

**SEASIDE PARK BOARD OF EDUCATION**

**MINUTES**

**REGULAR & ANNUAL REORGANIZATION MEETING**

**WEDNESDAY, JANUARY 5, 2022**

MINUTES of the REGULAR & ANNUAL REORGANIZATION MEETING of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held WEDNESDAY EVENING, JANUARY 5, 2022.

The virtual meeting was called to order by the Business Administrator, Mr. Barry Parliman at 6:33 P.M.

The Pledge of Allegiance was recited.

At this time the Board Attorney administered the Oath of Office to June Korzeneski & Michelle Miller.

**ANNOUNCEMENT BY BOARD SECRETARY/BUSINESS ADMINISTRATOR**

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this virtual meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On December 31, 2021 advance written notice was e-mailed to the Asbury Park Press for publication on January 5, 2022.
- On December 31, 2021 advance written notice was posted at the Seaside Park Municipal Building
- On December 31, 2021, advance written notice was filed with the Borough Clerk of the Borough of Seaside Park

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Jasmin Grasso, Gary Yedman, Gina Condos, and June Korzeneski.

Also, in attendance was Barry J. Parliman, Business Administrator/Board Secretary and Robert Budesa, Board Attorney.

**ANNOUNCEMENT BY BUSINESS ADMINISTRATOR/BOARD SECRETARY OF RESULTS OF NOVEMBER 2, 2021 ANNUAL ELECTION**

<b><u>CANDIDATES - (1) THREE YEAR TERM</u></b>	<b><u>VOTES COUNTED FOR CANDIDATES</u></b>
	<b><u>TOTAL</u></b>
<b>June Korzeneski</b>	<b>391</b>
<b>Michelle Miller</b>	<b>416</b>

**BUSINESS ADMINISTRATOR/BOARD SECRETARY CALLS FOR NOMINATION FOR THE OFFICE OF PRESIDENT**

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski, the name of Jasmin Grasso was placed in nomination for the Office of Board President.

Upon motion by Ms. Grasso, seconded by Mr. Yedman, the name of Gina Condos was placed in nomination for the Office of Board President.

The Business Administrator/Board Secretary requested any other nominations for the Office of Board President and hearing none, Gina Condos was elected by Roll Call Vote.

**NEW BOARD PRESIDENT CALLS FOR NOMINATIONS FOR OFFICE OF VICE PRESIDENT**

Mrs. Condos announced that nominations were now in order for the Office of Vice President.

Upon motion by Mr. Yedman, seconded by Mrs. Korzeneski, the name of Jasmin Grasso was placed in nomination for the Office of Vice President.

The President requested any other nominations for the Office of Vice President and hearing none, Jasmin Grasso was elected by Roll Call Vote.

Upon motion by Ms. Miller, seconded by Mr. Yedman the following resolutions were approved;

**ANNUAL RESOLUTIONS**

RESOLVED, That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Seaside Park Board of Education:

**CODE OF ETHICS**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of administrative solution.

All members present voting Aye.

Upon motion by Ms. Grasso, seconded by Mr. Yedman, the following resolutions were approved:

**APPOINTMENT OF DELEGATE AND ALTERNATE TO N.J.S.B.A.**

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to New Jersey School Boards Association, commencing January 5, 2022 and until the next Organization Meeting of the Board of Education in 2023.

Gary Yedman, Delegate

Jasmin Grasso, Alternate

**APPOINTMENT OF DELEGATE AND ALTERNATE OF O.C.S.B.A.**

RESOLVED, That the Board of Education appoint the following members as Delegate and Alternate, respectively, to Ocean County School Boards Association, commencing January 5, 2022 and until the next Organization Meeting of the Board of Education in 2023.

Michelle Miller, Delegate

June Korzeneski, Alternate

All members present voting Aye.

Upon motion by Ms. Miller, seconded by Mr. Yedman, the following resolution was approved:

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

Monday, November 8, 2021 – Regular Meeting

All members present voting Aye.

**COMMUNICATIONS**

- A. Letter dated December 1, 2021 from Charles Muller, Interim Executive County Superintendent re: Lavallette Borough School District
- B. Thank you card and donation from Lavallette Recreation Department Pickleball Group

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were none.

