

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING MONDAY, OCTOBER 19, 2020

MINUTES of the REGULAR MEETING of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, OCTOBER 19, 2020.

The meeting was called to order by the President, Ms. Miller at 6:33 P.M. in the Seaside Park Elementary School located at 313 S.W. Central Avenue, Seaside Park.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On February 20, 2020 advance written notice was e-mailed to the Asbury Park Press for publication on February 24, 2020.
- On February 20, 2020 advance written notice was posted at the Seaside Park Municipal Building
- On February 20, 2020 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Jasmin Grasso, Gary Yedman, Gina Condos, and June Korzeneski.

Also, in attendance was Barry J. Parliman, Business Administrator/Board Secretary and Robert Budesa, Board Attorney.

The pledge of allegiance was recited, led by board President, Michelle Miller.

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski the following resolution was approved:

APPROVAL OF MINUTES OF PREVIOUS MEETING

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

August 17, 2020 – Regular Meeting

All members present voting Aye.

COMMUNICATIONS

- OPRA Request dated October 5, 2020

PUBLIC COMMENTS ON AGENDA ITEMS

Mrs. Miller noted that the minutes from last meeting should include the fact that there was a delay in closing on the Board office due to the buyer's mortgage and inspections taking extra time. No public comments at this time.

RESOLUTIONS

Upon motion by Mrs. Korzeneski, seconded by Mrs. Condos the following resolutions A-D & F-H were approved: Motion E was approved with the provision that all state guidelines are followed and proper insurance certificates are provided.

A. CONFIRMATION OF TRANSPORTATION CONTRACT

RESOLVED, That the Board of Education confirm the following contract with Central regional School District for transportation for the 2020-2021 school year:

Route#SSP1 (Bus 1 AM & PM) – Lavallette Elementary School – 9/1/20 – 6/30/21 - \$26,341.00

Route#SSP1 (Bus 2 AM & PM) – Lavallette Elementary School – 9/1/20 – 6/30/21 - \$12,000.00

B. CONFIRMATION OF ERATE CONTRACT

RESOLVED, That the Board of Education confirm the following contract with On-Tech Consulting for E-rate services.

C. APPROVAL OF CONTRACT FOR THE BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve the contract of Barry J. Parlman, Business Administrator/Board Secretary, approved by the County Office for the 2020 – 2021 school year at a salary of \$26,774.00.

D. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approve the use of the Multi-Purpose Room by the Lavallette School PTO on Monday, October 26, 2020 between the hours of 6:30 PM – 7:30 PM for the purpose of a meeting.

E. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approve the use of the Multi-Purpose Room, hallways and basketball court by the Seaside Park Recreation Department for the purpose of a Holiday Craft Show on December 6, 2020 between the hours of 9:00 AM – 5:00 PM.

F. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approve the use of the library to the Seaside Park Garden Club, on a date to be determined, for the use of a meeting, as well as to distribute plants at the Holiday Craft Show on December 6, 2020.

G. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education approve the use of the library to the Seaside Park Beautification Committee for the purpose of monthly meetings starting Thursday, November 12, 2020 from 2:00 P.M. – 3:00 P.M.

H. CONFIRMATION OF 2020-2021 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2020-2021 purchase orders in the various categories and amounts shown for a total of \$50,809.84

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2021-017	Asbury Park Press	Advertising	11-999-230-530	9.00
2021-018	Elizabeth D’Aloisio	Magnets	11-999-230-610	77.82
2021-019	Bahr & Sons	Electricity	11-999-230-339	220.00
2021-020	Rullo & Julliet	Tech Services	11-999-262-300	432.00
2021-022	FEMA Finance	CDL Loan	40-701-510-910	16,092.72
2021-023	ADP	Payroll Processing	11-999-230-339	296.29
2021-024	NJSIG	Insurance	11-999-262-520	18,916.93
2021-025	AT&T	Telephone	11-999-230-530	370.86
2021-026	Avaya- CIT	Phone Service	11-999-230-530	103.65
2021-027	Ahera	Tech Services	11-999-262-300	900.00
2021-028	Berry, Sahradnik, et al	Legal Services	11-999-230-331	377.35
2021-029	Optimum	Internet	11-999-230-530	89.89

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2021-031	Atra Janitorial Supply	Maintenance Supplies	11-999-262-420	750.00
2021-032	ADP	Payroll Processing	11-999-230-339	10.00
2021-033	Wells Fargo Vendor	Copier	11-999-230-530	84.27
2021-034	Boro of SSP	Water/Sewer	11-999-262-490	420.00
2021-035	Johnson Controls	Fire Alarm	11-999-261-420	762.20
2021-036	NJNG	Gas Delivery	11-999-262-621	262.39
2021-037	Blossom Lawn	Outside Maintenance	11-999-261-610	161.40
2021-038	Berry, Sahradnik, et al	Legal Services	11-999-230-331	474.35
2021-039	Remind 101	Communications	11-999-230-530	302.50
2021-040	Boro of SSP	Title Transfer	11-999-230-890	100.00
2021-041	Selective Insurance	Flood Insurance	11-999-262-520	9,228.00
2021-042	UGI Energy	Gas Supply	11-999-262-621	0.73
2021-043	AT&T	Telephone	11-999-230-530	367.49

All members present voting Aye.

SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman

Upon motion by Mr. Yedman, seconded by Mrs. Condos the following resolutions A-C were approved:

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ending July 31, 2020 and August 31, 2020; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of July 31, 2020 and August 31, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. ACCEPT COVID-19 RELIEF FUNDS

RESOLVED, That the Board of Education approve acceptance of \$2,492.00 in Covid-19 Relief Funds by the State of New Jersey and the Federal Government.

All members present voting Aye.

PAYMENT OF BILLS

Upon motion by Ms. Grasso seconded by Mr. Yedman the following resolution was approved:

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated October 19, 2020 when signed by a majority of the members, in the total amount of \$66,811.33; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

Monday, November 9, 2020 - Regular Board Meeting – 6:30 P.M.

BOARD COMMENTS

Mrs. Korzeneski informed the board that at the last council meeting it was stated that the sidewalk has not yet been repaired on Fourth Avenue. Mrs. Condos reached out to two contractors for quotes and will forward information to Board Office Secretary. Mrs. Miller asked about the status of the Lease Use Agreement. Mrs. D'Aloisio informed the board that she sent it to all members in August and would resend for their review. Ms. Grasso asked the board what they would like to do with the tree in front of the school as she had it trimmed and the appearance is less than desired. The board unanimously agree to have the tree removed. Mrs. D'Aloisio informed the board that she spoke with Eric from DPW regarding moving the gazebo and cupola and was told that the town does not have the ability to move the gazebo without breaking it apart. Discussion was then had regarding leaving the gazebo there and allowing the new homeowner to keep it. Mr. Yedman made a motion to allow the new homeowners to keep the gazebo, providing the town cannot move it elsewhere. Mrs. Korzeneski seconded the motion and all members present voted Aye.

PUBLIC COMMENTS

There were none.

ADJOURNMENT

Upon motion of Mrs. Korzeneski, seconded by Mrs. Condos the Regular Meeting of the Board of Education was adjourned at 7:26 P.M. All members present voting Aye.

Barry J. Parlman
Business Administrator/
Board Secretary