

Stormwater Pollution Prevention Plan


Eri Wyll

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SPPP Form 1 – SPPP Team Members

All records must be available upon request by NJDEP.

Stormwater Program Coordinator (SPC)	
Print/Type Name and Title	
Office Phone # and eMail	
Signature/Date	 4-19-2022
Individual(s) Responsible for Major Development Project Stormwater Management Review	
Print/Type Name and Title	Doug Rohmyer, CME Associates - Planning Board Engineer
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Other SPPP Team Members	
Print/Type Name and Title	Local Public Education, Training, Public Works Coordinator - Eric Wojciechowski, Supervisor Public Works
Print/Type Name and Title	Public Notice Coordinator - Sandra Martin - Borough Clerk
Print/Type Name and Title	Post-Construction Stormwater Management Coordinator - Steve Grenley - Construction Official
Print/Type Name and Title	Ordinance Coordinator - Thomas Seaman, Borough Administrator

SPPP Form 2 – Revision History

All records must be available upon request by NJDEP.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.				
2.				
3.				
4.				
5.				
6.				
7.	8/17/2021	EW	Y	Updated team members and forms 2,5,10
8.	4/29/2022	EW	Y	Updated team members and forms 4,5,7,8,9,10,11,12,&14
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

SPPP Form 3 – Public Involvement and Participation Including Public Notice

All records must be available upon request by NJDEP.

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	
2. Date of most current SPPP:	April 19, 2022
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	
4. Date of most current MSWMP:	March 1, 2005
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	

SPPP Form 4 – Public Education and Outreach

All records must be available upon request by NJDEP.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.
2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.
Each business and resident is mailed stormwater information regarding certain aspects of the stormwater program. This includes all required stormwater related ordinances i.e. hazards of illicit connections and improper disposal of waste.
3. Indicate where public education and outreach records are maintained.
Public Education and outreach records are maintained at the Seaside Park Department of Public Works - located at 1201 Barnegat Avenue, Seaside Park NJ 08752.

SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program

All records must be available upon request by NJDEP.

1. How does the municipality define 'major development'?
2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?
3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?

<p>4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.</p>	
<div></div>	
<p>5. Does the Municipal Stormwater Management Plan include a mitigation plan?</p>	
<p>6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?</p>	

SPPP Form 6 – Ordinances

All records must be available upon request by NJDEP.

Ordinance permit cite IV.B.1.b.iii	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i				
2. Wildlife Feeding permit cite IV.B5.a.ii				
3. Litter Control permit cite IV.B5.a.iii				
4. Improper Disposal of Waste permit cite IV.B.5.a.iv				
5. Containerized Yard Waste/ Yard Waste Collection Program permit cite IV.B.5.a.v				
6. Private Storm Drain Inlet Retrofitting permit cite IV.B.5.a.vi				
7. Stormwater Control Ordinance permit cite IV.B.4.g and IV.B.5.a.vii				
8. Illicit Connection Ordinance permit cite IV.B.5.a.vii and IV.B.6.d				
9. Optional: Refuse Container/ Dumpster Ordinance permit cite IV.E.2				
Indicate the location of records associated with ordinances and related enforcement actions:				

SPPP Form 7 – Street Sweeping

All records must be available upon request by NJDEP.

1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.
No Borough owned streets meet all of the requirements to be swept as part of our permit, however they are swept as a best management practice, usually during spring and fall, or after storm events. On-street parking demand is extremely high during the summer months, and street sweeping is not able to be performed efficiently. Both Ocean County and the NJDOT sweep their respective streets. However, the Borough has an agreement in which the Borough is responsible for sweeping the medians along Rt 35 and the shoulders in between pedestrian bump outs. (Agreement 4812)
2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.
3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.
4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.

SPPP Form 8 – Catch Basins and Storm Drain Inlets

All records must be available upon request by NJDEP.

1. Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.
2. List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.
3. Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.
4. Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.
5. Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.

SPPP Form 9 – Storm Drain Inlet Retrofitting

All records must be available upon request by NJDEP.

1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.
2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.
3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.
4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.

SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

<i>Complete separate forms for each municipal yard or ancillary operation location.</i>
Address of municipal yard or ancillary operation:
List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge: Raw materials – N/A not stored or used outside Intermediate products – N/A not stored or used outside Final products – N/A not stored or used outside Waste materials – N/A not stored or used outside By-products – N/A not stored or used outside Machinery – Caterpillar D6 bulldozer (Army Surplus) Fuel – 1500 gallon diesel tank/1500 gallon gasoline tank Lubricants – N/A not stored or used outside Solvents – N/A not stored or used outside Detergents related to municipal maintenance yard or ancillary operations – N/A not stored or used outside Other –

<p>For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.</p> <p>Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.</p>	
1. Fueling Operations	
<p>Inspection logs are kept at 1201 Barnegat Ave. Seaside Park NJ 08752. Both vehicle fueling and bulk fuel delivery have specific procedures. Two new above ground tanks were installed in 2021 replacing two smaller above ground tanks. Drip pans and booms are used during supervised bulk deliveries; a spill cleanup kit is available.</p>	
2. Vehicle Maintenance	
<p>Vehicles are worked on indoors whenever possible. When that is not possible drip pans are used and any spills are cleaned up immediately.</p>	
3. On-Site Equipment and Vehicle Washing	
<p><i>See permit attachment E for certification and log forms for Underground Storage Tanks.</i></p>	
<p>The only on-site vehicle washing is for beach vehicles and salting vehicles. All others are taken to the Ocean County truck wash, Prestige Autospa, or are washed inside a garage which drains to sanitary sewer.</p>	
4. Discharge of Stormwater from Secondary Containment	
<p>N/A - no discharge from secondary containment exists.</p>	

5. Salt and De-Icing Material Storage and Handling
6. Aggregate Material and Construction Debris Storage
Aggregate materials are stored in 3 sided storage bays where stormwater run-on and aggregate run-off is minimized and is at least 50 ft from the nearest stormwater catchbasin. The open side of the storage bay is on the upslope and loading area is swept clean.
7. Street Sweepings, Catch Basin Clean Out and Other Material Storage
Street sweepings are kept on an impervious concrete pad and covered with a tarp before being hauled within 6 months of placement.
8. Yard Trimmings and Wood Waste Management Sites
Brush that is picked up for recycling is kept in a 20 CY roll off container which is hauled to the Ocean County Northern Recycling Center.
9. Roadside Vegetation Management
N/A

SPPP Form 11 – Employee Training

All records must be available upon request by NJDEP.

<p>A. Municipal Employee Training: Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.</p>		
Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	
2. Stormwater Facility Maintenance	Every year	
3. SPPP Training & Recordkeeping	Every year	
4. Yard Waste Collection Program	Every 2 years	
5. Street Sweeping	Every 2 years	
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	
8. Waste Disposal Education	Every 2 years	
9. Municipal Ordinances	Every 2 years	
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	
<p>B. Municipal Board and Governing Body Members Training: Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at www.nj.gov/dep/stormwater/training.htm. Within 6 months of commencing duties, watch <i>Asking the Right Questions in Stormwater Review Training Tool</i>. Once per term thereafter, watch at least one of the online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member. Training records are kept at 1201 Barnegat Avenue, Seaside Park NJ 08752.</p>		
<p>C. Stormwater Management Design Reviewer Training: All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at www.nj.gov/dep/stormwater/training.htm. Certificates of completion are kept at 1201 Barnegat Avenue, Seaside Park NJ 08752.</p>		

SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

See attached Borough of Seaside Park owned outfall and catch basin map. Electronic GIS map data accepted by Tim Ebersberger January 6, 2021 for Seaside Park owned outfalls.

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form (www.nj.gov/dep/dwq/tier_a_forms.htm) and indicate the location of these forms and related illicit discharge records.

Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.

SPPP Form 13 – Stormwater Facilities Maintenance

All records must be available upon request by NJDEP.

1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.
2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.
3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.
<p>Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at http://www.nj.gov/dep/stormwater/maintenance_guidance.htm (select specific logs from choices listed in the Field Manuals section).</p> <p><i>Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see https://hydro.rutgers.edu. To download data in an Excel format, see https://hydro.rutgers.edu/public_data/.</i></p>

SPPP Form 14 – Total Maximum Daily Load Information

All records must be available upon request by NJDEP.

