

SEASIDE PARK BOARD OF EDUCATION

AGENDA

REGULAR MEETING MONDAY, JULY 12, 2021

1. CALL TO ORDER at _____ P.M.

2. ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On January 28, 2021 advance written notice was e-mailed to the Asbury Park Press for publication on February 1, 2021.
- On January 28, 2021 advance written notice was posted at the Seaside Park Municipal Building
- On January 28, 2021 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

3. ROLL CALL OF ATTENDANCE

Gina Condos, President _____
Gary Yedman, Vice President _____
June Korzeneski _____
Michelle Miller _____
Jasmin Grasso _____

4. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by _____.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING

RESOLVED, That the Board of Education approve the minutes of the following meetings as prepared by the Board Secretary:

May 3, 2021 – Regular Meeting & Public Hearing & Adoption of the 2021-2022 School Budget

ROLL CALL:

Jasmin Grasso _____
Michelle Miller _____
June Korzeneski _____
Gary Yedman, Vice President _____
Gina Condos, President _____

6. COMMUNICATIONS

- Letter dated May 26, 2021 from The Barrier Island Pickleball Association

7. BOARD DISCUSSION

8. PUBLIC COMMENTS ON AGENDA ITEMS

9. ANNUAL APPOINTMENTS/APPROVALS

A. Affirmative Action Officer

Approval to appoint Barry Parlman as Affirmative Action Officer for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

B. Public Agency Compliance Officer

Approval to appoint Barry Parlman as Public Agency Compliance Officer for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

C. Auditor

Approval to appoint Robert A. Hulsart & Company, as School Board Auditors for the 2021-2022 school year.

D. Board Attorney

Approval to appoint Robert Budesa, Esquire, as Board Attorney for the 2021-2022 school year as per contract.

E. Asbestos Management Officer

Approval to appoint Barry Parlman as Asbestos Management Officer for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

F. Safety & Health Designee

AGENDA - REGULAR MEETING – JULY 12, 2021

Approval to appoint Barry Parliman as Safety & Health Designee for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

G. Indoor Air Quality Designee

Approval to appoint Barry Parliman as Indoor Air Quality Designee for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

H. Broker of Record

Approval to appoint CBIZ Insurance Agency as the Seaside Park Board of Education Broker of Record for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

I. IPM Coordinator

Approval to appoint Barry Parliman as Integrated Pest Management Coordinator for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

J. Right to Know Officer

Approval to appoint Barry Parliman as Right to Know Officer for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

K. Custodian of Records

Approval to appoint Barry Parliman as Custodian of Records for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

L. AHERA Coordinator

Approval to appoint Barry Parliman as AHERA Coordinator for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

M. Official Depositories

Approval to designate Ocean First Bank, Wells Fargo Bank, and Bank of America, as the official depositories for the 2021-2022 school year, commencing July 1, 2021 through June 30, 2022.

N. Policies/Regulations

Approval to continue all Policies/Regulations currently in effect through the 2021-2022 school year.

ROLL CALL:

Jasmin Grasso _____
Michelle Miller _____
June Korzeneski _____
Gary Yedman, Vice President _____
Gina Condos, President _____

10. FINANCE

- A. To authorize the School Business Administrator to advertise for bids, goods and services as needs arise during the 2021-2022 school year.
- B. To approve use of the Uniform Minimum Chart of Accounts for the State of New Jersey Department of Education for the 2021-2022 school year.
- C. To authorize the School Business Administrator to pay bills between Board of Education Meetings with the bills to be approved at the next Regular Board of Education Meeting.
- D. To approve the procurement of goods and services on an as needed basis from State Agencies through State Contracts, and to approve the quote and bidding thresholds of \$3,900 and \$26,000 respectively.
- E. To authorize the Business Administrator/Board Secretary, Board President, Board Vice-President, and Treasurer of School Monies to sign warrants.
- F. To approve Robert’s Rules of Order Parliamentary Procedures.

ROLL CALL:

Jasmin Grasso _____
Michelle Miller _____
June Korzeneski _____
Gary Yedman, Vice President _____
Gina Condos, President _____

11. RESOLUTIONS

A. APPROVAL OF CONTRACT FOR THE BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve the contract of Barry J. Parlman, Business Administrator/Board Secretary, approved by the county office, for the 2021-2022 school year at a salary of \$27,309.00.

B. AUTHORIZATION FOR APPOINTMENT OF BOARD OFFICE SECRETARY

RESOLVED, That the Board of Education authorize the appointment of Elizabeth D’Aloisio as Secretary in the Board Office for the 2021-2022 school year commencing July 1, 2021 and only through June 30, 2022 in accordance with the approved employment contract at the annual salary of \$26,350.48.

C. AUTHORIZATION FOR EMPLOYMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, That the Board of Education authorize employment of Elizabeth Sarantinoudis as Treasurer of School Monies for the 2021-2022 school year at the annual salary of \$4,702.00.

D. AUTHORIZATION FOR APPOINTMENT OF PART-TIME CUSTODIAN

RESOLVED, That the Board of Education authorize the appointment of the following Part-Time Custodian, as needed, in the Seaside Park Elementary School for the 2021-2022 school year commencing July 1, 2021 and only through June 30, 2022.