Upon motion by Mrs. Korzeneski, seconded by Ms. Grasso, the following resolutions A-E were approved;

**RESOLUTIONS**

**A. AUTHORIZATION TO APPROVE RESOLUTION FOR SEMI PROGRAM**

RESOLVED, That the Board of Education approve the following resolution:

**Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021 - 2022, and

Whereas, the Seaside Park Board of Education desires to apply for this waiver due to the fact that the district has fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Seaside Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2021 - 2022 school year.

**B. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2021-2022**

WHEREAS, the Seaside Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$3,000.00 for all staff and board members.

**C. APPROVAL OF OFFICIAL NEWSPAPER**

RESOLVED, That the Board of Education designate the Asbury Park Press as the official newspaper for the school district.

**D. ACCEPT RESIGNATION OF TREASURER OF SCHOOL MONIES**

RESOLVED, That the Board of Education accept the resignation with regret of Elizabeth Sarantinoudis as Treasurer of School Monies, effective February 28, 2022.

**E. APPROVAL OF ANNUAL MEETING SCHEDULE**

RESOLVED, That the Board of Education approve the following schedule of meeting dates; formal action will be taken at all regular meetings. All meetings will be held at 6:30 P.M. on the 2nd Monday of every other month, with some exceptions.

March 14, 2022  
May 2, 2022  
July 11, 2022  
September 12, 2022  
November 14, 2022  
January 3, 2023

All members present voting Aye.

Upon motion by Mrs. Korzeneski, seconded by Ms. Miller the following resolutions F-L were approved;

**F. CONFIRMATION OF USE OF BUILDING**

RESOLVED, That the Board of Education confirm use of the Multi-Purpose Room by the Toms River Black Sox U-10 Baseball Team for the purpose of agility training on Thursday & Friday nights starting in January and going through April between the hours of 6 P.M. -9:30 P.M.

**G. CONFIRMATION OF USE OF BUILDING**

RESOLVED, That the Board of Education confirm use of the Multi-Purpose Room by the Toms River Basketball Association for the purpose of weekly practices on Wednesday nights starting in January and going through February between the hours of 6:30 – 8:00 P.M.

**H. CONFIRMATION OF USE OF BUILDING**

RESOLVED, That the Board of Education confirm use of the Multi-Purpose Room by the Lavallette Recreation Department for the purpose of pickleball games on Mondays, Thursdays and Fridays starting in December and going through March during various hours, provided to the board in writing.

**I. AUTHORIZATION OF USE OF BUILDING**

RESOLVED, That the Board of Education authorize use of the Multi-Purpose Room, classrooms and bathrooms by the Shore Ballet School on May 21 & 22, 2022 for the purpose of their dance recital, between the hours of 9:00 A.M. – 6:00 P.M.

**J. APPOINT A REPRESENTATIVE TO THE LAVALLETTE BOARD OF EDUCATION**

Resolved, That the Seaside Park Board of Education appoint June Korzeneski as a representative on the Lavallette Board of Education commencing on January 5, 2022 and until the next Organization Meeting of the Board of Education in 2023.

**K. CONFIRMATION OF TRANSPORTATION CONTRACTS**

RESOLVED, That the Board of Education confirm the following contracts with Toms River Regional Schools for transportation for the 2021-2022 school year:

ROUTE # 1E11A - Intermediate East – 9/1/21-6/30/22 - \$300.60

ROUTE # SB70A – Silver Bay – 9/1/21-6/30/22 - \$3,749.40

ROUTE # WD51A – West Dover – 9/1/21-6/30/22 - \$2,250.00

ROUTE # WS18A – Washington Street – 9/1/21-6/30/22 - \$433.80

**L. CONFIRMATION OF 2021-2022 PURCHASE ORDERS**

RESOLVED, That the Board of Education confirm the following 2021-2022 purchase orders in the various categories and amounts shown for a total of \$88,193.87.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2022-053	Williamson Law	Office Supplies	11-999-230-610	416.63
2022-054	Postmaster	Stamps	11-999-230-610	290.00
2022-055	ADP	Payroll Processing	11-999-230-339	296.29
2022-056	CIT	Phone System	11-999-230-530	98.65
2022-057	UGI Energy	Gas Delivery	11-999-262-621	142.13
2022-058	Staples	Office Supplies	11-999-251-340	1,167.69
2022-059	JCP&L	Electricity	11-999-262-622	390.06
2022-060	NJNG	Gas Supply	11-999-262-621	190.27
2022-061	Mr. Keys	Lockbox/Keys	11-999-261-420	212.18
2022-062	Boro of SSP	Water/Sewer	11-999-262-490	392.65
2022-063	Lavallette BOE	Tuition Regular-Oct 21	11-999-100-561	13,975.95
2022-064	Lavallette BOE	Tuition Regular-Nov 21	11-999-100-561	14,748.85
2022-066	Robert Erdman Plumbing	Bathroom Repair	11-999-262-420	150.00
2022-067	Wells Fargo Vendor	Copier	11-999-230-530	79.06
2022-068	Bahr & Sons	Electrical Upgrades	12-999-400-450	4,500.00
2022-069	AT&T	Phone Service	11-999-230-530	362.78
2022-070	Graytex Papers	Office Supplies	11-999-230-610	155.38
2022-071	Rullo & Juliet	Right to Know	11-999-262-300	475.00
2022-073	Wells Fargo Vendor	Copier	11-999-230-530	79.06
2022-074	Toms River BOE	Tuition Reg; Sep-Nov	11-999-100-561	17,564.60
2022-074	Toms River BOE	Tuition Spec Ed; Sep-Nov	11-999-100-562	29,130.75
2022-074	Toms River BOE	Transportation; Sep-Nov	11-999-270-513	2,020.14
2022-075	Twin Rocks Water	Water Delivery	11-999-230-610	27.57
2022-077	MGL Printing	Office Supplies	11-999-230-339	213.00
2022-079	JCP&L	Electricity	11-999-262-622	791.57
2022-080	On Tech Consulting	Prof Services	11-999-230-339	323.61

All members present voting Aye.

Upon motion by Ms. Miller, seconded by Mrs. Korzeneski, the following resolutions A-C were approved;

**SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Barry Parlman**

**A. APPROVAL OF FINANCIAL REPORTS**

RESOLVED, That the Board of Education accept and file the following financial report for the period ended October 31, 2021 and November 30, 2021; copy to follow in the minutes of this meeting:

- Secretary's Report of Expenditures
- Treasurer of School Monies Report

**B. APPROVAL OF BUDGET LINE-ITEM REPORT**

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113(e)\*, do hereby certify that as of October 31, 2021 and November 30, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12(b)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**C. APPROVAL OF TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE**

Whereas, NJAC and NJSA 18A:21-2 and 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution and,

Whereas, the Seaside Park Board of Education has determined that up to \$269,117.00 is available for such purpose of transfer, and

Whereas, the Seaside Park Board of Education wished to deposit anticipated current year surplus into Capital Reserve account, at year end, and

Whereas, the Seaside Park Board of Education has determined that up to \$269,117.00 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED, That the Seaside Park Board of Education here by authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

All members present voting Aye.

Upon motion by Mr. Yedman, seconded by Ms. Miller, the following resolution was approved;

**PAYMENT OF BILLS**

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated January 5, 2022, when signed by a majority of the members, in the total amount of \$100,856.57; copy to follow in the minutes.

All members present voting Aye.

**ANNOUNCEMENTS**

Monday, March 14, 2022 – Regular Meeting & 2022-2023 Tentative Budget Adoption – 6:30 P.M.

**BOARD COMMENTS**

Ms. Miller asked if there have been any leaks this season, Mrs. D'Aloisio said that there have been none. Mr. Yedman informed the board that he had met with a new representative from FEMA and they discussed the miscommunication regarding the Scope Change and things are now back on track. Ms. Miller asked if any of the board members had any input about what the intention would be for the future of the school building. Mr. Yedman reiterated that in order to qualify for FEMA funding, the building is required to remain a school building. Changing the use of the building would deem us unfit for the FEMA funding. Ms. Miller asked what the plan will be as far as upgrades. Mrs. Condos suggested that we create a sheet showing what projects are planned, what has been spent, what FEMA funds have been received, summary of tasks, expenditures, etc. Mrs. Korzeneski suggested we reach out to the DPW to see what equipment the town has installed at the various playgrounds and get contact info for the company used. Mr. Parlman will get quotes on resurfacing the back playground area.

**PUBLIC COMMENTS**

There were none.

**ADJOURNMENT**

Upon motion of Mrs. Korzeneski, seconded by Mr. Yedman, the Regular Meeting of the Board of Education was adjourned at 7:19 P.M. All members present voting Aye.

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Barry J. Parlman  
Business Administrator/  
Board Secretary