

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING & 2020-2021 TENTATIVE BUDGET ADOPTION

MONDAY, MARCH 18, 2020

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION, BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY. Held WEDNESDAY EVENING, March 18, 2020.

The meeting was called to order by the President, Michelle Miller at 6:30 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

The Pledge of Allegiance was recited.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On February 20, 2020 advance written notice was e-mailed to the Asbury Park Press for publication on February 24, 2020.
- On February 20, 2020 advance written notice was posted at the Seaside Park Municipal Building
- On February 20, 2020 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, June Korzeneski, Jasmin Grasso, and Gary Yedman. Absent was Gina Condos.

Also, in attendance was Barry J. Parliman, Business Administrator/Board Secretary.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

February 10, 2020 – Regular Meeting & Work Session Meeting

All members present voting Aye.

COMMUNICATIONS

Letter dated February 19, 2020 from Robert Budesca – re; Residency Appeal

Letter date February 13, 2020 from Sharon Bucci – re; Offer on Board House

PUBLIC COMMENTS ON AGENDA ITEMS

There were none.

RESOLUTIONS

Upon motion by Mrs. Korzeneski, seconded by Ms. Grasso, the following resolutions, A & B, were approved:

A. CONFIRMATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirmed use of the school building by the Toms River SWAT Team, for tactical training, on March 18, 2020 between the hours of 8:00 A.M. – 4:00 P.M.

B. CONFIRMATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirmed use of the school building by the Plumsted K-9 Unit, for training, on March 10, 2020 between the hours of 8:00 A.M. – 4:00 P.M.

Upon motion by Mr. Yedman, seconded by Ms. Grasso, the following resolutions, C- D, were approved, dependent on state mandates:

C. CONFIRMATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirmed use of the school building by the Ocean County SWAT Team, for tactical training, on April 1, 2020 between the hours of 8:00 A.M. – 4 :00 P.M.

D. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room or a classroom by the Seaside Park PTA for Summer Art Camp as follows:

June 29 – July 3, 2020 between the hours of 9 A.M. – 12:00 P.M.

Thursday mornings between the hours of 10:00 A.M. – 12:00 P.M.;

7/9/2020, 7/16/2020, 7/30/2020

Thursday evenings between the hours of 6:00 P.M. – 8:00 P.M.;

7/2/2020, 7/9/2020, 7/16/2020, 7/30/2020

E. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the Board Office by the Ocean County Sheriff’s Department, for tactical training, on April 29, 2020.

All members present voting Aye.

Upon motion by Mrs. Korzeneski, seconded by Ms. Grasso, the following resolutions, F & G, were approved:

F. AUTHORIZATION FOR APPROVAL TO CHANGE BANK SIGNATURES

RESOLVED, That the Board of Education approve changing bank signatures on Ocean First Bank accounts with (3) signatures being Michelle Miller, Barry J. Parlman, and Elizabeth Sarantinoudis. Facsimiles allowed.

G. CONFIRMATION OF 2019-2020 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2019-2020 purchase orders in the various categories and amounts shown for a total of \$94,485.67

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1920-111	Yezzi, Assoc, LLC	Architectural Services	12-999-400-450	4,950.00
1920-118	Asbury Park Press	Advertising	11-999-230-530	58.05
1920-119	TRBOE	Tuition Regular Jan '20	11-999-100-561	10,133.61
1920-119	TRBOE	Tuition Special Jan'20	11-999-100-562	7,119.39
1920-119	TRBOE	Transportation Jan'20	11-999-270-513	756.24
1920-120	ADP	Payroll Processing	11-999-230-339	276.18
1920-121	Avaya	Phone System	11-999-230-530	103.65
1920-122	UGI Energy	Gas Delivery	11-999-262-621	605.82
1920-123	Optimum	Internet	11-999-230-530	89.89
1920-124	AT&T	Phone Service	11-999-230-530	352.86
1920-125	For Shore Weed	Outside Maintenance	11-999-261-420	412.00
1920-126	Lavallette BOE	Tuition Regular Jan '20	11-999-100-561	11,142.75
1920-126	Lavallette BOE	Tuition Special Jan '20	11-999-100-562	888.00
1920-127	Central Reg BOE	Transportation	11-999-270-513	13,170.50
1920-128	Berry, Sahradnik, et al	Legal Services	11-999-230-331	512.50
1920-129	JCP&L	Electricity	11-999-262-622	441.11
1920-130	Wells Fargo Vendor	Copier Lease	11-999-230-530	84.27
1920-132	SSP BOE	PERS	11-999-291-241	7,557.00