1. Using the Total Maximum Daily Load (TMDL) reports provided on www.nj.gov/dep/dwq/msrp-tmdl-rh.htm, list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

Public education and enforcement of the "Wildlife Feeding" Ordinance is the most effective way to use the current TMDL information at this time. Numerous signs are placed along the bayfront, a hot-spot for wildlife feeding. The Police Department has been instructed to issue documented verbal warnings to educate the public.

SPPP Form 15 – Optional Measures

All records must be available upon request by NJDEP.

1. Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Tier A MS4 NJPDES permit that prevents or reduces water pollution.
2. Has the permittee adopted a Refuse Container/Dumpster Ordinance?



TOWNSHIP OF BERKELEY

LEGEND:

- MUNICIPAL BOUNDARY
- ONE FOOT CONTOUR
- FIVE FOOT CONTOUR
- UTILITY POLE
- STORM SEWER CATCH BASIN
- STORM SEWER MANHOLE
- STORM WATER OUTFALLS
- STORM SEWER PIPES
- CROSS-CONNECTIONS
- FLOW ARROWS
- OCEAN COUNTY
- STATE OF NEW JERSEY
- BOROUGH OF SEASIDE PARK

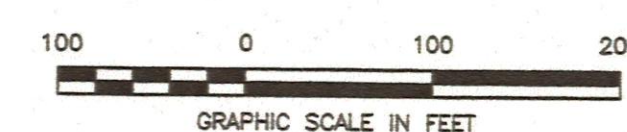
Catch Basin Manhole Outfall			
Co.	113	19	24
State	163	46	3
Boro	59	0	18

NOTE:

1. MUNICIPAL BOUNDARY IS DELINEATED BY THE CENTER LINE OF FOURTEENTH AVENUE.

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2.	11/14/03	REVISED FOR NEW R.F.P. (REVISED SEWER LINES INCLUDED PROPOSED PROJECT)	
1.	10/3/03	REVISED FOR NEW R.F.P. (REMOVED SEWER LINES FROM PROPOSED PROJECT)	



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STORM WATER UTILITIES MAP

SEASIDE PARK BOROUGH OCEAN COUNTY NEW JERSEY

PROJECT NO.	030408501	DATE	04/14/04
DRAWN BY	K.S.K.	DESIGNED BY	R.D.F.
SCALE	1" = 100'	FIELD BOOK	
SCHOOR DEPALMA			
SHEET NO. 1 of 4			



LEGEND:

- MUNICIPAL BOUNDARY
- - - ONE FOOT CONTOUR
- - - FIVE FOOT CONTOUR
- UTILITY POLE
- STORM SEWER CATCH BASIN
- STORM SEWER MANHOLE
- STORM WATER OUTFALLS
- STORM SEWER PIPES
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- FLOW ARROWS
- OCEAN COUNTY
- STATE OF NEW JERSEY
- BOROUGH OF SEASIDE PARK

