

SEASIDE PARK BOARD OF EDUCATION

MINUTES

REGULAR MEETING & 2022-2023 TENTATIVE BUDGET ADOPTION

MONDAY, MARCH 21, 2022

MINUTES of the REGULAR & 2022-2023 TENTATIVE BUDGET ADOPTION MEETING of the SEASIDE PARK BOARD OF EDUCATION BOROUGH OF SEASIDE PARK, COUNTY OF OCEAN, STATE OF NEW JERSEY, held MONDAY EVENING, MARCH 21, 2022.

ANNOUNCEMENT BY BOARD PRESIDENT

In compliance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting of the Board of Education of the Borough of Seaside Park was provided in the following manner:

- On February 28, 2022 advance written notice was e-mailed to the Asbury Park Press for publication on March 2, 2022.
- On February 28, 2022 advance written notice was posted at the Seaside Park Municipal Building
- On February 28, 2022 advance written notice was filed with the Borough Clerk of the Borough of Seaside Park.

A roll call of attendance indicated the following Board Members were present: Michelle Miller, Jasmin Grasso, Gary Yedman, and June Korzeneski. Absent was Gina Condos.

Also, in attendance was Barry J. Parlman, Business Administrator/Board Secretary and virtually present was Robert Budes, Board Attorney.

The pledge of allegiance was recited, led by Vice-President Jasmin Grasso.

PRESENTATION OF 2020-2021 AUDIT

The audit was presented by a representative of Hulsart & Co and stated that everything was in order and no recommendations were made to the board.

Upon motion by Ms. Miller, seconded by Mrs. Korzeneski the following resolution was approved;

APPROVAL OF MINUTES OF PREVIOUS MEETING

RESOLVED, That the Board of Education approve the minutes of the following meeting as prepared by the Board Secretary:

January 5, 2022 – Regular Meeting & Reorganization Meeting

All members present voting Aye.

COMMUNICATIONS

- Email from Johnson & Baran re: playground macadam
- Email from Greg Powell for Ben Shaffer Recreation Inc.

BOARD DISCUSSION

- Playground equipment
- Macadam
- Plants in the front and side of building
- Fascia & Soffits

PUBLIC COMMENTS ON AGENDA ITEMS

Mayor Mathis commended the staff and Business Administrator on an audit with no recommendations.

RESOLUTIONS

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman the following resolutions, A-C, were approved;

A. CONFIRMATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the third-grade classroom by Girl Scouts Troop 50293 on Thursday, March 10, 2022 and Friday, March 11, 2022 between the hours of 8:00 A.M. – 4:00 P.M. for sorting and distribution of cookies.

B. CONFIRMATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the Library by the Seaside Park Republican Club for the use of club meetings on March 1, 2022 and March 15, 2022 from 6:00 P.M. – 9:00 P.M.

C. AUTHORIZATION FOR USE OF BUILDING

RESOLVED, That the Board of Education confirm use of the building by the Seaside Park PTA for various events throughout the year as attached in writing.

All members present voting Aye.

Upon motion by Ms. Miller, seconded by Mr. Yedman, the following resolution, D, was approved;

D. AUTHORIZATION FOR APPROVAL TO CHANGE BANK SIGNATURES

RESOLVED, That the Board of Education approve changing bank signatures on Ocean First Bank accounts with (4) signatures being Gina Condos, Jasmin Grasso, Barry J. Parliman, and Patricia Christopher. Facsimiles allowed.

All members present voting Aye.

Upon motion by Mrs. Korzeneski, seconded by Ms. Miller, the following resolution, E, was approved;

E. AUTHORIZATION FOR EMPLOYMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, That the Board of Education authorize the employment of Patricia Christopher as Treasurer of School Monies, effective March 1, 2022 through June 30, 2022 at the annual salary of \$4,702.00, prorated.

All members present voting Aye.

