

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, AUGUST 17, 2020

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, AUGUST 17, 2020.

The meeting was called to order by the President, Ms. Miller at 6:38 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On August 10, 2020 advance written notice was e-mailed to the Asbury Park Press for publication on August 12, 2020.
- On August 10, 2020 advance written notice was posted at the Seaside Park Municipal Building
- On August 10, 2020 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Jasmin Grasso, Gary Yedman, Gina Condos, and June Korzeneski.

Also, in attendance was Barry J. Parlman, Business Administrator/Board Secretary and Robert Budesca, Board Attorney.

The pledge of allegiance was recited, led by board President, Michelle Miller.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion by Ms. Grasso, seconded by Mrs. Korzeneski, the following resolution was approved;

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

July 13, 2020 – Regular Meeting

All members present voting Aye.

COMMUNICATIONS

- Letter dated July 28, 2020 sent to Lavallette Elementary from Robert Budesca re: Residency Appeal Enrollment

PUBLIC COMMENTS ON AGENDA ITEMS

There was none.

RESOLUTIONS

Upon motion by Mrs. Korzeneski, seconded by Mrs. Condos, the followings resolutions were approved;

A. CONFIRMATION OF INSURANCE RENEWAL CONTRACT

RESOLVED, That the Board of Education confirm the attached contract with NJSIG from July 1, 2020 through July 1, 2023.

B. CONFIRMATION OF 2020-2021 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2020-2021 purchase orders in the various categories and amounts shown for a total of \$10,840.17

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2021-001	Sigmabit Technology	Tech Services	11-999-251-340	5,957.45
2021-002	TSF Contracting	Cleaning & Maintenance	11-999-262-420	453.96
2021-003	Graytex Papers	Office Supplies	11-999-230-610	151.26
2021-004	AT&T	Telephone Service	11-999-230-530	366.51
2021-005	Berry, Sahradnik, et al	Legal Services	11-999-230-331	499.30
2021-006	Wells Fargo Vendor	Copier	11-999-230-530	168.54
2021-007	NJNG	Gas Supply	11-999-262-621	647.54
2021-008	Jersey Coast Fire	Inspections	11-999-262-420	343.25
2021-009	Avaya-CIT	Phone System	11-999-230-530	212.48
2021-010	Blossom Lawn	Outside Maintenance	11-999-261-610	161.40
2021-011	Optimum	Internet	11-999-230-530	89.89
2021-012	UGI Energy	Gas Delivery	11-999-262-621	314.15
2021-013	ADP	Payroll Processing	11-999-230-339	276.49
2021-016	NJSBA	Membership Dues	11-999-230-895	1,197.95

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman

Upon motion by Mr. Yedman, seconded by Ms. Grasso the following resolutions A & B were approved;

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ending June 30, 2020; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of June 30, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion by Mrs. Korzeneski, seconded by Mrs. Condos, the following resolution was approved;

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated August 17, 2020 when signed by a majority of the members, in the total amount of \$16,150.03; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, September 14, 2020 - Regular Board Meeting – 6:30 P.M.

BOARD COMMENTS

Ms. Miller asked about the status of trimming the tree in front of the school. Ms. Grasso said that she had a friend willing to do it and wanted to know if it needed to be scheduled or if it can be done at any time. The board agreed that it could be done at any time since access inside the school would not be necessary. Discussion was had regarding whether or not the tree should be removed rather than trimmed. Ms. Grasso suggested we trim it first and then decide if it needs to be removed. Mrs. Korzeneski informed the board of the Lavallette Elementary School's Restart and Recovery plan to return to school in September. The plan is available on the district website for anyone wanting to read it. Mrs. Korzeneski suggested we add the plans for both Lavallette and Toms River schools to our section of the website. Ms. Grasso informed the board of the plans for Toms River to have a fully remote start to the school year. Toms River schools will begin on September 2, 2020 and Lavallette School begins on September 9, 2020. Mrs. Condos questioned the board on opening the playground at the school for public use. After a brief discussion the board agreed to reopen the playground considering other playgrounds in town are open to the public. Ms. Miller requested that we have Guy Muller obtain a letter from his doctor clearing him to return to work after having his surgery. Mrs. Korzeneski asked if we will be reopening the school building considering other places are reopening. The board agreed that it would be better to keep our building closed until all schools are reopened normally. Mr. Budesca let the board know that he was working on rewriting the Lease Agreement with the Borough and would send the draft to the board for review for approval at our next board meeting.

PUBLIC COMMENTS

There were none.

ADJOURNMENT

Upon motion of Mrs. Korzeneski, seconded by Mrs. Condos the Regular Meeting of the Board of Education was adjourned at 7:29 P.M. All members present voting Aye.

Barry J. Parlman
Business Administrator/
Board Secretary