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
1920-133	NJNG	Gas Supply	11-999-262-621	765.44
1920-134	ADP	Payroll Processing	11-999-230-339	94.80
1920-136	Williamson Law Book	General Admin Supplies	11-999-230-610	383.00
1920-137	UGI Energy	Gas Delivery	11-999-262-621	410.01
1920-138	Optimum	Internet	11-999-230-530	89.89
1920-139	TRBOE	Tuition Regular Feb '20	11-999-100-561	10,216.50
1920-139	TRBOE	Tuition Special Feb '20	11-999-100-562	9,101.17
1920-139	TRBOE	Transportation Feb '20	11-999-270-513	752.24
1920-140	Lavallette BOE	Tuition Regular Feb '20	11-999-100-561	11,142.75
1920-141	Johnson Controls	Fire System	11-999-261-420	1,794.79
1920-142	Allied Boiler	Boiler Repair	11-999-261-610	241.38
1920-143	AT&T	Telephone	11-999-230-530	370.66
1920-144	Boro of SSP	Water/Sewer	11-999-262-490	420.00
1920-145	Asbury Park Press	Advertising	11-999-230-530	48.60

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski, the following resolution was approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended January 31, 2020; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report
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All members present voting Aye.

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski, the following resolution was approved:

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of January 31, 2020, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

Upon motion by Ms. Grasso, seconded by Mr. Yedman, the following resolution was approved:

C. APPROVAL OF CURRENT EXPENSE FUNDS

RESOLVED, That the Board of Education approve the appropriation adjustments for March 2020.

All members present voting Aye.

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

D. ADOPTION OF THE TENTATIVE 2020-2021 SCHOOL BUDGET

BE IT RESOLVED, That the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2020-2021 Total Expenditures	1,029,406	0	64,370	1,093,776
Less Anticipated Revenue	574,928	0	0	574,928
Total to Be Raised	454,478	0	64,370	518,848

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, That a public hearing be held in the Seaside Park Elementary School, Seaside Park, New Jersey on Monday, May 4, 2020 at 6:30 P.M. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated March 18, 2019, when signed by a majority of the members, in the total amount of \$97,578.93; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

- A. Monday, April 6, 2019 – Regular Meeting - 6:30 P.M.

BOARD COMMENTS

Mr. Budesa phone conferenced in from Florida at 6:33 P.M. to discuss legal matters that have been ongoing, regarding the residency appeal. Mr. Budesa updated the board on the matter. Discussion moved to the topic of the bids received on the board office. Mr. Budesa said that he spoke to the Land Use attorney and confirmed that the potential buyer can ask the council for change of use of the property and not just the owner of the property. Mr. Budesa reiterated that in our original advertisement for bids, the board stated that the cost to change the land use would not be the responsibility of the board. Members of the board discussed both offers and unanimously agreed that neither offers were sufficient and that they would like to inform both buyers that the bid price we are requesting is \$300,000, and the lowest offer they would accept is \$275,000. If a sufficient bid is offered, the board will apply for the variance to change the land use and pay the costs of such. Additionally, it should be stated that the Gazebo and Cupola will not be included in the sale of the property and will remain the property of The Seaside Park Board of Education. Lastly, offers must be received by May 1, 2020 with a closing date of July 1, 2020. Mr. Budesa said that he will inform both buyers of the board’s requests. The phone conference ended at 7:24 P.M.

PUBLIC COMMENTS

There were none.

ADJOURNMENT

Upon motion by Mrs. Korzeneski, seconded by Mrs. Condos, The Regular Meeting of the Board of Education was adjourned at 7:57 P.M.

Barry J. Parlman
Business Administrator/
Board Secretary