

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, DECEMBER 7, 2020

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, DECEMBER 7, 2020.

The virtual meeting was called to order by the President, Ms. Miller at 6:34 P.M.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On November 30, 2020 advance written notice was e-mailed to the Asbury Park Press for publication on December 3, 2020.
- On November 30, 2020 advance written notice was posted at the Seaside Park Municipal Building
- On November 30, 2020 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Jasmin Grasso, Gary Yedman, Gina Condos, and June Korzeneski.

Also, in attendance was Barry J. Parlman, Business Administrator/Board Secretary and Robert Budeska, Board Attorney.

The pledge of allegiance was recited, led by board President, Michelle Miller.

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman, the following resolution was approved:

5. APPROVAL OF MINUTES OF PREVIOUS MEETING

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

October 19, 2020 – Regular Meeting

COMMUNICATIONS

- OPRA Request dated October 29, 2020
- Letter from Robert Budeska re: Residency Appeal

BOARD DISCUSSIONS

- Name plaque from Gazebo
- Cupola
- Sidewalk
- Roof
- Lease/Use Agreement

PUBLIC COMMENTS ON AGENDA ITEMS

Mrs. Korzeneski had some questions for the Pickleball league applicants Joe and John Celentano, who were both in attendance at the meeting. She asked if they would have their own insurance, which they informed the board that they would be obtaining insurance. Mrs. Korzeneski suggested to them that they try reaching out to the Recreation Department. Mr. Budesa recommended that they stay away from that avenue and continue as their own entity. Mr. Budesa also pointed out that the Governor’s Executive Order #204 is currently in place and states in paragraph 1 “Practices and competitions for organized, group, and/or competitive sports defined as Are prohibited in indoor settings”. Mr. Celentano informed the board that they are planning to cap the gathering at 20 people in order to control contact tracing. Mr. Yedman offered to be in charge of opening the school for the group. Ms. Miller expressed that she would like the group to limit participation to island home owners. Mrs. Condos pointed out that they could also use the outdoor playground area when the weather permits. Mr. Parlman suggested that the board have a contract drawn up between both parties so that all details and requirements could be agreed upon.

RESOLUTIONS

Upon motion by Mr. Yedman, seconded by Mrs. Condos, resolutions A & B were approved;

A. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approve the use of the Multi-Purpose Room by the Lavallette School PTO on December 14-17 between the hours of 3:00 P.M. – 8:00 P.M. for the purpose of a Secret Santa Workshop.

B. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approve the use of the Multi-Purpose Room by the Barrier Island Pickleball Club, LLC, see attached.

All members voting Aye.

Upon motion by Mr. Korzeneski, seconded by Mrs. Condos the following resolution, C, was approved;

C. CONFIRMATION OF 2020-2021 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2020-2021 purchase orders in the various categories and amounts shown for a total of \$68,778.12

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2021-044	Allied Boiler	Maintenance	11-999-261-610	271.45
2021-045	Universal Janitorial	Maintenance Supplies	11-999-262-610	156.00
2021-048	Allied Boiler	Maintenance	11-999-261-610	1,002.30
2021-049	Staples	General Admin Supplies	11-999-230-610	175.71
2021-050	ADP	Payroll Processing Fees	11-999-230-339	279.55
2021-051	Lavallette Hardware	Maintenance Supplies	11-999-261-610	34.75
2021-052	Wells Fargo Vendor	Copier	11-999-230-530	84.27
2021-053	UGI Energy	Gas Delivery	11-999-262-621	31.34
2021-054	NJNG	Gas Supply	11-999-262-621	559.82
2021-055	AT&T	Telephone	11-999-230-530	741.24
2021-056	Lavallette BOE	Tuition Reg-Sept&Oct	11-999-100-561	28,792.60
2021-057	On-Tech Consulting	Other Purch Prof Services	11-999-230-339	388.32
2021-058	Optimum	Internet	11-999-230-530	89.89
2021-059	Berry, Sahradnik, et al	Legal Services	11-999-230-331	85.00
2021-060	Toms River BOE	Tuition Reg-Sept&Oct	11-999-100-561	15,443.40
2021-060	Toms River BOE	Tuition Spec-Sept&Oct	11-999-100-562	19,189.69
2021-062	Borden’s	Genrl Admin Supplies	11-999-230-610	632.91
2021-063	Wells Fargo Vendor	Copier	11-999-230-530	84.27
2021-064	Berry, Sahradnik, et al	Legal Services	11-999-230-331	556.25
2021-065	Optimum	Internet	11-999-230-530	89.89
2021-067	CIT	Phone System	11-999-230-530	98.47

All members present voting Aye.

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman, the following transfer was approved;

D. APPROVAL OF TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

Whereas, NJAC and NJSA 18A:21-2 and 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution and,

Whereas, the Seaside Park Board of Education has determined that up to \$150,000.00 is available for such purpose of transfer, and

Whereas, the Seaside Park Board of Education wished to deposit anticipated current year surplus into Capital Reserve account, Emergency Reserve, at year end, and

Whereas, the Seaside Park Board of Education has determined that up to \$150,000.00 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED, That the Seaside Park Board of Education here by authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

All members present voting Aye.

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski the following resolutions were approved;

SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ending September 30, 2020; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

B. APPROVAL OF BUDGET LINE-ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of September 30, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. APPROVAL OF CONTRACT FOR THE BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve the contract of Barry J. Parlman, Business Administrator/Board Secretary, approved by the County Office for the 2020 – 2021 school year at a salary of \$26,774.00.

All members present voting Aye.

Upon motion by Mrs. Condos, seconded by Mr. Yedman, the following resolution was approved;

PAYMENT OF BILLS

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated December 7, 2020 when signed by a majority of the members, in the total amount of \$83,638.07; copy to follow in the minutes.

ANNOUNCEMENTS

Monday, January 11, 2021- Regular & Annual Reorganization Meeting

BOARD COMMENTS

During board discussions, Ms. Miller informed the board of the background of the plaque which was located on the gazebo. Ms. Miller noted that the family of the gentleman it was dedicated to would like the plaque to be relocated somewhere in the school since the gazebo has been removed. Mrs. Condos made a motion to move the name plaque to the front of the stage, Mrs. Korzeneski seconded the motion. All members present voted Aye. Discussion was had regarding the repair of the sidewalk. Two more quotes are expected to be received. Mrs. Korzeneski made a motion to accept the lowest bid for the sidewalk repair. Mr. Yedman seconded the motion. All members present voted Aye. Discussion then moved to the roof. Mr. Yedman shared with the board that the roof company they had been using said that the roof is beyond repair and needs to be replaced. Mr. Parlman said that in order to have the roof repaired we would need to go through the architect and add it to our long-range plan. The next topic of discussion was the Lease/Use Agreement with the Borough of Seaside Park. The board members all reviewed it and agreed that it looked good. It will be sent to the borough clerk for approval by the town council. Lastly, Mrs. Condos asked if the board would consider moving back to meeting every other month since the board office has sold and there are not as many pressing tasks to require monthly meetings. Mr. Budeska expressed that statutorily the board is required to meet every other month at minimum, and suggested they go with that and fill in as needed. Mr. Parlman and the members of the board all agreed.

PUBLIC COMMENTS

There were none at this time.

ADJOURNMENT

Upon motion of Mrs. Condos, seconded by Mr. Yedman, the Regular Meeting of the Board of Education was adjourned at 7:40 P.M. All members present voting Aye.

Barry J. Parlman
Business Administrator/
Board Secretary