

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR & ANNUAL REORGANIZATION MEETING**

**MONDAY, JANUARY 6, 2020**

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION, BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY. Held MONDAY EVENING, January 6, 2020.

The meeting was called to order by the President, Mrs. June Korzeneski at 6:37 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

At this time the Board Attorney administered the Oath of Office to Gary Yedman and Jasmin Grasso

A representative from Hulsart & Co. presented the 2019-2020 audit.

**ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 11, 2019, advance written notice was e-mailed to the Asbury Park Press for publication on December 13, 2019
- On December 11, 2019, advance written notice was posted at the Seaside Park Municipal Building
- On December 11, 2019, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Jasmin Grasso, Gary Yedman, Gina Condos, and June Korzeneski.

Also, in attendance were Barry J. Parlman, Business Administrator/Board Secretary and Robert Budeska, Board Attorney.

**ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 5, 2019 ANNUAL ELECTION**

**VOTES COUNTED FOR CANDIDATES**  
**TOTAL**

**CANDIDATES - (1) THREE YEAR TERM**

Gary Yedman	246
Jasmin Grasso	227

**BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT**

Mr. Parlman announced that nominations were now in order for the Office of President.

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman, the name of Michelle Miller was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, Michelle Miller was elected by Roll Call Vote.

**NEW BOARD PRESIDENT CALLS FOR NOMINATIONS FOR OFFICE OF VICE PRESIDENT**

Mrs. Miller announced that nominations were now in order for the Office of Vice President.

Upon motion by Mr. Yedman, seconded by Mrs. Condos, the name of June Korzeneski was placed in nomination for the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, June Korzeneski was elected by Roll Call Vote.

**ANNUAL RESOLUTIONS**

Upon motion by Mrs. Korzeneski, seconded by Mrs. Condos the following resolution was approved:

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

**CODE OF ETHICS**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

**APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.**

Upon motion by Mrs. Condos, seconded by Mr. Yedman the following resolutions were approved:

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 7, 2020 and until the next Organization Meeting of the Board of Education in 2021.

Gary Yedman  
June Korzeneski, alternate

**APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.**

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 7, 2020 and until the next Organization Meeting of the Board of Education in 2021.

Gina Condos  
Jasmin Grasso, alternate

All members present voting Aye.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 18, 2019 – Regular Meeting

Ayes: Michelle Miller, June Korzeneski, Gina Condos, Gary Yedman, Abstain: Jasmin Grasso

**COMMUNICATIONS**

- A. Fax dated December 17, 2019 from Department of Education; re: Residency Appeal
- B. Email dated November 29, 2019 from FEMA; re: Time extensions
- C. Letters dated November 22, 2019 from Kevin Ahearn; re: SSP representation on sending district Board of Educations.

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments at this time.

**RESOLUTIONS**

Upon motion by Mrs. Condos, seconded by Ms. Grasso the following resolutions were approved:

**A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM**

RESOLVED, That the Board of Education approve the following resolution:

**Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019 - 2020, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2019 - 2020 school year.

**B. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2020-2021**

WHEREAS, the Seaside Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$3,000.00 for all staff and board members.

**C. APPROVAL OF OFFICIAL NEWSPAPER**

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

**D. APPROVAL OF ANNUAL MEETING SCHEDULE**

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 3rd Monday of every month, with some exceptions.

**E. AUTHORIZATION OF USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the sixth-grade classroom by the Seaside Park Police Department for the purpose of a gym room with exercise equipment for the 2020 year.

**F. CONFIRMATION OF USE OF BUILDING**

RESOLVED, That the Board of Education confirmed use of the school building by the Ocean County S.W.A.T. Team for tactical training on Wednesday, December 18, 2019 between the hours of 8:00 A.M. - 4:00 P.M.

**G. CONFIRMATION OF 2018 - 2019 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2018 - 2019 purchase orders in the various categories and amounts shown for a total of \$94,309.59