Upon motion by Ms. Miller, seconded by Mr. Yedman the following resolution, F, was approved;

F. CONFIRMATION OF 2021-2022 PURCHASE ORDERS

RESOLVED, That the Board of Education confirm the following 2021-2022 purchase orders in the various categories and amounts shown for a total of \$92,378.54.

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2022-081	Universal Janitorial	Maintenance Supplies	11-999-262-610	207.00
2022-082	ADP	Payroll Processing	11-999-230-339	276.80
2022-083	Bahr & Sons	Electrical Repairs	11-999-230-339	500.00
2022-084	UGI Energy	Gas Delivery	11-999-262-621	600.61

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2022-085	Optimum	Internet	11-999-230-530	89.89
2022-086	Berry, Sahradnik, et al	Legal Services	11-999-230-331	259.20
2022-087	NJNG	Gas Supply	11-999-262-621	1,154.17
2022-088	TPAF	Annuity	11-999-291-241	109.34
2022-089	Lavallette Hardware	Outside Maintenance	11-999-261-610	63.56
2022-090	AT&T	Phone Service	11-999-230-530	360.43
2022-091	Robert Erdman	Plumbing Repairs	11-999-262-420	275.00
2022-092	Twin Rocks Water	Water Delivery	11-999-230-610	9.59
2022-093	Kristen Thomas	Aid in Lieu	11-999-270-513	500.00
2022-094	Toms River BOE	Tuition Regular Dec	11-999-100-561	6,393.10
2022-094	Toms River BOE	Tuition Special Ed Dec	11-999-100-562	9,710.25
2022-094	Toms River BOE	Transportation Dec	11-999-270-513	673.38
2022-096	Asbury Park Press	Advertising	11-999-230-530	86.32
2022-097	All Pro Maintenance	Floor Cleaning/Waxing	11-999-262-420	1,700.00
2022-098	Ricoh USA, Inc	Copier	11-999-230-530	79.06
2022-099	CIT	Phone System	11-999-230-530	207.30
2022-100	Johnson Controls	Fire Alarm Monitoring	11-999-261-420	1,794.79
2022-101	Robert Erdman	Plumbing Repairs	11-999-262-420	150.00
2022-102	Lavallette BOE	Tuition Regular Dec	11-999-100-561	14,777.10
2022-103	NJNG	Gas Supply	11-999-262-621	1,391.90
2022-104	JCP&L	Electricity	11-999-262-622	97.78
2022-106	Optimum	Internet	11-999-230-530	179.78
2022-107	Central Regional BOE	Transportation	11-999-270-513	13,771.00
2022-108	Berry, Sahradnik, et al	Legal Services	11-999-230-331	45.90
2022-109	AT&T	Phone Service	11-999-230-530	364.14
2022-110	Twin Rocks Water	Water Delivery	11-999-230-610	27.57
2022-111	ADP	Payroll Processing	11-999-230-339	276.49
2022-112	Bahr & Sons	Electrical Repairs	11-999-230-339	1,925.00
2022-113	Seaside Park BOE	PERS	11-999-291-241	752.00
2022-114	CIT	Phone System	11-999-230-530	108.83
2022-115	ADP	Payroll Processing	11-999-230-339	371.29
2022-116	Staples	Office Supplies	11-999-251-340	292.99
2022-117	Ricoh USA, Inc	Copier	11-999-230-530	158.12
2022-118	Mr. Keys	New Locks	11-999-261-420	670.67
2022-120	Chubb	Boiler Inspection	11-999-230-339	110.00
2022-121	Verizon	Phone Service	11-999-230-530	192.73
2022-122	Boro of SSP	Water/Sewer	11-999-262-490	210.00
2022-123	NJNG	Gas Supply	11-999-262-621	554.55
2022-124	Twin Rocks	Water Delivery	11-999-230-610	9.59
2022-125	JCP&L	Electricity	11-999-262-622	551.62
2022-126	Berry, Sahradnik, et al	Legal services	11-999-230-331	292.95
2022-127	Optimum	Internet	11-999-230-530	179.78
2022-128	Lavallette BOE	Tuition Regular Jan/Feb	11-999-100-561	29,582.70
2022-129	Asbury Park Press	Advertising	11-999-230-530	17.60
2022-130	AT&T	Phone Service	11-999-230-530	266.67

All members present voting Aye.

