officer

Approval to appoint Barry Parlman as Right to Know Officer for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

K. Custodian of Records

Approval to appoint Barry Parlman as Custodian of Records for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

L. AHERA Coordinator

Approval to appoint Barry Parlman as AHERA Coordinator for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

M. Official Depositories

Approval to designate Ocean First Bank, Wells Fargo Bank, and Bank of America, as the official depositories for the 2020-2021 school year, commencing July 1, 2020 through June 30, 2021.

N. Policies/Regulations

Approval to continue all Policies/Regulations currently in effect through the 2020-2021 school year.

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**10. FINANCE**

- A. To authorize the School Business Administrator to advertise for bids, goods and services as needs arise during the 2020-2021 school year.
- B. To approve use of the Uniform Minimum Chart of Accounts for the State of New Jersey Department of Education for the 2020-2021 school year.
- C. To authorize the School Business Administrator to pay bills between Board of Education Meetings with the bills to be approved at the next Regular Board of Education Meeting.
- D. To approve the procurement of goods and services on an as needed basis from State Agencies through State Contracts, and to approve the quote and bidding thresholds of \$3,900 and \$26,000 respectively.
- E. To authorize the Business Administrator/Board Secretary, Board President, Board Vice-President, and Treasurer of School Monies to sign warrants.
- F. To approve Robert’s Rules of Order Parliamentary Procedures.

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**11. RESOLUTIONS**

A. AUTHORIZATION FOR APPOINTMENT OF BOARD OFFICE SECRETARY

RESOLVED, That the Board of Education authorize the appointment of Elizabeth D’Aloisio as Secretary in the Board Office for the 2020-2021 school year commencing July 1, 2020 and only through June 30, 2021 in accordance with the approved employment contract at the annual salary of \$25,337.00.

B. AUTHORIZATION FOR EMPLOYMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, That the Board of Education authorize employment of Elizabeth Sarantinoudis as Treasurer of School Monies for the 2020-2021 school year at the annual salary of \$4,702.00.

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C. AUTHORIZATION FOR APPOINTMENT OF PART-TIME CUSTODIAN

RESOLVED, That the Board of Education authorize the appointment of the following Part-Time Custodian, as needed, in the Seaside Park Elementary School for the 2020-2021 school year commencing July 1, 2020 and only through June 30, 2021.

Guy Mueller \$14.42/hour

D. AUTHORIZATION FOR APPROVAL OF CONTRACT WITH SIGMABIT TECHNOLOGY, INC.

RESOLVED, That the Board of Education approve the contract with Sigmabit Technology, Inc. for an Annual User License Agreement effective July 1, 2019 through June 30, 2020.

E. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room for Toms River Pop Warner Angels for the purpose of cheer practice 2-3 days per week for 2 hours between the months of August through December.

F. CONFIRMATION OF 2019-2020 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2019-2020 purchase orders in the various categories and amounts shown for a total of \$59,014.87

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1920-186	Central Reg BOE	Transportation	11-999-270-513	11,853.45
1920-187	Boro of SSP	Water/Sewer	11-999-262-490	420.00
1920-188	JCP&L	Electricity	11-999-262-622	484.14
1920-189	Berry, Sahradnik, et al	Legal Services	11-999-230-331	567.50
1920-190	FEMA Finance	CDL Loan Pym	40-701-510-910	16,092.72
1920-191	Lavallette BOE	May/June Tuition Reg	11-999-100-561	22,285.50
1920-191	Lavallette BOE	Tuition Special Ed	11-999-100-562	1,981.25
1920-192	Wells Fargo Vendor	Copier	11-999-230-530	84.27
1920-193	NJNG	Gas Supply	11-999-262-621	262.38
1920-194	ADP	Payroll Fees	11-999-230-339	296.29
1920-195	NJ Div. of Fire Safety	Fire Safety Renewal	11-999-262-300	323.00
1920-196	Optimum	Internet	11-999-230-530	89.89
1920-197	AT&T	Telephone Service	11-999-230-530	365.65
1920-198	Central Reg BOE	Transportation	11-999-270-513	3,800.00
1920-199	CIT	Phone System	11-999-230-530	108.83

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
 Gina Condos \_\_\_\_\_  
 Gary Yedman \_\_\_\_\_  
 June Korzeneski, Vice President \_\_\_\_\_  
 Michelle Miller, President \_\_\_\_\_

**12. SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman**

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial reports for the period ending May 31, 2020; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of May 31, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**C. APPROVAL OF CURRENT EXPENSE FUNDS**

RESOLVED, That the Board of Education approve the appropriation adjustments for June 2020.

ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**13. PAYMENT OF BILLS**

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated July 13, 2020 when signed by a majority of the members, in the total amount of \$ \_\_\_\_\_ ; copy to follow in the minutes.

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ROLL CALL:

Jasmin Grasso \_\_\_\_\_  
Gina Condos \_\_\_\_\_  
Gary Yedman \_\_\_\_\_  
June Korzeneski, Vice President \_\_\_\_\_  
Michelle Miller, President \_\_\_\_\_

**13. ANNOUNCEMENTS**

Monday, August 17, 2020 - Regular Board Meeting – 6:30 P.M.

**14. BOARD COMMENTS**

**15. PUBLIC COMMENTS**

**16. ADJOURNMENT**

The Regular Meeting of the Board of Education was adjourned at \_\_\_\_\_ P.M.