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1920-069	East Coast Flag	Maintenance Supplies	11-999-261-610	63.95
1920-070	TRBOE	Tuition Regular Sept & Oct	11-999-100-561	23,664.16
1920-070	TRBOE	Tuition Spec Ed Sept & Oct	11-999-100-562	15,837.68
1920-070	TRBOE	Transportation	11-999-270-513	1,520.16
1920-071	Lavallette BOE	Tuition Regular October	11-999-100-562	10,399.90
1920-071	Lavallette BOE	Tuition Spec Ed October	11-999-100-562	400.00
1920-072	Universal Janitorial	Custodial Supplies	11-999-262-610	220.00
1920-073	NJNG	Gas Supply	11-999-262-621	425.12
1920-074	JCP&L	Electricity	11-999-262-622	384.00
1920-076	SSP Boro	Water/Sewer	11-999-262-490	420.00
1920-077	Optimum	Internet	11-999-230-530	89.89
1920-078	UGI Energy	Gas Delivery	11-999-262-621	189.38
1920-079	Wells Fargo Vendor	Copier	11-999-230-530	84.27
1920-080	Berry, Sahradnik. Et al	Legal Services	11-999-230-331	262.35
1920-081	Bahr & Sons	Construction	12-999-400-450	6,696.30
1920-082	Jasmin Grasso	Fingerprinting	11-999-230-890	66.05
1920-085	Girtain Signs	Board Member Name Plate	11-999-230-610	75.00
1920-086	Postmaster	Stamps	11-999-230-610	275.00
1920-087	CIT	Phone System	11-999-230-530	103.65
1920-088	AT&T	Telephone	11-999-230-530	355.15
1920-090	Mr. Keys	Boiler Room Door	11-999-261-420	1,024.00
1920-091	TRBOE	Tuition Regular November	11-999-100-561	10,113.10
1920-091	TRBOE	Tuition Spec Ed November	11-999-100-562	7,918.84
1920-091	TRBOE	Transportation November	11-999-270-513	756.24
1920-092	Bahr & Sons	Electric Work	11-999-230-339	886.90
1920-093	Asbury Park Press	Meeting Ad	11-999-230-530	15.36
1920-094	JCP&L	Electricity	11-999-262-622	389.76
1920-095	ADP	Payroll Processing	11-999-230-339	295.98
1920-097	Lavallette BOE	Tuition Regular November	11-999-100-561	10,399.90
1920-097	Lavallette BOE	Tuition Spec Ed November	11-999-100-562	977.50

**H. APPOINTMENT OF REPRESENTATIVE TO LAVALLETTE BOARD OF EDUCATION**

RESOLVED, That the Board of Education appoint June Korzeneski as representative of the Seaside Park Board of Education to the Lavallette Board of Education commencing January 7, 2020 and until the next Organization Meeting of the Board of Education in 2021.

All members present voting Aye.

**SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry Parlman**

Upon motion by Mr. Yedman, seconded by Mrs. Condos the following resolutions were approved:

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2019 and November 30, 2019; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

**B. APPROVAL OF BUDGET LINE ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of October 31, 2019 and November 30, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**C. ACCEPTANCE OF THE 2019-2020 AUDIT REPORT**

BE IT RESOLVED, That the Board of Education accept the 2019-2020 Audit Report, with no recommendations, as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye.

**PAYMENT OF BILLS**

Upon motion by Mr. Yedman, seconded by Mrs. Condos the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 6, 2020, when signed by a majority of the members, in the total amount of \$100,933.90; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

Monday, February 10, 2020 – Regular Meeting – 6:30 P.M.

**BOARD COMMENTS**

Mrs. Korzeneski mentioned that she had received a call from Pete Rosario from the YMCA asking if we would be interested in providing space for Tax Preparation assistance. She also said that he is awaiting a response regarding the summer program agreement. Mrs. Condos asked about whether or not we had agreed on a cost that the YMCA would contribute to the board if we do permit them to use the building. Discussion was had regarding the proposal from Yezzi & Associates. The members of the board agreed that they would like to request a timeframe for the work to be completed. A motion was made by Mrs. Korzeneski, seconded by Mrs. Condos to nominate a committee to meet and handle the YMCA agreement. Jasmin Grasso and June Korzeneski were both nominated. All members present voting Aye.

**PUBLIC COMMENTS**

A resident had a question regarding Special Education costs increasing. Mr. Parlman explained to her that it is due to new students in our district. She then asked if there was any news regarding the sale of the building. Mr. Budesa explained that a contract was approved by the board and letter was sent to the buyer, but the board will need to discuss further in executive session. A motion was made by Mrs. Korzeneski, seconded by Mr. Yedman to move to executive session at 7:47 P.M. All members present voting Aye.

Upon motion by Mrs. Condos, seconded by Mr. Yedman public session reconvened at 8:26 P.M.

**ADJOURNMENT**

Upon motion by Mrs. Condos, seconded by Mr. Yedman, The Regular and Annual Reorganization Meeting of the Board of Education was adjourned at 8:28 P.M.

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Barry J. Parlman  
Business Administrator/  
Board Secretary