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman the following resolutions, A-C, were approved;

SCHOOL BUSINESS ADMINISTRATOR REPORT – Mr. Barry J. Parlman

C. APPROVAL OF FINANCIAL REPORTS

RESOLVED, That the Board of Education accept and file the following financial reports for the period ended December 31, 2021 and January 31, 2022; copy to follow in the minutes of this meeting:

- Secretary’s Report of Expenditure
- Treasurer of School Monies Report

B. APPROVAL OF BUDGET LINE-ITEM REPORT

RESOLVED, That the Board of Education, pursuant to N.J.A.C. 6:20-2.113€*, do hereby certify that as of December 31, 2021 and January 31, 2022, after review of the Secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

C. ACCEPTANCE OF THE 2020-2021 AUDIT REPORT

BE IT RESOLVED, That the Board of Education accept the 2020-2021 Audit Report, with no recommendations, as presented by a representative of Robert A. Hulsart & Company.

All members present voting Aye.

Upon motion by Ms. Miller, seconded by Mr. Yedman, the following resolution, D, was approved;

D. ADOPTION OF THE TENTATIVE 2022-2023 SCHOOL BUDGET

BE IT RESOLVED, That the tentative budget be approved for the 2022-2023 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2022-2023 Total Expenditures	1,580,709	0	0	1,580,709
Less Anticipated Revenue	1,168,819	0	0	1,168,819
Total to Be Raised	411,890	0	0	411,890

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, That a public hearing be held in the Seaside Park Elementary School, Seaside Park, New Jersey on Monday, May 2, 2022 at 6:30 P.M. for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

All members present voting Aye.

Upon motion by Ms. Miller, seconded by Mrs. Korzeneski, the following resolution was approved;

PAYMENT OF BILLS

RESOLVED, That the Board of Education authorize payment of the bills as shown on the bill list dated March 21, 2022, when signed by a majority of the members, in the total amount of \$104,274.20; copy to follow in the minutes.

All members present voting Aye.

ANNOUNCEMENTS

- A. Monday, May 2, 2022 – Regular Meeting & Public Hearing & Adoption of 2022-2023 School Budget - 6:30 P.M.

Upon motion by Mrs. Korzeneski, seconded by Mr. Yedman the following resolution was approved and the board entered into executive session at 7:15 p.m.

RESOLUTION FOR EXECUTIVE SESSION

RESOLVED, That the Board of Education shall meet in executive session this evening at the call of the Chair for the purpose of discussing the following matters which are exempt from public discussion under the Open Meetings Act:
Matters of attorney client privilege
Minutes of this discussion will be made public when the matter is settled unless otherwise prohibited by law.

All members present voting Aye.

RETURN TO PUBLIC SESSION

Public session was reconvened at 7:25 p.m. with no action taken on discussion of a residency issue.

BOARD COMMENTS

Ms. Miller stated that she felt that the letter received from the PTA was very well written and noted her appreciation for all that they do for the community. Discussion was had regarding an incident that had occurred on the bus to Lavallette Elementary 3 years ago involving two unnamed Seaside Park students. Mr. Parlman informed the board of his intention to retire, effective November 30, 2022 and told them that he had a suitable replacement. Ms. Miller asked if it would be suitable for a small group to chalk a pickleball court on the black playground for use in the warmer weather. The board unanimously agreed that it would be fine. In regards to Board Discussion from the middle of the meeting, the consensus of the board is to take action on repairing the playground.

PUBLIC COMMENT

There was none.

ADJOURNMENT

Upon motion of Ms. Miller, seconded by Mrs. Korzeneski, the Regular Meeting of the Board of Education was adjourned at 7:38 P.M. All members present voting Aye.

Barry J. Parlman
Business Administrator/
Board Secretary