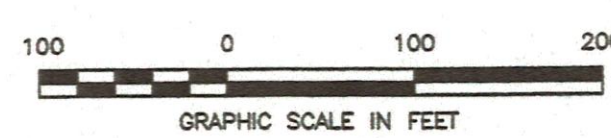
BARNEGAT BAY

ATLANTIC OCEAN

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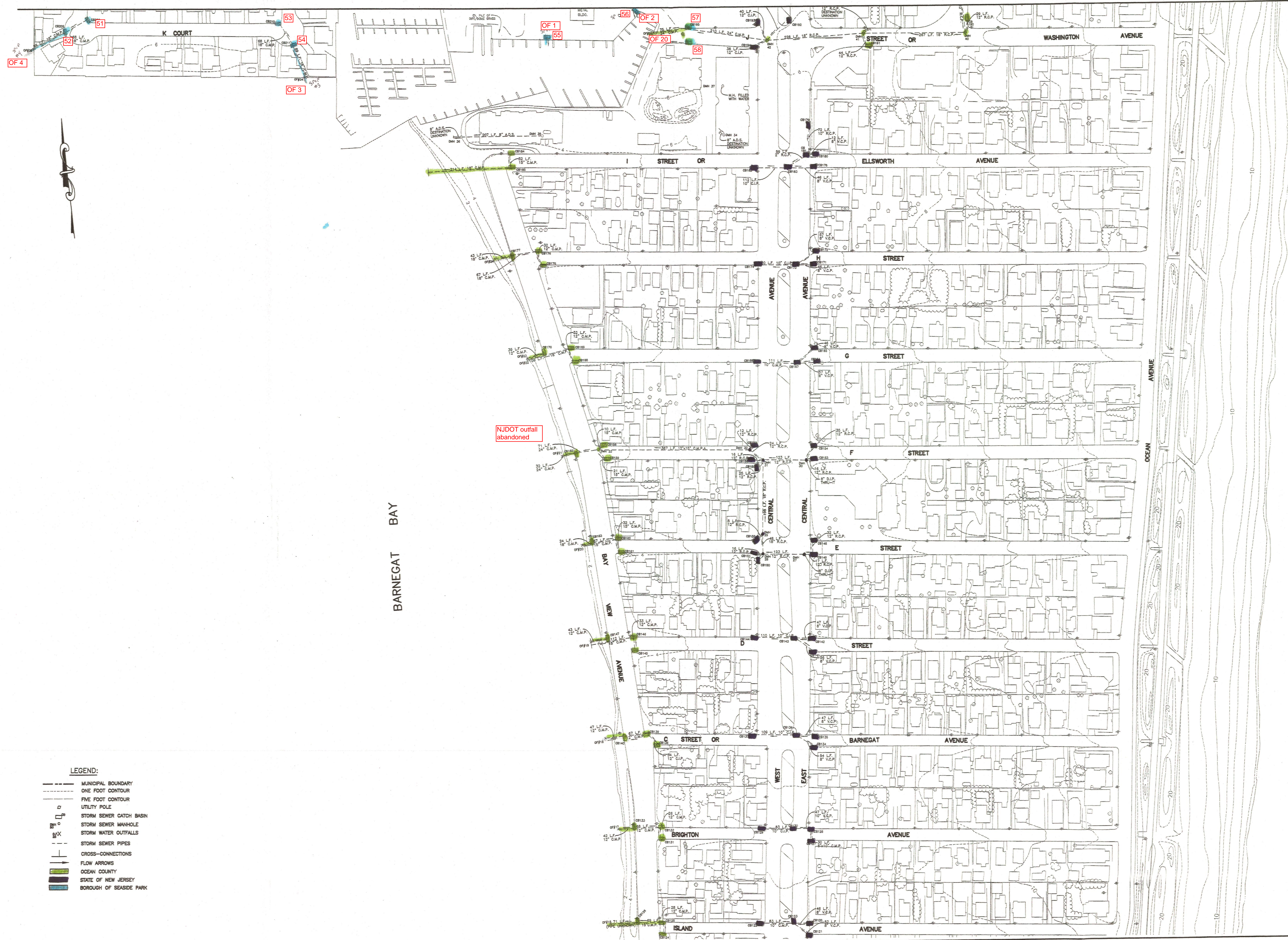
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STORM WATER UTILITIES MAP	
PROJECT NO. 030408501	DATE 04/14/04
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SCHOOR DEPALMA	
SHEET NO. 2	OF 4

