

Borough of Seaside Park
1701 N. Ocean Ave.
Seaside Park, NJ 08752

Employment Application

Position applying for _____

Social Security Number: _____ - _____ - _____

NAME

LAST FIRST MIDDLE

ADDRESS (permanent)

STREET CITY STATE ZIPCODE

PHONE _____
CELL HOME

EMAIL _____

ADDRESS (local, if different from above)

STREET CITY STATE ZIPCODE

PHONE _____
CELL HOME

Date Filled Out

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Have you ever applied to the Borough of Seaside Park before? ___Yes ___No

If yes, give date _____

Date you can start: _____ Salary desired: _____

Availability: Please give hours/days of availability:

___ Full time _____

___ Part time _____

___ Shift work _____

___ Temporary _____

Are you currently employed? ___Yes ___No

May we contact you at work? ___Yes ___No

May we contact your current employer? ___Yes ___No

Are you currently on layoff status and subject to recall? ___Yes ___No

Do you possess a current driver's license? ___Yes ___No

Do you possess a current commercial driver's license? ___Yes ___No

Please list any endorsements:

If you are under eighteen years of age, can you provide proof of eligibility to work: ___Yes ___No

Are you legally eligible to work in the United States of America? ___Yes ___No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

The Borough of Seaside Park is an Equal Opportunity Employer

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Employment History: This section must be completed even if you attach a resume. Please list your past employers beginning with the most recent and include any military service. Please explain any gaps in employment in the section marked “comments.”

_____ Employer Name	_____ Date Started
_____ Address	_____ Date Left
_____ Job Title	_____ Reason for leaving
_____ Performed/Responsibilities	

Supervisor’s name and Phone Number

May we contact for a reference: ___ Yes ___ No

_____ Employer Name	_____ Date Started
_____ Address	_____ Date Left
_____ Job Title	_____ Reason for leaving
_____ Performed/Responsibilities	

Supervisor’s name and Phone Number

May we contact for a reference: ___ Yes ___ No

_____ Employer Name	_____ Date Started
_____ Address	_____ Date Left
_____ Job Title	_____ Reason for leaving
_____ Performed/Responsibilities	

Supervisor’s name and Phone Number

May we contact for a reference: ___ Yes ___ No

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COMMENTS:

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Education: Please provide information on your formal schooling and education. Please fill out the table below to the best of your ability. Include any formal vocational or professional education. Please include any degrees earned in the bottom box.

	Name	Year Graduated /Anticipated Graduation	Area of Study
High School			
College/University			
Specialized Training, Trade School, etc.			
Other Education			
Degrees Earned			

Languages: List any foreign languages you know and indicate your level of proficiency (i.e. speak some, fluent, read, write, etc.)

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Comments and Additional Information: Is there any additional information about you we should consider?

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References: Provide the names, addresses, and phone numbers of at least three people whom we may contact as State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Name: _____ Years Known: _____

Address: _____

Phone Number: _____

Name: _____ Years Known: _____

Address: _____

Phone Number: _____

Name: _____ Years Known: _____

Address: _____

Phone Number: _____

Name: _____ Years Known: _____

Address: _____

Phone Number: _____

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Understanding and Agreements:

As an applicant for a position with the Borough of Seaside Park, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Borough of Seaside Park later discovers that information on this form was incomplete, untrue, or inaccurate. I give the Borough of Seaside Park the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Borough of Seaside Park and its representative from all liability for seeking such information. I understand that the Borough of Seaside Park is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Borough of Seaside Park will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Borough of Seaside Park may terminate me at any time in accordance with its established policies and procedures. No representatives of the Borough of Seaside Park may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks. *For your application to be considered, you must sign and date below.*

Applicant's Signature _____ **Date** _____

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Voluntary Affirmative Action Information

You are not required to provide this information.

Provide only if you wish.

If you provide information on this page, it will be filed separately from the job application. This information will be used only for purposes of the affirmative action program.

Position applying for _____

How did you learn about this position?

- Advertisement
- Employment Agency
- Friend
- Relative
- Walk-In
- Other (explain) _____

Information Regarding Status:

Gender

- Male
- Female

Equal Employment Opportunity identification groups:

- White
- African-American (non-Hispanic)
- Hispanic
- American Indian / Alaskan Native
- Asian / Pacific Islander
- Other (explain) _____

Other protected groups:

- Individual with disability
- Vietnam-era veteran (served between 1964-1975)
- Disabled Veteran