Guy Mueller \$14.42/hour

E. AUTHORIZATION FOR APPROVAL OF CONTRACT WITH SIGMABIT TECHNOLOGY, INC.

RESOLVED, That the Board of Education approve the contract with Sigmabit Technology, Inc. for an Annual User License Agreement effective July 1, 2021 through June 30, 2022.

F. CONFIRMATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the building for the Seaside Park Police Department for tactical training on June 16, 2021 between the hours of 8:00 A.M. and 4:00 P.M.

G. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the building for the Toms River Police Department for tactical training on the following dates; September 7, 9, 14, 15, 16, 21, 23, 28, 30, 2021; between the hours of 8:00 A.M. and 4:00 P.M.

H. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of the library for the Seaside Park Book Club on Tuesday evenings starting September 7, 2021 and monthly thereafter, between the hours of 7:00 P.M. and 9:00 P.M.

I. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of one classroom for Geraldine Marino of Seaside Park for private tutoring on Thursdays for 2 hours per day.

J. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education authorize use of two-three classrooms for Roden Krai for the purpose of teaching Bulgarian classes on Saturdays during the school year between the hours of 2:00 P.M. – 5:00 P.M.

K. CONFIRMATION OF 2020-2021 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2020-2021 purchase orders in the various categories and amounts shown for a total of \$139,584.64

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2021-138	Lavallette BOE	Tuition-March/April	11-999-100-561	25,866.72
2021-139	Optimum	Internet	11-999-230-530	179.78
2021-140	Ozane	Outside Maintenance	11-999-261-420	203.00
2021-141	Berry, Sahradnik, et al	Legal Services	11-999-230-331	135.00
2021-142	NJNG	Gas Supply	11-999-262-621	916.20
2021-143	Universal Janitorial	Custodial Supplies	11-999-262-610	70.00
2021-144	ADP	Payroll Processing	11-999-230-339	276.49
2021-145	TRBOE	Tuition Regular-April	11-999-100-561	7,721.70
2021-145	TRBOE	Tuition Spec Ed-April	11-999-100-562	12,040.52
2021-145	TRBOE	Transportation	11-999-270-513	1,953.01
2021-146	UGI Energy	Gas Delivery	11-999-262-621	499.66
2021-147	AT&T	Telephone	11-999-230-530	746.04
2021-149	FEMA Finance	CDL Loan	40-701-510-910	16,092.72
2021-150	TRBOE	Tuition Regular-May	11-999-100-561	7,721.70
2021-150	TRBOE	Tuition Spec Ed-May	11-999-100-562	13,421.00
2021-150	TRBOE	Transportation	11-999-270-513	1,871.09
2021-151	Brick Twp BOE	Tuition Regular-April	11-999-100-561	2,372.48
2021-152	JCP&L	Electricity	11-999-262-622	374.83
2021-153	Staples	Office Supplies	11-999-230-610	65.50
2021-154	Lavallette BOE	Tuition- May/June	11-999-100-561	22,857.10
2021-155	Asbury Park Press	Advertising	11-999-230-530	176.30
2021-157	Bahr & Sons	Electric Repairs	11-999-230-339	735.00
2021-158	Wells Fargo Vendor	Copier	11-999-230-530	84.27
2021-159	Berry, Sahradnik, et al	Legal Services	11-999-230-331	68.85
2021-160	Central Regional BOE	Transportation Lavallette	11-999-270-513	19,170.50
2021-161	NJNG	Gas Supply	11-999-262-621	720.26
2021-162	Boro of SSP	Water/Sewer	11-999-262-490	210.00
2021-163	ADP	Payroll Processing	11-999-230-339	296.29
2021-164	Lavallette Hardware	Maintenance Supplies	11-999-261-610	38.39
2021-165	CIT	Phone System	11-999-230-530	93.29
2021-166	Central Regional BOE	Transportation	11-999-270-513	1000.00
2021-167	UGI Energy	Gas Delivery	11-999-262-621	346.95
2021-168	Ajay Plumbing	Cleaning & Repair	11-999-262-420	550.00
2021-169	SSPBOE	PERS	11-999-291-241	710.00

ROLL CALL:

Jasmin Grasso _____
 Michelle Miller _____
 June Korzeneski _____
 Gary Yedman, Vice President _____
 Gina Condos, President _____

12. SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry J. Parlman

A. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ending April 30, 2021 and May 31, 2021; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditure
- Treasurer of School Monies Report

ROLL CALL:

Jasmin Grasso _____
Michelle Miller _____
June Korzeneski _____
Gary Yedman, Vice President _____
Gina Condos, President _____

B. APPROVAL OF BUDGET LINE ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)*, do hereby certify that as of April 30, 2021 and May 31, 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

Jasmin Grasso _____
Michelle Miller _____
June Korzeneski _____
Gary Yedman, Vice President _____
Gina Condos, President _____

13. PAYMENT OF BILLS

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated July 12, 2021 when signed by a majority of the members, in the total amount of \$151,292.69; copy to follow in the minutes.

ROLL CALL:

Jasmin Grasso _____
Michelle Miller _____
June Korzeneski _____
Gary Yedman, Vice President _____
Gina Condos, President _____

14. ANNOUNCEMENTS

Monday, September 13, 2021 - Regular Board Meeting – 6:30 P.M.

15. BOARD COMMENTS

16. PUBLIC COMMENTS

17. ADJOURNMENT

The Regular Meeting of the Board of Education was adjourned at _____ P.M.