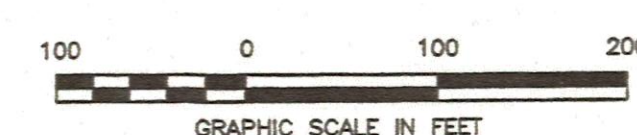
SEASIDE PARK BOROUGH OCEAN COUNTY NEW JERSEY



- LEGEND:
- MUNICIPAL BOUNDARY
 - ONE FOOT CONTOUR
 - FIVE FOOT CONTOUR
 - UTILITY POLE
 - STORM SEWER CATCH BASIN
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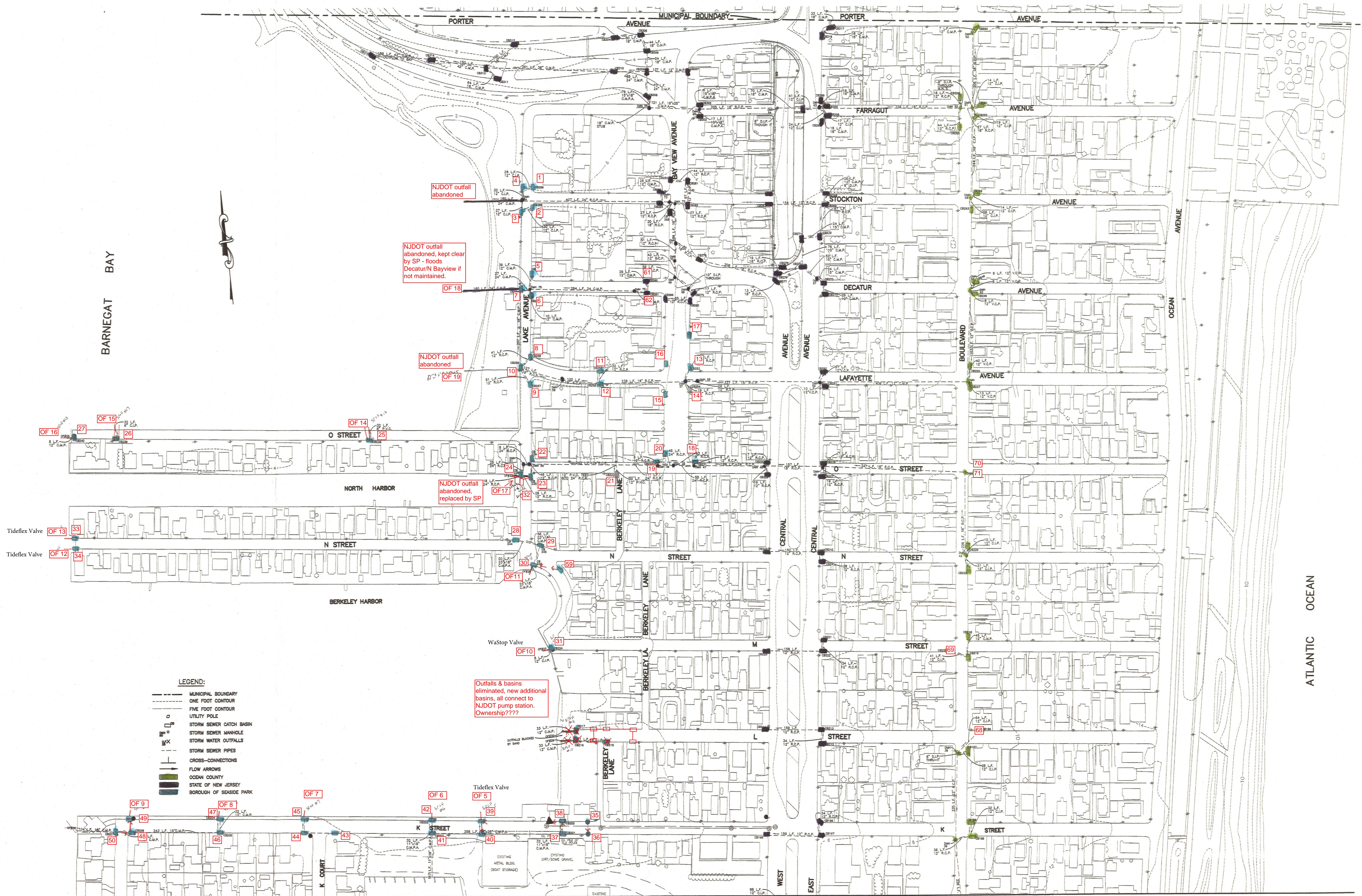
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SEASIDE PARK BOROUGH OCEAN COUNTY NEW JERSEY

PROJECT NO. 030408501	DATE 04/14/04
DRAWN BY K.S.K.	DESIGNED BY R.D.F.
SCALE 1" = 100'	FIELD BOOK
SCHOOR DEPALMA	
SHEET NO. 3 of 4	

BARNEGAT BAY

ATLANTIC OCEAN



LEGEND:

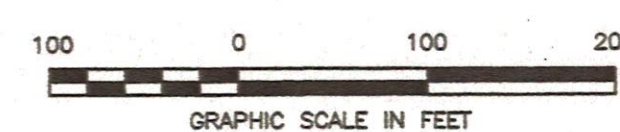
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MATCH LINE SEE SHEET 3 OF 4

REVISION NO.	DATE	REVISION
3.	04/14/04	DRAINAGE REVISIONS
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